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## Yates County Job Leads March 19, 2018

### AUTOMOTIVE/DRIVERS

#### Counter/Driver (Penn Yan, NY)

- Full time position. Well-established local auto parts location is looking for a full time energetic person to work as a counter/driver in local market. Please send resume to: Box #592, c/o The Chronicle Express, 138 Main Street, Penn Yan, NY 14527. Chronicle Express 2/28/18

#### Truck Driver (Penn Yan, NY)

- Class A CDL. Local work/200-mile radius. Email resume to [bodinetrucking@frontier.com](mailto:bodinetrucking@frontier.com) or call 585-721-4691. Chronicle Express 2/21/18

#### CDL A Driver (Phelps, NY)

- Earl T Wadhams Inc., a local Bulk Milk Hauler Is looking for a Class A TT Driver for a Local Home Daily position. GREAT SCHEDULE (4 days on 2 days off) NEW: PAY SCALE .... AND.... MONTHLY BONUS FOR DRIVERS!! TRANSPORT and FARM PICK UP POSITIONS AVAILABLE
  - Must live in the Phelps, NY Area (daily commute)
  - Will need Tanker Endorsement
  - Must have clean MVR and Recent TT experience\*.
  - Paid Vacations - 3 days after 6 months.
  - Paid Holidays
  - Blue Cross and Blue Shield Medical
  - Rx Coverage
  - Dental Coverage
  - Vision Care
  - 401K Retirement Plans
  - Profit SharingModern, Well Maintained Equipment., Company Supplied Uniforms. Just out of School? Call us, we can help you get that experience through our extended training program. - Get paid while gaining the required experience! CALL RECRUITING TODAY AT 800-334-1314 X1178 for more details!! Craigslist post ID: 6531476964 3/15/18

#### Autobody Collision Tech (Geneva, NY)

- Busy shop seeking experienced automotive collision tech. Must have experience & own tools. We are a well-established shop, providing a clean, friendly work environment. Benefits and competitive pay. Please call to discuss. Call Geneva Coach Inc., ph.: 315-789-9809, ask for Todd. Craigslist post ID: 6526866260 3/11/18

#### Auto Tech (Geneva, NY)

- We are a 50-year-old, high volume shop. A family atmosphere, non-flat rate shop. Looking for a minimum B level tech. NYS inspector license needed. Any ASE certifications would be a plus. Wage and benefit package to be discussed. J-March Auto is a highly respected service facility with an outstanding community reputation. Apply in person or phone for interview. 315-789-9186. Craigslist post ID: 6519011241 3/5/18

#### Truck Driver (Penn Yan, NY)

- We are currently looking for an over the road driver. We mainly run the east coast. We do a range of different work from pulling refrigerated freight, dump trailer work, tanker, etc. If interested contact Chad at Last Chance Trucking @ 315-729-4355. Craigslist post ID: 6520922748 3/6/18

### **Auto Technician (Penn Yan, NY)**

- We are looking for an experienced, highly motivated mechanic with a great attitude to come join our growing team. Offer competitive salary, retirement, and health insurance. Come put your application in today! 106 Horizon Park Dr. Penn Yan. Workforce Development 3/7/18

### **Taxi Driver (Penn Yan, NY)**

- Keuka Taxi is expanding their team! Are you looking for a part-time or full-time job? Something with flexibility? Opportunities available with our fast-growing company! Must be available to alternate weekends with our current staff. Our company currently offers Medical Transport, On Demand Taxi, Wine Tours, Weddings, Concert Shuttles, Join in Wine Tours, and Airport Transportation. Join our team today! Stop in and see Teresa for an application at 246 East Elm Street, Penn Yan, NY! Workforce Development 3/5/18

## **CUSTOMER SERVICE/SALES**

### **Part Time Sales (Penn Yan, NY)**

- Local automotive firm is looking for a part time sales person to work 16-20 hours per week with flexible hours. Please send resume to Box #591, c/o the Chronicle Express, 138 Main Street, Penn Yan, NY 14527. Chronicle Express 2/28/18

### **Winery Tasting Room Sales (Geneva, NY)**

- Ravines Wine Cellars is looking for energetic people with a passion for food & wine to join our team at our tasting room in Geneva. Candidates must have excellent communication and customer service skills, an outgoing and positive personality and enjoy working with the public. Ravines is committed to the production of high quality wines and we strive to create a unique and entertaining tasting experience for our customers. Our sales team is responsible for presenting the wines to customers in a friendly and informative manner, restocking wine displays which requires the ability to lift 40 lb. cases of wine, work behind a tasting bar during sales presentations and help with set up and service for special wine and food events. Candidates must be able to work weekends. We are looking for friendly people interested in wine. Please email resume to hiring manager. Part-time and full-time seasonal positions available. Geneva Tasting Room at 400 Barracks Road, Geneva, NY. Craigslist post ID: 6532333997 3/16/18

