

Yates County Job Leads October 16th, 2017

AUTOMOTIVE/DRIVERS

Motor Route Carrier (Dundee, NY)

- Motor Route Carrier needed for Dundee area to deliver the Chronicle Ad-Viser on Saturday or Sunday. Must have a good car and valid NYS driver's license. Must be dependable and reliable. Call Bob at 315-536-4422. Chronicle Express 10/11/17

Truck Driver (Middlesex, NY)

- You're treated with respect as a driver for Dudley Poultry because you earn that respect. We're a small company and don't pay your boss to micromanage you. No desk job for you. With freedom on the road driving a \$100,000 truck comes good common sense expected on the job. That job includes deliveries of chicken, beef, pork, and other products to Upstate NY restaurants, grocery stores and businesses. You'll learn a few of our routes and be assigned the same truck most days. Customers become friends as they see you every week. Most of our drivers have been here for many years so we're looking for someone who fits in the group we're already so proud of. We have a nice fleet of Internationals and Kenworth's, all 18' straight box refrigerated trucks, manual transmissions. Routes start at different times of the day but you can roughly expect to leave Middlesex, NY by 6 or 7 am and get back between 4-7. You'll work more overtime in summer than in winter as that's when we're busiest (think chicken BBQ's). It's a full time, year-round position so you aren't going to starve during the winter. \$15.00 per hour. Nothing overnight. You'll be home evenings. Paid vacation, personal days, profit sharing, life insurance and employee discounts on all the food we sell...now that's a savings on the grocery bill! Chicken, steak, pork chops, ham, mozzarella sticks, chicken tenders, pizza logs, oh boy! Hundreds of products all pennies over cost for Dudley Poultry employees only! Got your CDL? Interested? Reply or give us a call. Craigslist post ID: 6338871907 10/9/17

Propane Delivery Driver (Canandaigua, NY)

- Phelps Sungas is currently looking for a residential propane delivery driver. Must have a class B license with the haz-mat endorsement. We offer competitive pay and benefits. If interested come into any one of our locations and fill out an application or e-mail us. Craigslist post ID: 6315014426 9/21/17

Taxi Driver (Geneva, NY)

- We are a non-emergency transportation company based in Geneva serving Ontario, Wayne, Seneca, and Yates counties. We are looking for a part-time driver. Starting pay is \$10/hour. Must have a clean driving record and class E license. Craigslist post ID: 6309765295 9/17/17

Bus Operator- Substitute (Penn Yan, NY)

- Yates Transit Service. Drives bus or other revenue service vehicle to transport passengers over specified routes to local points according to a time schedule. Will assist passengers with boarding and alighting the vehicle. Complies with all local and state traffic regulations. To apply, visit <https://my.jobs/86f3a45981214c4780585dce5390b450161> OSOS 10/2/17

CUSTOMER SERVICE/SALES

Tasting Room Staff (Hammondsport, NY)

- Domaine LeSeurre Winery is looking for a hard-working, positive and friendly individual to join our winery. Essential duties and responsibilities include, but are not limited to serving wine and educating tasting room guests. Care and attention to customer service carries through all aspects of the work. All team members work together to maintain general up-keep of tasting room, including stocking wines, cleaning, and supporting the retail duties. Celine & Sebastien Leseurre, owners & winemakers, work hard to make every experience for our guests exceptional. There is a great opportunity to learn about wine in this position. An interest in wine is essential, but previous experience is not. The ideal candidates will have knowledge of the Finger Lakes region. Part-time job opportunities, with potential to continue year-round. Some weekends including holidays. Applicants should be 21 years old or older. Must be able to stand on your feet for long periods and safely

lift 40lb cases of wine. Neat, professional appearance is a must. Please apply by responding via email (no calls or drop ins, please) with a resume and letter of interest. Craigslis post ID: 6328600286 10/1/17

Tasting Room Associate (Dundee, NY)

- Glenora Wine Cellars' busy Tasting Room & Retail Shop seeks friendly, hardworking seasonal staff to join our team. Interested individuals must have an enthusiasm for wine, a passion for taking great care of our guests, an upbeat, team player mentality, and availability to work Saturdays & Sundays on a regular basis (some weekdays may also be available). Job duties may include offering wine tastings, selling wine, assisting guests, giving tours, running the cash register, stocking, cleaning, and other related work. Monthly bonus pay offered when team sales goal is met. Glenora Wine Cellars is open daily, offering wine tastings and guided cellar tours. If you would like to be a part of Glenora's Retail Shop Team, please apply in person at the winery, 5435 State Route. 14, Dundee, NY 14837. Compensation: Hourly + Sales Bonus.

Craigslis post ID: 6312694272 9/19/17

Customer Service (Geneva, NY)

- WORK CAN BE FUN AND REWARDING! Join our team and receive: FREE AFLAC, holiday pay, paid vacation and performance rewards to all qualifying team members. We are looking for fun, outgoing people to join our team for all shifts, full and part time. Apply in person: Pit Stop Convenience Store, 14 Exchange St., Geneva, NY 14456 or apply online @ www.pitstop-stores.com.

