

Procurement Report for Yates County Industrial Development Agency

Fiscal Year Ending: 12/31/2019

Run Date: 03/31/2020  
 Status: UNSUBMITTED  
 Certified Date : N/A

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.fingerlakesedc.com">www.fingerlakesedc.com</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Bonadio & Co., LLP	<b>Address Line1</b>	171 Sully's Trail
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	PITTSFORD
<b>Award Date</b>	12/18/2019	<b>State</b>	NY
<b>End Date</b>	3/31/2020	<b>Postal Code</b>	14534
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$8,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$0.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	2019 Audit Services

<b>2. Vendor Name</b>	Church Creative Flooring	<b>Address Line1</b>	1 Keuka Business Park
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	PENN YAN
<b>Award Date</b>	3/20/2019	<b>State</b>	NY
<b>End Date</b>	6/30/2019	<b>Postal Code</b>	14527
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$19,502.86	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$19,502.86	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Second Floor of Red Brick Building at Keuka Business Park

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<b>3. Vendor Name</b>	Church Creative Flooring	<b>Address Line1</b>	1 Keuka Business Park
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	PENN YAN
<b>Award Date</b>	10/16/2019	<b>State</b>	NY
<b>End Date</b>	12/31/2019	<b>Postal Code</b>	14527
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$7,594.30	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$4,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	New carpet in first floor office space at Keuka Business park

<b>4. Vendor Name</b>	Cole's Furniture and Floor Fashions	<b>Address Line1</b>	123 Main Streety
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	PENN YAN
<b>Award Date</b>	2/20/2019	<b>State</b>	NY
<b>End Date</b>	3/31/2019	<b>Postal Code</b>	14527
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$3,948.80	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$3,948.80	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	New carpet for Suite of offices at Keuka Business Park

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<b>5. Vendor Name</b>	Covert Security, Inc..	<b>Address Line1</b>	1812 State Route 14A
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	PENN YAN
<b>Award Date</b>	8/21/2019	<b>State</b>	NY
<b>End Date</b>	10/31/2019	<b>Postal Code</b>	14527
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$12,540.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$12,540.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Upgrade of fire alarm system for second floor of red brick building at Keuka Business Park

<b>6. Vendor Name</b>	D. E. Miller Co.	<b>Address Line1</b>	34 Oak Street
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	SENECA FALLS
<b>Award Date</b>	9/6/2019	<b>State</b>	NY
<b>End Date</b>	10/31/2019	<b>Postal Code</b>	13148
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$57,800.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$57,800.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	New roof on section of Keuka Business park

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<b>7. Vendor Name</b>	Keuka Appraisal Services, Inc.	<b>Address Line1</b>	202 Main Street
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	PENN YAN
<b>Award Date</b>	8/21/2019	<b>State</b>	NY
<b>End Date</b>	10/31/2019	<b>Postal Code</b>	14527
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$2,550.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$2,550.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Request for two separate appraisals on land.

<b>8. Vendor Name</b>	Martin's Electrical, LLC	<b>Address Line1</b>	1505 Ingram Road
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	PENN YAN
<b>Award Date</b>	2/20/2019	<b>State</b>	NY
<b>End Date</b>	7/31/2020	<b>Postal Code</b>	14527
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$32,777.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$32,777.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	New HVAC unit for second floor of the two story red brick building at Keuka Business Park

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**Additional Comments**