### **Winery Tasting Room Sales (Keuka Village)**

- Ravines Wine Cellars is looking for energetic people with a passion for wine & food to join our team at our tasting room in Keuka Village. Candidates must have excellent communication and customer service skills, an outgoing and positive personality and enjoy working with the public. Ravines is committed to the production of high quality wines and we strive to create a unique and entertaining tasting experience for our customers. Our sales team is responsible for presenting the wines to customers in a friendly and informative manner, restocking wine displays which requires the ability to lift 40 lb. cases of wine, work behind a tasting bar during sales presentations and help with set up and service for special wine and food events. Candidates must be able to work weekends. We are looking for friendly people interested in wine. Please email resume to hiring manager. Part-time and full-time seasonal positions available. Keuka Lake Tasting Room at 14630 State Route 54, Keuka Village. Craigslist post ID: 6532331920 3/16/18

### **Tasting Room Associate (Rock Stream, NY)**

- Starting May 2018 - Training April 2018. Looking for a fun, high-energy environment to meet and work with new/friendly people this summer & fall? Earn extra money with a weekend job and learn about wine, hospitality, and sales while doing it! Barnstormer Winery is seeking an enthusiastic and hard-working Tasting Room Staff to help reach our goals in the 2018 season with our front of the house operations and high-end customer service. This position has great opportunity for growth in a young company. It is recommended candidates have some experience in hospitality and/or service, preferable a minimum of 1-year winery/wine experience. Those with past sales experience will also be strongly considered. Communication and a proactive personality (people person) are key functions for the job
  - Interacting with small and large groups of customers and managing traffic flow in the winery in a friendly, efficient manner with a focus on customer experiences
  - Exploring new ways to drive sales
  - Operating an IOS-based Point-of-Sale
  - Must be 21 or older and have reliable transportation
  - Tasting room organization, cleanliness, signage and displays

-Must be responsible, flexible, energetic, able to prioritize properly, ambitious, willing to jump into any project or task, and above all, capable of helping a young winery and brand grow to its potential.

-Must be able to lift 40+ pounds and have reliable transportation.

-6-20 hours per week, based on how busy the winery is throughout the seasons and how much work you're looking for,

-Must be able to work most Saturdays. Please e-mail a cover letter and resume to Kyle Knapton. This is an hourly position with compensation DOE and tips. Applications will be reviewed and if you qualify, we will reach out to schedule an interview along with professional and character references. Please email or call with additional questions. Thank you!

Craigslist post ID: 6523291401 3/8/18

#### **Wegmans- Multiple Positions (Canandaigua, NY)**

- Wegmans is holding a hiring event March 20th at the Canandaigua location for our Canandaigua, Geneva, Newark and Perinton stores! At Wegmans, we recognize how important it is to provide the best service possible to our customers and take pride in going above and beyond to exceed customer expectations in all areas of the store. Whether answering customer questions, offering meal solutions or making sure products are stocked on our shelves; customer service team members perform every action with the highest standards in mind! Join us for a Hiring Event: for our Canandaigua, Geneva, Newark and Perinton stores! Tuesday March 20th from 3pm-6pm at our Canandaigua store, 345 Eastern Blvd, Canandaigua, NY. Work Environment:
  - Work involves continuous interactions with customers and co-workers in a fast-paced environment
  - Will be required to spend the majority of time on his or her feet and stand or walk without a break for up to 4 hours
  - May be exposed to various allergens
  - Specific motions, weight lifting requirements and temperature conditions will vary by department
  - Perishable and Prepared Foods departments require proper and safe handling of knives and other cooking or baking utensils and equipment
  - In order to maintain a high standard of food safety, it is Wegmans' policy that when working in Perishable and Prepared Foods areas a hair restraint must be worn at all times. Also, facial ornaments & jewelry must be removed.

Craigslist post ID: 6520593799 3/6/18

#### **Tasting Room Associates (Dundee, NY)**

- Fulkerson Winery on the West side of Seneca Lake is seeking individuals who are proactive in providing great customer service and have excellent customer service skills. You should be able to work independently or as a team player! Applicants should be ambitious, dependable, energetic, honest, responsible and dedicated to continuing the quality service that has become the backbone of our business. A self-starter with organizational skills, able to lift 40 pounds, and flexible scheduling with the ability to work weekends are a must. A minimum of one-year experience is preferred. A resume and cover letter is required to apply.

Craigslist post ID: 6520384634 3/6/18

#### **Winery Tasting Room Associate (Himrod, NY)**

- Small production, estate winery seeks a tasting room associate for the 2018 Season (Est. March 30-Dec 7). Join a family owned, high quality producer of Finger Lakes wine. Candidates (21 yrs.+) should have:
  - A knowledge of & passion for local & international wines
  - Interpersonal and customer service skills
  - The ability to conduct wine tastings for groups of 4-8 people at a time
  - The ability to lift a case of wine (42 lbs.)
  - The ability to ring up & cash out customers (making change, calculating tax, etc.)
  - The availability to work weekends (Fri/Sat/Sun) 11am-5:30/6pm
  - A desire to work in a growing & thriving local industry!

Craigslist post ID: 6516783070 3/3/18

#### **Distillery Brand Rep (Penn Yan, NY)**

- This part time job requires attendance in Penn Yan, NY every Saturday. More hours available if desired. Black Button Distilling is building a team of brand ambassadors to educate the consumers of the Windmill Market in Penn Yan this 2018 season. We are a New York State farm distillery making bourbon, gin, vodka and whole lot more. This is an exciting opportunity to be a part of the growing craft beverage industry. Feel good supporting a small business that uses 100% New York State ingredients! Duties include:
  - Completing new hire training regarding brand, process and products.
  - Representing Black Button at the Windmill for any mandatory meetings or market correspondence.
  - Opening the shop promptly at market start time.
  - Setting up displays to attract interest and generate sales of bottles and branded merchandise.
  - Working with a Black Button teammate to cover all sampling and sales activity.
  - Sampling visitors on our products. ID visitors that look 30 or younger.