Craigslis post ID: 6310610635 9/18/17

Sales Associate (Penn Yan, NY)

- Dollar General is looking to hire a Sales Associate. The Sales Associate will act as the point of contact for customers, assist in setting and maintaining plan-o-grams and programs, stock merchandise adequately, and perform other duties as necessary to maximize profitability, customer satisfaction, and teamwork while protecting company assets. To see a list of essential functions and qualifications and to apply visit <https://retail-dollargeneral.icims.com/jobs/85782/sales-associate-in-penn-yan%2c-ny/job?hub=12>

OSOS 10/2/17

EDUCATION/SCHOOLS

Music (Band) Teacher (Penn Yan, NY)

- Penn Yan Central School District, half-time position, middle school level. Opportunity for substitute work in the same building the other half of the day, if interested. To apply, submit an online application at: <https://pennyan.recruitfront.com/>. Application deadline: 10/22/17.

Chronicle Express 10/11/17

Coaching Positions (Penn Yan, NY)

- Send letter of interest to Tobin Tansey, Director of Athletics, Penn Yan Academy, 305 Court Street, Penn Yan NY 14527. Must meet NYS NFHS coaching requirements. For more information, call 315-536-4408, ext 4005. Modified Boys Basketball, Modified Wrestling, JV Cheerleading, Modified Girls Basketball, JV Wrestling.

Chronicle Express 10/11/17

Teaching Assistant (Penn Yan, NY)

- Full-time position at Penn Yan Academy providing math assistance. Available immediately. Submit an online application at: <https://pennyan.recruitfront.com/>

Chronicle Express 9/27/17

Multiple Positions- Keuka College (Keuka Park, NY)

- Keuka College has many openings, both faculty and staff & admin. To see these openings, visit https://keuka.peopleadmin.com/postings/search?utf8=%E2%9C%93&query=&query_v0_posted_at_date=&481%5B%5D=2&commit=Search

Workforce Development 10/16/17

HEALTHCARE/HUMAN SERVICE

School District LPN (Dundee, NY)

- School District LPN- The Dundee Central School District has an opening for a full-time, 10 month LPN. Starting salary is \$13.50/hour, with an increase after six months and on July 1 of each year. The position is eligible for paid leave, state

retirement, and employer cost sharing for medical insurance. Visit the school district's employment opportunities link on its Website at www.dundeecs.org for more information and how to apply. Application deadline is October 11, 2017.

Chronicle Express 9/27/17

Certified PCA or HHA (Montour Falls, NY)

- Certified PCA or HHA- FT position available, assisting residents with personal care needs. All services provided in one location, no travel or heavy lifting required. Please send resume or apply at The Falls Home, 117 Schuyler St., Montour Falls. \$1000 sign on bonus. Dundee Observer 10/11/17

Certified HHA or LPN (Montour Falls, NY)

- Certified HHA or LPN-FT medication supervisor position available. Supervisory and medication experience preferred, but not required. Please send resume or apply at The Falls Home, 117 Schuyler St., Montour Falls. \$1000 sign on bonus. Dundee Observer 10/4/17

LPN (Montour Falls, NY)

- FT positions available. Supervisory and medication experience preferred but not required. Please send resume or apply at The Falls Home, 117 Schuyler St., Montour Falls. \$1000 sign-on bonus. Offering new wage rate for LPN's. Dundee Observer 10/11/17

Direct Support Professional (Geneva, NY)

- Direct Support Professionals: Lochland School is hiring for full time, part time and per diem staff to work with residents to ensure their safety and encourage independence in activities of daily living. Applicants will be required to possess a high school diploma or GED and a valid driver's license. Please contact Julie Chiccino at 315-789-5208, 1065 Lochland Rd., Geneva, or online applications available at our website at www.lochlandinc.org. \$300.00 Sign on Bonus after 6 months of successful employment. Craigslist post ID: 6338928952 10/9/17

Dental Hygienist (Geneva, NY)

- Family dental office seeking hygienist for our growing practice! Three days a week. Eligible for benefits. Must be a team player and patient focused. Please send resume through craigslist. Craigslist post ID: 6335388548 10/6/17

CNA/HHA/Caregiver (Rushville, NY)

- Visiting Angels is currently searching for Caregivers to work in the Rushville, N.Y. area. Full and part-time positions are available. Continued Education Provided / Supportive Staff / Flexible Shifts / Personal One-on-One Care / Competitive Wages / Pay Incentive /Work Close to Home / Rewarding Career!! Work for a company with strong ethics that truly cares about you, what we do and how we do it!! America's Choice in Senior Home Care - Visiting Angels - Living Assistance Services is searching for kind, compassionate, professional Caregivers to assist our clients. Applicants Must have a:
 - Minimum of 6 months in caring for Seniors and/or Disabled Adults professionally or personally.
 - Reliability and Professionalism are very important
 - Must enjoy assisting in the needs of others.
 - Dementia/Alzheimer's experience a plus
 - CNA/HHA license a plusReferences and background checks will be performed. We promote a drug-free environment. Apply Now: Visiting Angels - Arnot Mall - 3300 Chambers Rd. - Horseheads, New York 14845. Please submit an online application: Go to Web: www.visitingangels.com/horseheads. Under "Contact" select employment and go to our online application. Craigslist post ID: 6333543299 10/5/17

Caregivers (Dundee, Watkins Glen, NY)

- Comfort Keepers needs compassionate and motivated individuals who are interested in becoming caregivers for the elderly. Comfort Keepers provides in-home companion care that helps seniors and disabled adults to remain safe in their community for as long as possible. Currently looking to hire in the Dundee, Watkins Glen, Montour Falls locations! Eligibility requirements include: must be 18 years or older, experience with elderly (personal or professional), reliable and trustworthy, valid driver's license, reliable vehicle, clean background check, no certifications or medical background necessary! Apply Online Today! <https://ck476.ersp.biz/employment/index.cfm> or send resume & cover letter to Briellewirth@comfortkeepers.com. Craigslist post ID: 6320089502 9/22/17

Health Benefit Rep (Ontario County)

- The Health Benefit Representative (HBR) for Mid Hudson Counties promote Fidelis Care products and services by first identifying membership growth opportunities in an assigned territory and then meeting or exceeding production goals by enrolling individuals in the appropriate Fidelis Care product. For a detailed job description and list of qualifications or to

Finger Lakes Health- Multiple Positions (Penn Yan, NY)

- Administrator Long Term Care
- Biomed Tech II
- Clerk/Receptionist
- CNA or Certified Nurse Aide Training Program
- ED Crisis Evaluator
- Food Service- Nutritional Services Aide
- In-Patient Counselor
- LPN Med Long Term Care- Bedside
- Medical Biller/Patient Accounts
- Paramedic/ Critical Care EMT
- Radiology Tech II
- RN Bedside- Med/Surge Acute
- RN Bedside- Unit II
- RN- Clinical Leader
- Security Officer

For a more detailed description and to apply for any of the jobs listed above, please visit

https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp_job_categories.cfm

Workforce Development 10/16/17

Arc of Yates- Multiple Positions (Penn Yan, NY)

- Center for Lifelong Learning Direct Support Professional
- Direct Support Professional (Residential)
- Direct Support Professional (Substitute)
- Speech Language Pathologist/Speech Therapist- Keuka Lake School

For more details and to apply for any of the jobs listed above, please visit <http://www.arcofyates.org/Work-With-Us>

Workforce Development 10/16/17

RN (Yates and Schuyler Counties)

- This position is responsible for direct nursing care for home bound patients residing in Yates and/or Schuyler Counties. The RN is responsible for the delivery of patient care. This involves the assessment of patient and family needs, and the development, implementation and evaluation of an appropriate plan of nursing care. This RN may also serve as the case manager, which involves the identification of appropriate services, supervision of home health aide staff and ongoing review and evaluation of the utilization of services. To apply, visit

<https://re12.ultipro.com/EXC1006c/JobBoard/ListJobs.aspx?VT=EXTCan&SVRTRID=19CD2195-403D-4DC4-AC0A-6913EB1EB5F4>

OSOS 10/2/17

Speech Therapist (Yates and Schuyler Counties)

- Provides physician ordered speech/language therapy services, which include assessment, planning, developing and implementing an individualized patient therapy plan. Coordinates speech/language therapy with the interdisciplinary team care plan. To apply, visit <https://re12.ultipro.com/EXC1006c/JobBoard/ListJobs.aspx?VT=EXTCan&SVRTRID=19CD2195-403D-4DC4-AC0A-6913EB1EB5F4>

OSOS 10/2/17

Vocational Coordinator- Supportive Services (Penn Yan, NY)

- Implement employment services developed by Office for People with Developmental Disabilities (OPWDD) including but not limited to: Supportive Employment (SEMP) and Community Pre-voc Services. May also be responsible for offering continued support, to develop job/educational opportunities for individuals living with disabilities, HIV/AIDS and/or other chronic illnesses, using a person-centered approach through Managed Care- Home and Community Based Services (HCBS). Supports may include, but are not limited to job coaching, job development, educational support services, and other employment training. Please apply at <https://www.ccsrochester.org/join-our-team/employment-opportunities/11-supportive-services/157-vocpy>

Workforce Development 10/10/17

Direct Support Professional (Penn Yan, NY)

- Catholic Charities Community Services is hiring Direct Support Professionals. The Direct Support Professional will provide support and instruction in activities necessary to promote and maintain independence and self-determination for individuals with intellectual/developmental disabilities receiving services living in a Catholic Charities Community Services residential setting. Qualifications: High school diploma or equivalent, one year practical experience working with individuals with developmental disabilities preferred. Please apply at <https://www.cccsrochester.org/join-our-team/employment-opportunities/9-developmental-disabilities-services/3-dd-dsp-res-py-lyons-sdd12-13> Workforce Development 10/10/17

HOSPITALITY/RESTAURANT

Hostess (Geneva, NY)

- Must have open availability. Sanitation and cleanliness, proper hygiene, team player, preparation. Positive attitude a must. We are a fast-paced restaurant. Established- Aug 2004. We are located on Rt. 5 & 20 across from Hobart & William Smith College Campus. Our menu is located at danastimeoutgeneva.com Please send resume to Dana's Time Out Sports Bar & Restaurant 258 Hamilton St., Geneva NY 14456 (315) 781-2107.