- Educating people on the brand, the process and craft cocktails.
- Convincing shoppers to make a purchase.
- Ringing in sales on a tablet/phone device to process cash & credit purchases.
- Returning displays to secure storage area at market end time.
- Taking day-end inventory of products.
- Communicating with distillery management regarding market activities and supply needs.
- Making change at end of day to create a cash drawer for the next market opening.
- Securing the shop properly before departure.
- Depositing cash sales into company bank account.
- Continuing to participate in training programs as new items and processes are released.

**Mandatory work hours:**

- The market is open every Saturday 8am - 430pm starting in April.
- An opening representative needs to arrive before 8am.
- A closing representative needs to stay through 430pm.
- The market is also open these same hours Memorial Day, 4th of July and Labor Day.

**Additional work hours available:**

- We appear at liquor stores, festivals and other events throughout the Finger Lakes.
- Canandaigua, Geneva, Watkins Glen, Ithaca, etc. are all areas that may need help.
- Work in Syracuse, Binghamton, Rochester and Buffalo is available too if willing to travel.

**Successful ambassadors are:**

- Genuine, friendly, personable and professional to team members and customers.
- Dressed to impress.
- Highly self-motivated.
- Great communicators.
- Convincing and able to close a sale.
- Maturely responsible regarding alcohol service and protection of company belongings.
- Capable of operating phone & tablet apps to record work time and product sales.

Learn more about us at [www.BlackButtonDistilling.com](http://www.BlackButtonDistilling.com)

Craigslist post ID: 6510928735 2/26/18

**Customer Service (Penn Yan, NY)**

- Looking for a job or know of someone in need of a job? You're in the right place! Penn Yan Express Stop is looking for someone who can work days, nights and/or weekends. Stop in and see us and ask for an application!

Workforce Development 2/23/18

**Sales Associates (Penn Yan, NY)**

- Carey's True Value is looking for self-starting, dedicated, hardworking individuals to provide excellent customer service, present hardware and home improvement solutions to all guests, generating sales, housekeeping, merchandising, signage, pricing, cash register operations (POS) and loss prevention in accordance with all company policies/procedures and store standards. This person will also be required to perform other store operational tasks as needed. Apply in person at 163 Main St., Penn Yan, NY.

OSOS 3/5/18

**Store Associate (Penn Yan, NY)**

- Store Associates- \$12.70/hour. We are hiring for our store located in Penn Yan, NY. Apply in-person Monday through Sunday from 9:00am-8:00pm. ALDI, 204 Liberty Street, Penn Yan, NY 14527. For consideration, please apply in person only. Get started now by downloading our Employment Application at

[https://tbcndn.talentbrew.com/company/61/v1\\_0/docs/Aldi-Employment-App-MASTER-2-16.pdf](https://tbcndn.talentbrew.com/company/61/v1_0/docs/Aldi-Employment-App-MASTER-2-16.pdf)

OSOS 2/20/18

**Sales Associate (Penn Yan, NY)**

- Dollar General is looking to hire a Sales Associate. The Sales Associate will act as the point of contact for customers, assist in setting and maintaining plan-o-grams and programs, stock merchandise adequately, and perform other duties as necessary to maximize profitability, customer satisfaction, and teamwork while protecting company assets. To see a list of essential functions and qualifications and to apply visit <https://retail-dollargeneral.icims.com/jobs/85782/sales-associate-in-penn-yan%2c-ny/job?hub=12>

OSOS 3/12/18

## **EDUCATION/SCHOOLS**

### **Hobart and William Smith Colleges- Multiple Positions (Geneva, NY)**

- **Administrative Assistant, Office of Academic and Faculty Affairs-** Responsible for day-to-day operations of the Office of Academic and Faculty Affairs; manages faculty and departmental accounts, budgets, and reports as needed; and assists members of the Office in administrative projects.
- **Records and Scheduling Coordinator, Registrar's Office-** Provides administrative and technical support for the Registrar's Office while serving as a resource for students, faculty, and staff in regards to grading, degree declaration, classroom reservations, etc.
- **Campus Safety Officer I-** Conducts active and random patrols of campus grounds and buildings in uniform, on foot, and by vehicle to ensure the effective and efficient execution of the mission of the departments in providing a safe and secure environment for individuals and property at the Colleges.  
For more information regarding positions' responsibilities, qualifications, and application instructions may be found on our webpage for administrative staff positions at: <https://hws.edu/offices/hr/employment/staff.aspx>.