Craigslist post ID: 6339225369 10/9/17

Line Cook (Geneva, NY)

- Must have 4 years' experience with Kitchen/ Line Cook/ Catering. Must have open availability. Directly responsible for all kitchen functions including preparation and maintenance of quality standards; sanitation and cleanliness, team player, preparation, plate presentation, portion control. We are a fast-paced restaurant. Established- Aug 2004. We are located on Rt. 5 & 20 across from Hobart & William Smith College Campus. Our menu is located at danastimeout.net. Please send resume to Dana's Time Out Sports Bar & Restaurant 258 Hamilton St., Geneva NY 14456.

Craigslist post ID: 6339221431 10/9/17

Server (Geneva, NY)

- Must have 4 years' experience with Serving/ Catering. Must have open availability. Directly responsible for sanitation and cleanliness, team player & service preparation. Positive attitude a must. Must have valid driver's license. We are a fast-paced restaurant. Established- Aug 2004. We are located on Rt. 5 & 20 across from Hobart & William Smith College Campus. Our menu is located at danastimeoutgeneva.com Please send resume to Dana's Time Out Sports Bar & Restaurant 258 Hamilton St., Geneva NY 14456 (315) 781-2107.

Craigslist post ID: 6339218508 10/9/17

Line Cook (Geneva, NY)

- Hiring experienced line cooks at Eddie O'Brien's at the Geneva and Farmington locations. Must be able to work days, nights, and weekends.

Craigslist post ID: 6335168133 10/6/17

Restaurant Help (Prattsburgh, NY)

- New busy restaurant in Prattsburgh looking for experienced bartenders, wait staff and cooks. Buffalo Ridge Restaurant and Bar would like to have some motivated people looking to make good money. Must be willing to work weekends.

Craigslist post ID: 6323073600 9/27/17

Bussers, Dishwashers, Food Runners (Geneva, NY)

- Fine dining in a very casual, tourist oriented atmosphere, overlooking Seneca Lake. This is an extremely popular high volume restaurant. Check out our reviews on Trip Advisor and Facebook. We are very flexible with scheduling and offer very competitive wages plus tips. Operating hours are Tu - Sat starting at 4:00pm closed Sun-Mon. Part time positions for applicants age 15 or older. Apply in person or complete our on-line application at: portscafe.com. Ports Cafe 4432 West Lake Road (route 14 south) Geneva, NY 14456. www.portscafe.com.

Craigslist post ID: 6317324616 9/22/17

Servers (Penn Yan, NY)

- The Wagner Restaurant is looking for experienced servers. Please stop in to the restaurant to grab an application.

Workforce Development 10/10/17

Finger Lakes Premier Properties- Multiple Positions (Penn Yan, NY)

- Sales Agent
- Sales Development Representative
- Seasonal Reservation Specialist
- Human Resources Specialist
- Administrative Assistant (Real Estate)

- Housekeeper (Best Western Hotel)
- Night Auditor

For full descriptions and to apply, please visit <http://flpplake.hrmdirect.com/employment/job-openings.php?search=true&internal=3170&dept=-1&city=-1&state=-1>

Workforce Development 10/16/17

Hampton Inn (Penn Yan, NY)

- **Room Attendant**- Thoroughly clean, sanitize, and maintain guest rooms and other assigned areas in a timely and organized manner to ensure guest satisfaction and rooms meet or exceed established standards. Please apply in person at the front desk.
- **Laundry Attendant**- Stripping linens, loading and unloading washers and dryers, folding and putting away laundry. To apply for any of the jobs listed above, please apply in person at the front desk. Workforce Development 9/18/17

LABOR/AGRICULTURAL

Motor and Walk Route Carriers (Penn Yan, NY)

- Motor and walk route carriers needed to deliver the Chronicle Ad-Viser. Once a week, no collecting, excellent earnings, must have dependable, insured vehicle. Either Saturday or Sunday. If interested, please fill out form in the Chronicle Express and mail to the Ad-Viser, 138 Main St., Penn Yan, NY 14527. Chronicle Express 10/11/17

Handyman (Penn Yan, NY)

- Part time (possible full time) opening. Clean driver's license, tools & plumbing knowledge helpful. Stop in or call for an application. Connect-A-Service Inc., 2772 Route 54A, Penn Yan. 315-536-4733. Chronicle Express 10/4/17

Facilities Worker (Montour Falls, NY)

- Full time position. Performs duties primarily structural in nature: carpentry, painting and grounds. Must have sufficient mechanical skill to handle on-call duties. Routine boiler procedures. High School Diploma or equivalent required. 3 years experience in construction/painting/finishing/tile setting preferred. Apply at jobs@schuylerhospital.org. Dundee Observer 10/11/17

Construction Contractor (Penn Yan, NY)

- Keuka Housing Council, Inc. is seeking general construction contractors for a variety of home improvement projects. Minority and women owned contractors are urged to participate. Must be EPA certified, carry liability and workers comp insurance. Call Shawn Blauvelt at 315-536-8707 Ext 5 for more information. Dundee Observer 10/11/17

Deputy Sheriff Police Officer (Schuyler County)

- Schuyler County Civil Service will be holding the Deputy Sheriff-Police Officer examination on December 2, 2017. Last date to file: October 12, 2017. Information/Application available at www.schuylercounty.us or Schuyler County Civil Service, 105 Ninth St, Unit 21, Watkins Glen, NY 14891 or 607-535-8190. Dundee Observer 10/4/17

Maintenance Mechanic (Watkins Glen, NY)

- Watkins Glen Central School District is hiring a Full-Time Maintenance Mechanic. Salary: As per contract. Starting ASAP. This is a Civil Service position. Civil Service approval required. Interested applicants must apply at Civil Service. NYSED fingerprinting required. Interested candidates should respond to Jerry Harriger, Superintendent of Building and Grounds, Watkins Glen Central School District, 303 12th St., Watkins Glen, NY 14891. (607) 535-3271. Dundee Observer 9/27/17

Winery Laborer (Hammondsport, NY)

- We are looking for a hard-working, positive and friendly individual to join our winery. No experience required; the employer is willing to hire a trainee. Experience in duties is preferred. Must be physically able to lift 50lbs, stand for long periods of time, lifts and bend and Work in various weather conditions. Duties include: Harvest works, plowing snow, cleaning, ground maintenance, construction projects, painting, cutting trees, driving tractors and bottling/labeling wine. Must be able to work weekdays. Please apply by responding via email (no calls or drop-ins, please). Craigslist post ID: 6334894863 10/6/17

General Laborer (Geneva, NY)

- Currently looking to hire a full-time general laborer. Assisting a Dairy Milking Equipment dealer on service and installations of this equipment. Must be able to work around cows. Basic knowledge of tools, plumbing and electrical. Must have a valid NY State drivers license. Maintain a professional appearance with a positive attitude. Paid holidays, sick time after 45 days. Vacation time after one year. Craigslist post ID: 6332762969 10/4/17

Alpaca Farm (Pulteney, NY)

- Responsible person with reliable transportation wanted to help part time on Alpaca Farm. Duties will vary but include feeding, cleaning, hay etc...hours can vary and we can be flexible. Must be responsible and have good work ethics. Pay depends on experience and willingness to learn and work hard. Call or Text to set up time for interview. (607) 868-5401. Craigslist post ID: 6326597667 9/29/17

Package Handler (Geneva, NY)

- Position: Package Handler - Part-Time. Job Group: Manual Operations. Location: Geneva, NY 14456 - Geneva Center. Sunrise (3:30 AM - 9:00 AM). UPS is hiring individuals to work as part-time Package Handlers. This is a physical, fast-paced position that involves continual lifting, lowering and sliding packages that typically weigh 25 - 35 lbs. and may weigh up to 70 lbs. Part-time employees usually work 3 - 4 hours each day and workdays can vary (Monday Friday) or (Tuesday Saturday) depending on the building needs. Package Handlers typically do not work on holidays. Package Handlers receive a competitive hourly rate and also an attractive benefits package. Please note that these opportunities are part-time only working approximately 17 1/2 20 hours per week. APPLY NOW:
https://ad.doubleclick.net/ddm/clk/316087345;144276249;!https://www.jobs-ups.com/job/geneva/package-handler-part-time/1187/758935/?Howheard=P4927&utm_source=craigslist.com&utm_campaign=region_7_district_36&utm_medium=job_board&utm_content=job_posting&ss=paid
Craigslist post ID: 6325861918 9/29/17

Security Officer (Keuka Park, NY)

- Looking to reinvent your future? Then this position may be the right position for you! We provide security services for a variety of large and small business clients where health, safety and security is our #1 priority. This is a public environment with the corresponding levels of traffic (employees, visitors, customers, etc.). Qualifications and Experience for this position includes:
 - High school diploma or GED equivalent.
 - At least two (2) years of directly related experience is preferred.
 - A valid Driver's License and an acceptable driving record for the past three (3) years to be eligible under NMS' vehicle insurance policy.
 - Must be fluent in speaking, reading, and writing English.
 - Ability to work rotating shifts, weekends, callouts in various areas of the plant and work overtime as requiredSound like the opportunity you've been waiting for? Apply today! We look forward to hearing from you. Full Job description can be found by going to: <https://nana.taleo.net/careersection/nms/jobdetail.ftl?job=NMS00986&tz=GMT-08%3A00>
Craigslist post ID: 6324679176 9/28/17

Cleaner (Penn Yan, NY)

- Pay based on experience. Benefits discussed at interview. Clean drivers license preferred. Contact employer for application and resume. Work independently & with others. Work days as needed, willing to train, duration based on need, flexible shifts. 15+ hours per week. To apply, contact the employer in person, by telephone, or by email: Jan Butler, 2772 State Route 54A, P.O. Box 630, Penn Yan, NY 14527. (315) 536-4733 . jan.connectaserviceinc@gmail.com. OSOS 10/4/17

Laborer (Penn Yan, NY)