Dundee Observer 3/14/18

### **Childcare Worker (Dundee, NY)**

- Dundee Children's Center has an immediate position for Childcare Worker to join our team! Job duties include but are not limited to interacting with children and their families, provide meals, perform crafts and activities, provide a fun and safe learning environment for children ages 3 years-12 years. Call 607-243-8612 or stop by the Children's Center at 62 Main St., Dundee.  
Workforce Development 2/20/18

### **Teacher Aides (Dundee, NY)**

- **DUTIES AND QUALIFICATIONS:** Applicants are expected to monitor behavior, attend to student comfort and safety and assist students on school grounds, in the school building and in transit on school vehicles (as needed), as well as helping teachers in the educational setting by assisting with routine classroom tasks and chores. Candidates must be in good physical condition, have good interpersonal and communication skills and be able to foster positive relationships with students and co-workers and be able to establish and maintain student respect and discipline. Candidates must successfully pass a physical performance test as a condition of hire. \$10.40/hr. Applicants wishing to be considered for this position must call the Business Office at (607) 243-5533 ext. 7703 or send an email to [mlawson@dundeecs.org](mailto:mlawson@dundeecs.org) and request to be placed on the roster of applicants for consideration on or before the application deadline. Applications available at <https://mycivilservice.yatescounty.org/jobopps>. Deadline 11/25/18.  
Workforce Development 3/19/18

### **Multiple Positions- Keuka College (Keuka Park, NY)**

- Keuka College has many openings, both faculty and staff & admin. To see these openings, visit [https://keuka.peopleadmin.com/postings/search?utf8=%E2%9C%93&query=&query\\_v0\\_posted\\_at\\_date=&481%5B%5D=2&commit=Search](https://keuka.peopleadmin.com/postings/search?utf8=%E2%9C%93&query=&query_v0_posted_at_date=&481%5B%5D=2&commit=Search)  
Workforce Development 3/12/18

## **HEALTHCARE/HUMAN SERVICE**

### **Multiple Positions- Schuyler County Civil Service**

- Schuyler County Civil Service is offering the following exams on May 12, 2018:
  - Staff Social Worker
  - Senior Staff Social Worker
  - Mental Health Therapist
  - Mental Health Therapist Trainee
  - Purchasing Clerk

Last date to file is March 23, 2018. For information regarding qualifications, filing fee, and application, contact: Schuyler County Civil Service, 105 Ninth St., Unit 21, Watkins Glen, NY 14891. (607)535-8190 or [www.schuylercounty.us](http://www.schuylercounty.us).

Dundee Observer 2/28/18

### **Family Preservation Program Therapist/Coordinator (Penn Yan, NY)**

- Pathways, Inc. in collaboration with the Steuben County DSS is currently recruiting for the position of full-time Therapist/Coordinator. The Therapist would design and implement service plans to offer immediate and short-term

intensive services to families whose children may be at imminent risk of placement into foster care. The Therapist would work closely and direct duties to the Skill builder for the Family Preservation Program. Qualifications: Masters' Degree in Social Work or related field required, and a minimum of one-year experience in providing services to families with Mental Health Difficulties. To apply: Complete the online application at [www.pathwaysforyou.org](http://www.pathwaysforyou.org) and forward your resume/interest letter to [hr@pathwaysforyou.org](mailto:hr@pathwaysforyou.org).  
Dundee Observer 2/21/18

#### **Direct Support Professional (Geneva, NY)**

- Direct Support Professionals: Lochland School is hiring for full time and part time staff to work with residents to ensure their safety and encourage independence in activities of daily living. Applicants will be required to possess a high school diploma or GED and a valid driver's license. Please contact Julie Chiccino at 315-789-5208, 1065 Lochland Rd., Geneva, or online applications available at our website at [www.lochlandinc.org](http://www.lochlandinc.org). \$300.00 Sign on Bonus after 6 months of successful employment.  
Craigslist post ID: 6507232283 2/23/18

#### **Patient Navigator (Bath, NY)**

- Helping patients get healthy one day at a time. Do you like talking with and helping people every day? Would you describe yourself as a good listener and a multi-tasker? If so, you might be a great fit for our patient navigator position. As Patient Navigator, you will be guiding patients through the complex healthcare system and advocate for them. You will assist our patients make appointments, assuring their attendance, and connecting them to support services. A Patient Navigator is a vital part of Finger Lakes Community Health – one of the fastest growing health centers in New York State. With eight health centers and over 26,000 patients providing primary care, dental, and behavioral health services. Being a good communicator is an important skill you need to be successful in this position. If you are interested and have the following additional qualifications, we encourage you to apply. Let's talk! Job Type: Full-time. Required education: High school. Required license or certification: Valid New York State Driver's License. Required language: Fluent in Spanish and English.  
<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vik=6fcab4067c18a19b>  
Indeed 2/26/18

#### **Advocate (Penn Yan, NY)**

- The Advocate is responsible for providing crisis intervention and advocacy services for individuals in assigned county who have experienced or witnessed physical, sexual, or emotional abuse. Qualifications: Associates degree in human services and two years' experience. Bachelor's degree in social work or education preferred. Commitment to the mission of Safe Harbors. Ability to work independently, with good organizational skills. Ability to foster a cooperative, collaborative work environment. Ability to plan, develop and implement short and long-range goals. Ability to maintain emotional stability under duress. Excellent communication skills, including public speaking ability. Comfort dealing with and talking about sensitive issues. Must be adaptable and flexible. 37.5 hours per week, generally weekdays 9am-4:30pm with variations based on clients need. Some evenings and weekends. \$15 per hour plus a generous benefits package including health and dental insurance, paid time off, and 401(3)b retirement plan. To apply, submit cover letter and resume by email: [info@shflny.org](mailto:info@shflny.org).  
Workforce Development 2/21/18