- Laborer - landscaping, cleaning, carpenter helper, etc. - Services include - HOME IMPROVEMENTS ADDITIONS - REPAIRS - RENOVATIONS PLUMBING - ELECTRICAL INTERIOR DRYWALL & FINISH WORK INTERIOR & EXTERIOR PAINTING & STAINING PRESSURE WASHING CARPENTRY - REMODELING & NEW CONSTRUCTION NEW & REPLACEMENT WINDOWS PAVERS - PATIOS MASONRY LANDSCAPING - MOWING - WEEDING - MULCHING DOCKS IN & OUT OF WATER - REPAIRS CLEANING/CLEANOUT SERVICES: HOME/COTTAGE/OFFICE CLEANING CARPET CLEANING FLOOR STRIPPING & WAXING WINDOW WASHING PACKING - MOVING GUTTER - CHIMNEY CLEANOUTS YARD CLEANUPS - DEBRIS REMOVAL. To apply, contact Jan Butler, 2772 State Route 54A, P.O. Box 630, Penn Yan, NY 14527. (315) 536-4733. jan.connectaserviceinc@gmail.com OSOS 10/2/17

Grape Picker (Wayne, NY)

- Picking grapes by hand, no tractor experience necessary. Could do some lifting. Could help draw out grapes and stack onto wagon and lift again to load. Box of grapes level full could be 33 pounds. If candidate has tractor experience, it may be helpful. Will accept trainee, but must be able to pick 4 boxes an hour. Picking experience preferred. Needs own transportation. Wage - minimum or by the box. To apply, contact Marcy by phone. (607) 368-3449. OSOS 9/25/17

Cleaner (Penn Yan, NY)

- Sheen & Shine, Inc. a Commercial Janitorial Company located in Rochester, NY is looking for part time cleaners in the Penn Yan, NY area. Must be reliable. Experience helpful but will train. Email resume to don@sheenandshine.com. Workforce Development 10/11/17

OFFICE WORK/MANAGEMENT

Accounts Clerk (Dundee, NY)

- Job description available on request. Flexible hours: 2-4 every two weeks. Start date: immediately. Salary dependent on education and experience. Submit letter of interest with education/experience and three references to Dundee Library Treasurer. 32 Water Street, Dundee. Dundee Observer 10/4/17

Executive Director (Penn Yan, NY)

- The Yates County History Center is looking for a part-time Executive Director due to a pending retirement. Interested individuals are directed to the website page www.yatespast.org/ExecDir.pdf for a copy of the position description and instructions. Craigslist post ID: 6324746589 9/28/17

Bookkeeper (Hammondsport, NY)

- Job Summary: Position will be responsible for a variety of accounting tasks including general ledger and sub-ledger activity recordation, account reconciliations and analysis, sales and use tax filings as well as other compliance matters, solve financial problems and analytical analysis of financial information. Duties also include general administrative tasks. Required Skills, Abilities, and Knowledge: 1. Must be self-starting and able to work without close supervision, 2. Must have strong knowledge of Excel and QuickBooks, 3. Must have bookkeeping/accounting background preferably in the Hospitality industry, 4. Strong analytical skills required, 5. Must use courtesy when answering phones and dealing with internal and external customers and company vendors, 6. Must be willing to accept frequent interruption and be flexible in performing tasks, 7. Ability to prioritize is extremely helpful. Acceptable Experience and/or Training: 1. Associates Degree in Accounting, 2. 3-5 years' work experience. Craigslist post ID: 6324363228 9/28/17

Bookkeeper/Retail Assistant (Penn Yan, NY)

- Full time Bookkeeper/ Retail Assistant required immediately. Must be proficient in QuickBooks, Data Entry, Microsoft Office and Excel Spreadsheets. This position requires a self-starter with great customer service skills. Must be neat in appearance, reliable and dependable. Must be able to work an occasional Saturday when required. Retail experience preferred but training will be provided if necessary. Please email resume to: gbcoles@gmail.com or call 1-315-536-3879 to schedule an interview. Craigslist post ID: 6322509089 9/26/17

Assistant Store Manager Trainee (Penn Yan, NY)

- Under the direction of the store manager, oversees the operation of a Walgreen store. Assumes full management responsibility in the absence of the store manager and assistant store manager. Improves store sales, profitability and image through proper merchandising, protection of store assets, supervising team members in the absence of the store manager, and modeling and delivering a distinctive and delightful customer experience. Completes Drug Store Management training program during specified timeframe. To apply, visit <https://my.jobs/7008446a87cc421f86c8f08403b84b06161> OSOS 10/2/17

Store Manager (Penn Yan, NY)

- Number one priority: build and lead a terrific team while increasing sales and profits of your operation. This opportunity combines selling, relationship retailing and store operations. You'll wear many hats: supervisor, inventory controller, display and merchandising pro, and driver of increased performance and profits. Don't expect to sit behind a desk; this is a hands-on, sales floor job with a lot of customer interaction that will enable you to make an impact on all aspects of your business. Qualified candidates must have: At least two years' hard lines retail management experience that includes P&L, staff

supervision, shrink control and payroll, a valid driver's license for the travel you'll be doing, minimum of a high school diploma/GED (a bachelor's degree in a business, agriculture or related field is desirable), proven communication and leadership skills, ability to relocate within your district if necessary, excellent benefits, outstanding growth opportunities and quality of life are only the beginning. EOE. Apply at http://careersattractorsupply.jobs/penn-yan-ny/store-manager/AE3F60ABC9A5485BB5A74B038CA419BD/job/?utm_campaign=New%20York%20State%20Job%20Bank&vs=161&utm_medium=NLX&utm_source=New%20York%20State%20Job%20Bank-DE OSOS 9/11/17