#### **Youth Prevention Specialist (Penn Yan, NY)**

- The Youth Prevention Specialist is responsible for presenting child sexual abuse, teen sexual assault, and abusive relationship primary prevention education programs to youth in Yates County. The Youth Prevention Specialist will provide follow up counseling and advocacy services for children and youth who have experienced or witnessed physical, sexual, or emotional abuse, as well as to their non-offending adult caregivers. Qualifications: Associates degree in human services and two years' experience. Bachelor's degree in social work or education preferred. Commitment to the mission of Safe Harbors. Ability to work independently, with good organizational skills. Ability to foster a cooperative, collaborative work environment. Ability to plan, develop and implement short and long-range goals. Ability to maintain emotional stability under duress. Excellent communication skills, including public speaking ability. Comfort dealing with and talking about sensitive issued. Must be adaptable and flexible. Must have reliable transportation. 37.5 hours per week, generally weekdays 9am-4:30pm with variations based on clients' needs. Some evening and weekends. \$15 per hour plus a generous benefits package including health and dental insurance, paid time off, and 401(3)b retirement plan. To apply, submit cover letter and resume by email: [info@shflny.org](mailto:info@shflny.org).  
Workforce Development 2/21/18

#### **Multiple Positions- Pro Action of Steuben and Yates**

- Full Time Opportunities:
  - Kitchen Aide – Senior Nutrition
  - HEAP Clerk/Typist
  - American Job Center Coordinator- System Leader

- Early Childhood Education Teachers
- Early Head Start Home Visitors
- Construction Laborer
- Part Time Opportunities:
  - Project Care Van Driver
  - Floating Site Coordinator
  - Van Driver – Senior Nutrition
  - Bus Driver – Hornell
- Substitute Opportunities:
  - Substitute Drivers – Yates OFA Transportation
  - Substitute Van Drivers – Senior Nutrition
  - Head Start Classroom Substitutes – Wayland
  - Head Start Classroom Substitutes – Corning
  - Head Start Classroom Substitutes – Addison
  - Head Start Classroom Substitutes – Savona

For full descriptions and to apply for any of the positions listed above, please visit <http://proactioninc.org/job-opportunities/>

Workforce Development 3/19/18

**Finger Lakes Health- Multiple Positions (Penn Yan, NY)**

- Certified Nurse Aide Training Program
- CNA LTC
- ED Crisis Evaluator
- EMT Basic- Cohocton
- LPN Med Long Term Care- Bedside
- LPN Meds Acute- Bedside
- Mechanic II/Groundskeeper
- Nurse Manager- LTC
- Paramedic/ Critical Care EMT
- Pharmacy Tech II
- Radiology Tech II
- Registration Representative
- RN- Adult Day Center
- RN Bedside- Emergency Department
- RN Bedside- Med/Surge Acute
- RN Bedside- Unit II
- RN- Cardiac Rehab Nurse

For a more detailed description and to apply for any of the jobs listed above, please visit

[https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp\\_job\\_categories.cfm](https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp_job_categories.cfm)

Workforce Development 3/19/18

**Arc of Yates- Multiple Positions (Penn Yan, NY)**

- Substitute Residential Direct Support Professional
- Registered Nurse- Clinical Operations
- Residential Direct Support Professional
- Direct Support Professional- Center for Lifelong Learning
- Substitute Direct Support Professional- Center for Lifelong Learning
- Substitute Administrative Assistant

For more details and to apply for any of the jobs listed above, please visit <http://www.arcofyates.org/Work-With-Us>

Workforce Development 3/19/18

**Residential Assistant Manager (Penn Yan, NY)**

- Provides assistance and support to the Residential Manager in maintaining the general operations of the assigned Catholic Charities Community Services residential setting. In the absence of the Residential manager, provides for the supervision, assistance and instruction of all staff and individuals. For a full list of qualifications and duties and to apply, please visit <https://www.ccsrochester.org/join-our-team/employment-opportunities/9-developmental-disabilities-services/181-res-asst-mgr-py>

Workforce Development 3/5/18

### **Direct Support Professional (Penn Yan, NY)**

- Catholic Charities Community Services is hiring Direct Support Professionals. The Direct Support Professional will provide support and instruction in activities necessary to promote and maintain independence and self-determination for individuals with intellectual/developmental disabilities receiving services living in a Catholic Charities Community Services residential setting. Qualifications: High school diploma or equivalent, one-year practical experience working with individuals with developmental disabilities preferred. Please apply at <https://www.cccsrochester.org/join-our-team/employment-opportunities/9-developmental-disabilities-services/3-dd-dsp-res-py-lyons-sdd12-13> Workforce Development 3/12/18

## **HOSPITALITY/RESTAURANT**

### **Server (Hammondsport, NY)**

- We are looking for professional wait staff to serve meals and drinks for breakfast and lunch shifts. Applicants must be able to ensure customer satisfaction and augment our establishment's reputation. Requirements: Must be 16 years of age or older. Responsibilities: Show customers to their seats and present menu options, take orders and deliver them to the table accurately and in a timely manner, deliver checks and accept payment, guarantee cleanliness standards, work with other staff members as a team, be responsible for opening and/or closing duties. Craigslist post ID: 6535794294 3/19/18

### **Full Time Cook (Hammondsport, NY)**

- If interested, please send resume and cover letter to [info@crookedlakeicecream.com](mailto:info@crookedlakeicecream.com). REQUIREMENTS: Required to have 1 year of prior cooking experience, must have servsafe food handler certificate, be dependable and responsible- report at scheduled time, ability to work in a fast-paced environment, ability to operate grill, sauté and fryer, time management skills to ensure orders are prepared in a timely fashion, must have a high school diploma. RESPONSIBILITIES: Maintain clean food preparation equipment, work areas, and counters or tables, inventory of food and smallwares monthly, must adhere to established recipes and procedures at all times, work with other kitchen staff and wait staff as a team, follow food, health, and safety procedures at all times, communicate to supervisor any and/or all issues. Craigslist post ID: 6535773062 3/19/18

### **All Restaurant Staff (Penn Yan, NY)**

- Business is booming at the Skyline Trading Post and summer is right around the corner! Now hiring kitchen staff, dishwashers, wait staff, and bartenders! We are open from 6am to 10 pm so we have lots of shifts available! Stop out to 3103 Skyline Dr. and fill out an application! No experience necessary, but some kitchen experience preferred. If applying for that position, we will happily train hardworking, honest people who want to come make money with us! Craigslist post ID: 6527952475 3/12/18

### **Hotel- Multiple Positions (Dresden, NY)**

- Small seasonal hotel on Seneca Lake seeks reliable, responsible employees for the 2018 season from May 1-late October.
  - Handyman- Mature, reliable, independent and experienced individuals sought. Applicants must have own transportation and general tools. VERY flexible schedule with 10-30 hours a week at a fixed hourly rate. Experience with all manner of lite carpentry, plumbing, electric, and painting necessary. Extra consideration for experience with pools, boats and small engines.
  - Bartender- Mature, independent and flexible individual sought to tend and manage a small hotel bar. Must be available most weekends and evenings from 4:00-12 pm with own transportation. Opening and closing responsibilities entailed. Good conversationalist with regional knowledge a plus.
  - Maid Service- Seeking responsible, attention to detail oriented individuals with cleaning experience and their own transportation. Neat, presentable appearance and dress mandatory. Availability 5-7 days a week, a must. General hours will be from 9am to 2pm. Workload will fluctuate with the season. Potential for crossover work in kitchen/dining available. Please contact via E-mail with basic resume/personal description and contact information. Looking to hire immediately and there is work available starting now for the right applicants. We are an equal opportunity employer.Craigslist post ID: 6523152065 3/8/18

### **Grill Cook (Keuka Park, NY)**

- AVI Foodsystems is America's largest, family-owned, and operated food and hospitality provider. We are hiring a Full-Time Grill Cook in Keuka Park. We are looking for a hardworking, friendly, and service oriented person who is passionate about preparing and serving excellent food!  
JOB DUTIES:
  - Prepare and cook food for service
  - Maintain proper grill cooking temperatures



- Ensure that all kitchen equipment is clean and professional in appearance at all times
- Manage food inventory
- Maintain a safe work environment
- Encourage good customer relations through product promotion

REQUIREMENTS:

- Proven experience as cook
- Experience in using cutting tools, cookware and bakeware
- Strong work ethic
- Ability to lift 30 pounds
- Ability to multi-task in a fast-paced environment
- Excellent communication skills
- Ability to maintain positive attitude

BENEFITS: AVI offers -

- A family culture and atmosphere
- Competitive compensation
- Health, dental, vision, and life insurance for full-time team members
- 401(k) with generous company match
- Paid vacations and holidays
- Immense training and growth opportunities
- Company-provided uniforms
- Discount program

To apply for this position, please click on this link: <http://www.jobs.net/j/JWlktQdx?idpartenaire=10018>

Craigslist post ID: 6522916574 3/8/18

**Cooks and Servers (Geneva, NY)**

- Now hiring Cooks and Servers at our Geneva NY restaurant! Join the company with the vision to make the world Friendly, One Scoop at a Time! Do you want to be part of a team whose mission is to Create Great Memories by bringing Family and Friends together? Year after year, we strive to be the best Friendly's we can be, because we owe it to our guests, consumers and to our team. We are friendly people! Our team is filled with great people who are optimistic, fun and always act with integrity. Be one of those Friendly people who are making a difference in the business and the communities we serve on a daily basis. Our Business: We are poised for growth, and we know that the best is yet to come for us. As an Employer of Choice, we offer a wealth of opportunities for career growth within a high-performing and rewarding environment. We are proud to be an equal opportunity employer, and welcome applications from all qualified candidates. Please apply at <https://www.friendlysrestaurants.com/careers> for our Geneva Restaurant located at 287 Hamilton Street, Geneva NY 14456 and call: 315-789-0671 for interview between 2:00 pm and 5:00 pm. Ask to speak with the Manager on Duty.

Craigslist post ID: 6507131093 2/23/18

**Room Attendant (Geneva, NY)**

- The Hampton Inn Geneva is currently looking to fill a part-time position for a cheerful person to add to our Housekeeping team. The ideal candidate must be flexible with schedule and able to work weekends and holidays. As a Room Attendant you will: Clean guest rooms neatly and efficiently based on hotel standards including making beds, cleaning bathrooms, dusting furniture, replenishing supplies. Maintain a friendly and approachable attitude towards guests and staff. Experience is helpful but not required. Come and learn about "Hamptontality" today! Please stop in to fill out an application.