Sales Associate (Penn Yan, NY)

- Job Title: Sales Associate, contract position. Job Description: Sell On Air radio advertising, draw up sales contracts, communicate with advertising clients, copywriting and other duties as needed. Experience: Previous sales experience required, must have good writing skills to write Ads, basic computer knowledge. Job location: Towns in the greater Finger Lakes region. Pay: Commission only with advancement possibilities. Benefits: None. Hours per week: Set own hours. Duration: Full or Part-Time. Work Days: M-F. Shift: 1st. Contact: admin@wylf.com. No phone calls please.

Workforce Development 10/13/17

Administrative Assistant in Legal Office (Penn Yan, NY)

- Full time, 12 month opening in Penn Yan estate paralegal office. The work involves responsibility for a variety of clerical and office tasks and proficient use of a computer- specifically MS Word and MS Excel. Applicants are expected to act and dress in a professional manner, and must be accurate, detail oriented, organized, and possess good public interpersonal skills. Confidentiality is essential. An aptitude for numbers is required. There is opportunity for professional growth. Each applicant must have a high school diploma or equivalent, and/or paid clerical experience. Knowledge of legal terminology helpful but not required. Send resume and cover letter to rachaelrobak@gmail.com. Workforce Development 9/19/17

SKILLED/MANUFACTURING

Production (Penn Yan, NY)

- Remedy is hiring for Silgan Plastics. Packaging, inspection, and production. Enjoy a clean and safe work environment. Pay starting at \$11/hour. Also recruiting for large part assembly, welding, and industrial spray painting. Apply today! Call (315)781-6200. Chronicle Express 10/11/17

Welder (Penn Yan, NY)

- Express Employment Professionals is currently looking for full time Welder for a client in Penn Yan. Previous Mig welding setup and operating experience preferred. Associate must have strong attention to detail and be willing to work in a team. This is a temp-to-permanent position with a pay range of \$11.50 to \$12.50 an hour. Candidate must be open to 1st or 2nd shift positions. Interested candidates should contact Express Employment Professionals at (607) 936-0770. OSOS 10/16/17

Plumber/Electrician (Penn Yan, NY)

- Experience in maintenance and repairs, able to go out on their own to a job or work with others. Winterization work is coming up which entails closing up properties properly/also have several repair and renovation jobs. Contact Jan Butler, 2772 State Route 54A, P.O. Box 630, Penn Yan, NY 14527. (315) 536-4733. jan.connectaserviceinc@gmail.com.

OSOS 10/2/17

KanPak- Multiple Positions (Penn Yan, NY)

- **Packer - Downline- F/T- 1st, 2nd, 3rd shift**
Our Downline Packer associates are responsible for product coming off the line from the time it is filled until it has been boxed and stacked onto pallets, ready to go to the warehouse for storage. High School / GED required and 2-3 years' experience or equivalent employment preferred.
- **Quality Assurance Auditor/Compliance**
The Quality Control Auditor is responsible for paperwork review, product release and performing hold reconciliations.
- **Quality Control Auditor- Line- 3rd Shift**
Our Line QC staff perform initial line clearances for beginning of production on either aseptic product lines or yogurt lines.
- **Production Supervisor- 3rd shift**
- **Production Team Lead- 3rd shift**
To apply for any of the jobs listed above, please visit <http://www.hirebridge.com/v3/jobs/list.aspx?cid=7799>

Workforce Development 10/16/17

Helpful Links

Yates County Job Leads: www.yatescounty.org/workforce_development

Ontario County Job Leads: <http://www.co.ontario.ny.us/93/Workforce-Development>

Seneca County Job Leads: <http://www.co.seneca.ny.us/departments/dhs-administration/workforce-department/job-leads/>

Wayne County Job Leads: <http://web.co.wayne.ny.us/workforce-development/workforce-development-job-seeker/>

October 2017

October 2017: Yates County Workforce Development Calendar of Events

***Important Notice:** This calendar is to be used for Temporary Cash Assistance applicants & recipient's activities. You may request copies at the WFD front-desk.

All events are held at the Workforce Development Office unless listed at the bottom of this calendar in the "Notes Section".

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 HSE: 9am-12pm JRT: 9:15am-12pm	3 Exempt Meeting: 11am	4 HSE: 9am-12pm Life Skills: 1:30pm – 3:30pm	5 WorkKeys: 9am-12pm	6	7
8	9 Columbus Day! OFFICE CLOSED	10 Training Options: 1pm	11 HSE: 9am-12pm Life Skills: 1:30pm – 3:30pm	12 Personal Soft Skills: 9am-3pm	13	14
15	16 HSE: 9am-12pm JRT: 9:15am-12pm	17	18 HSE: 9am-12pm Life Skills: 1:30pm – 3:30pm	19	20	21
22	23 HSE: 9am-12pm JRT: 9:15am-12pm	24 Jump Start: 1pm	25 HSE: 9am-12pm Life Skills: 1:30pm – 3:30pm	26	27	28
29	30 HSE: 9am-12pm JRT: 9:15am-12pm	31				

***Notes:**

*HSE: High School Equivalency

*Monthly Exemption Meetings: Held every 1st Tuesday of the month at Workforce Development.