Craigslist post ID: 6507041863 2/23/18

**Laundry Attendant (Geneva, NY)**

- The HAMPTON INN by HILTON GENEVA is currently looking to fill a part-time position for a cheerful person to add to our Laundry team. The ideal candidate must be flexible with schedule and able to work weekends and holidays. As a Laundry Attendant you will: Sort linens for washing, operate washer and dryer, check chemicals and change when needed, clean lint traps, assist housekeeping staff in other areas when laundry is slow or work is caught up, fold linens based on hotel standards. Experience is helpful but not required. Come and learn about "Hamptontality" today! Please stop in to fill out an application. Do not e-mail.

Craigslist post ID: 6507040619 2/23/18

**Part Time Help- Ventosa Vineyards (Geneva, NY)**

- Join the Winery or Café team at one of the premier wineries in the Finger Lakes.
  - \* Openings available for wine pourers and café help.
  - \* Must be available to work weekends.
  - \* Weekday hours are available April through December.

\* Competitive hourly rate, plus tips.

\* Must be 18 years of age to apply.

If interested, please stop by the winery to fill out an application. Ventosa Vineyards is located on the northeast end of Seneca Lake, 10 minutes from Geneva, 15 minutes from Seneca Falls, at 3440 Rte 96A, Geneva \* 315-719-0000. Winery and Café are open daily. Live Music Friday night and Sunday afternoon. Craigslist post ID: 6506343242 2/22/18

#### **Bartenders and Servers (Geneva, NY)**

- Fine dining in a very casual, upscale, tourist oriented atmosphere, overlooking Seneca Lake. This is an extremely popular high-volume restaurant. Check out our reviews on Trip Advisor and Facebook. This is a year-round position; our normal work hours are Tu - Sat 3:00pm till 1:00 am closed Sun-Mon. Candidates must have full availability Friday and Saturday. At least 1-year experience. Knowledge of wines. Full and part time positions available. Please complete our on-line application at: <https://4gt.wufoo.com/forms/ports-cafe-employment-application/>. Ports Cafe 4432 West Lake Road (route 14 south) Geneva, NY 14456. 315-789-2020. Craigslist post ID: 6505230322 2/21/18

#### **Dishwasher (Penn Yan, NY)**

- Applicant should have a strong passion for personal progression and quality control. Must be willing to learn from others and constantly strive for bettering the operation. Must be able to handle a fast-paced, stressful environment with great attention to detail. Looking for friendly, dependable, responsible, hardworking individual with a passion for the industry. Must be willing to help in all areas and to cross train for other positions. Experience necessary. Job Duties Include: -Food Prep-Preparing Orders-Basic prep work and clean up as needed. Serious applicants only, please feel free to contact me via email with your resume and contact information. Apply at: <https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&start=10&vjk=37fc2bb1074824e7> Indeed 3/19/18

#### **Split Shift Barista/Cook (Geneva, NY)**

- Busy Restaurant looking for cook/barista. This is a split position and will be full time. Must be available mornings and weekends. Experience in food service necessary. Must work well with others, look presentable at all times, and be able to lift twenty-five pounds. Looking to hire and train asap. 486 Exchange St, Geneva. Apply at [https://www.facebook.com/pg/OPUS-Espresso-Food-Bar-458093824302959/jobs/1666199270139142/?source=attached\\_post\\_homepage\\_stream](https://www.facebook.com/pg/OPUS-Espresso-Food-Bar-458093824302959/jobs/1666199270139142/?source=attached_post_homepage_stream). Workforce Development 3/19/18

#### **Café Help (Penn Yan, NY)**

- Looking for part time help. Shift will be primarily 11-5 and some Saturday's. Apply at The Flour Shop Café and Bakery. Workforce Development 3/15/18

#### **Restaurant Staff (Geneva, NY)**

- We are currently looking to hire multiple team members! Both part and full-time availability. Serious applicants only! Fill out application in store or send resume to [charburrito@gmail.com](mailto:charburrito@gmail.com). 68 Castle St., Geneva, NY. Workforce Development 3/14/18

#### **The Switzerland Inn- Multiple Positions (Hammondspport, NY)**

- The Switzerland Inn is currently accepting applications for all positions, including bar staff, wait staff, kitchen staff, hosts and bussers. You can get an application at the Switz or the Keuka Restaurant. 14109 Keuka Village Rd, Hammondspport. [https://www.facebook.com/pg/TheSwitzKeuka/jobs/169093743890641/?source=attached\\_post\\_homepage\\_stream](https://www.facebook.com/pg/TheSwitzKeuka/jobs/169093743890641/?source=attached_post_homepage_stream) Workforce Development 3/12/18

#### **Luigi's Old World Market & Café- Multiple Positions (Penn Yan, NY)**

- Luigi's is hiring!!! Front of the house, register/cashier, sandwich/salad prep. Back of house, fry cook/dishwasher, Baker (experience a plus). If you are motivated and able to work in a fast pace environment, stop in and fill out an application. 521 Exchange St. downtown Geneva. Workforce Development 3/8/18