"Options Workshop"

An online presentation/discussion using Google Group

PLEASE CALL AHEAD TO REGISTER: FOR WORKSHOPS (315)-539-1905

Work Keys for Job Seekers: The Career Readiness Credential (CRC) enables you to show prospective employers that you possess the basic foundational skills they are looking for and have the trainability for success in an organization. The CRC verifies that you can handle the kinds of tasks – finding information, reading instructions and directions, even working with figures – that are common in today's workplace.

How does the Career Readiness Credential work?

Building on a Proven Program

The CRC is based on established Work Key assessments, a nationally recognized system. To earn a CRC, individuals undergo testing related to reading, applied math, and locating information through the Work Keys skills assessment system. The credential confirms a person's competence in these skill areas and provides documentation to an employer in today's workforce.

How to Earn a CRC

Finger Lakes Workforce customers can obtain a Career Readiness Credential by taking the three Work Keys assessments. Contact a Finger Lakes Workforce One Stop Center Representative or call 315-536-5140 for more information.

Ask about SMART 2010 Today!!!

SMART 2010 is a computer program that analyzes a customer's resume for skills and work experience. Using that data, the computer can establish matches with current jobs throughout the state. The system then recommends to the client by means of E-mail a number of job matches based on the likelihood that the individual will follow the same career path. Many job seekers possess skills for jobs that they may not consider in their day-to-day job searches. SMART 2010 looks at the entire person as a result of their resume. The program then searches for the best job openings available, immediately opening the door to

Resume 101 (1 hour): An individual's resume is the first impression for a potential employer. A resume is a summary of experiences, skills, abilities, qualifications, and personal characteristics that are highlighted to present how a person can be an asset to a business or agency. Whether you have a resume prepared or would like to create a resume for the first time, this workshop will help give you valuable information on how to present yourself to a potential employer.

Interviewing Skills (1 hour): You got the interview, now what? Find out what employers want to know through this informational workshop about interviewing skills and techniques. Learn the importance of making a good first impression, how to best present yourself, and answering those tough questions during the interview.

Budgeting Workshop (1 hour): Information on money management including personal checking and savings accounts, credit cards, and personal loan.

Job Club: Come network with other job seekers and gain information about how to effectively seek and obtain employment. As part of this group, you will learn the fundamentals of networking, share leads, provide support, exchange information, and share experiences that will assist you in your job search and career goals. The program is valuable for any occupation and at any level of education; connecting work skills, training, and testing.

Work Keys: The basis for the **National Career Readiness Credential (CRC)**, which certifies that job seekers have the core employability skills required across all industries and occupations. The CRC validates job applicants' skill levels in the three areas selected by employers as the most important: Reading for Information, Locating Information, and Applied WorkKeys assessments are designed to identify training or remedial training needs to increase a person's marketability. Skill gaps can be addressed and closed through an online training program, Key Train, designed to bolster your WorkKeys skills.



**Workforce Development • 417 Liberty St., Penn Yan, NY 14527 • Ph.: (315)536-5140 & Fax: (315)531-3456
Career Planning Assistance Computers & High-Speed Internet Copy, Fax & Phone Services Book & Newspaper
References Counselors Available for Assistance**



REMEDY STAFFING IS PROUD TO BE RECRUITING FOR



This is a great company and awesome benefits! Please apply today!

Several Packaging openings are currently available on both 1st and 3rd shift.

Please apply at remedystaffing.com or please call the office 315.781.6200

Shift Hours: A and B Shifts 8am-8pm have every other Weekends Off

C and D Shifts 8pm-8am every Other Month is Weekends Off

You will be given a yearly calendar when you are offered any shift.

Pay: \$11.00 A and B \$11.75 C and D

Position: Working at a fast pace to inspect and identify any defects in plastic bottles then to pack bottles following specific instruction for each type of bottle.

YATES COUNTY RECRUITMENT DAY

WHEN

October 26th, 2017

WHERE

Yates Community Center

463 North Main St. Perm Yan, NY

FULL-TIME & PART-TIME POSITIONS AVAILABLE

COME & LEARN ABOUT YOUR NEXT CAREER

QUESTIONS?

**CALL WORKFORCE DEVELOPMENT AT
315-536-5140**

FIND US ON FACEBOOK @YCWORKFORCE



Workforce Opportunities • Workplace Solutions

A proud partner of the American Job Center network

**OPEN AND FREE
FOR ALL TO
ATTEND**

SESSION 1:

**Health & Human
Services**

9am-11am

SESSION 2:

Manufacturing

1pm-3pm

Need help preparing?

FREE workshop

October 24th @ 2pm

Workforce Development

Call : 315-536-5140

to register



Work & Life Skills Training Program
In Partnership with Yates Workforce Development