#### **Banquet Set Up & Breakdown- Food Runner Position/General Laborer (Penn Yan, NY)**

- Seasonal Position from mid-April to beginning of November. Position requires person to be able to lift 50 pounds. General set up of tables, chairs per event. Cleaning event space. Cleaning other property projects as needed. Restock of bar, flatware, glassware. Dishwashing. Venue is Indoor- Outdoor Space. Day of Event position requires restocking, dishwashing, food running and bussing tables- while looking presentable at all times. This is fast paced position. Rate of Pay: Starting at \$14.00 per hour- Part time- Days working are every Thursday, Friday & Saturday (occasional Sunday) Must have reliable transportation, look presentable at all time and be a team player. Email resume to [opusfingerlakes@gmail.com](mailto:opusfingerlakes@gmail.com). Workforce Development 3/8/18

### **Banquet Server (Penn Yan, NY)**

- Indoor-Outdoor venue. Wedding Season Begins May 4th-November 3<sup>rd</sup>. Must be able to work every Saturday and occasional Friday & Sunday. Shift is 2-11pm. Must have server experience, transportation and look presentable at all time. Starts at \$16.00 per hour. Email resume to [opusfingerlakes@gmail.com](mailto:opusfingerlakes@gmail.com). Workforce Development 3/8/18

### **Kitchen Help (Penn Yan, NY)**

- Assist in plating appetizers, salads, and dinner entrees, dishwashing, general set up and cleaning. 1 day a week with more hours available as needed (Saturday is day of service). Rate of pay: starting at \$16.00 per hour. Email resume to [opusfingerlakes@gmail.com](mailto:opusfingerlakes@gmail.com). Workforce Development 3/8/18

### **Finger Lakes Premier Properties- Multiple Positions (Penn Yan, NY)**

- Housekeeping Administrator
- Housekeeper
- Maintenance Laborer
- Residential Maintenance Coordinator
- Reservation Specialist
- Night Auditor
- Laundry Technician
- Sales Development Representative

To apply for any of the positions above, please visit [http://flpllake.hrmdirect.com/employment/job-openings.php?search=true&dept=-1&city=-1&state=-1&cust\\_sort1=-1](http://flpllake.hrmdirect.com/employment/job-openings.php?search=true&dept=-1&city=-1&state=-1&cust_sort1=-1)

Workforce Development 3/19/18

### **Customer Service (Penn Yan, NY)**

- Penn Yan Diner is hiring. Customer Service is a must. Individual also needs to be able to multitask, be dependable and reliable. If interested please apply in person at the Penn Yan Diner, 131 E. Elm St, Penn Yan.

Workforce Development 2/26/18

## **LABOR/AGRICULTURAL**

### **Village of Penn Yan- Multiple Positions (Penn Yan, NY)**

- Village of Penn Yan has announced the following two seasonal job postings:
  - Lifeguard (mid-June through Labor Day): Applicants must have current lifeguard certification and waterfront cpr/first aid.
  - Maintenance (April-Labor Day): Applicants must have a valid driver's license and must be able to work weekends and early morning shifts. This position is comprised of (but not limited to) janitorial work, landscaping duties, painting, and general maintenance.

Applications can be picked up and returned to the Yates County Personnel Office in the County Building off Liberty Street. You can also visit [www.yatescounty.org/Personnel](http://www.yatescounty.org/Personnel) to apply online. For more information on these positions, you can contact Dan Doyle at (315)531-1567 or email [didoyle@villageofpennyan.com](mailto:didoyle@villageofpennyan.com).

Chronicle Express 3/14/18

### **Mechanic/Yard Worker (Canandaigua, NY)**

- A well established Canandaigua Lake Marina is looking for a full time mechanic and a full time yard worker. Experience with boats is a plus. Both opportunities are year round positions, pay based on experience. Paid vacation, medical, and 401k benefits available. Email your resume to [Bob@SeagerMarine.com](mailto:Bob@SeagerMarine.com) or complete an application at our service location at 21 Parrish Street, City Pier, Canandaigua, NY 14424. 585-394-1372. Fax 585-919-3715. [www.SeagerMarine.com](http://www.SeagerMarine.com).

Chronicle Express 2/28/18

### **Seasonal Work (Penn Yan, NY)**

- 41 positions- Temporary/seasonal work planting, cultivating and harvesting vegetables and field grown crops, from 3/14/2018 to 12/1/2018 at Hansen Farms, LLC & Hemdale Farms, Inc., Stanley NY and multiple worksites within Ontario and Yates Counties. This job requires a minimum of three months of verifiable prior experience working on a diversified crop farm handling both machine and manual tasks associated with commodity production and harvest activities. Saturday work required. Must be able to lift/carry 60 lbs. \$12.83/hr or current applicable AEW or applicable piece rate depending on crop activity. Raise/bonus at employer discretion. Workers are guaranteed ¾ of work hours of total period. Work tools, supplies, equipment supplied by employer without charge to worker. Housing with kitchen facilities provided at no cost to only those workers who are not reasonably able to return same day to their place of residence at time of recruitment.

Transportation and subsistence expenses to work site will be paid to nonresident workers not later than upon completion of 50% of the job contract. Interviews required. Apply for this job at nearest State Workforce Agency in state in which this ad appears, or NY State Department of Labor, 1519 Nye Rd., Lyons, NY 14489, or call (877)466-9757 for nearest State Workforce Agency in which this ad appears. Provide copy of this ad. NY Job Order #NY1238813. Ad-Viser 2/18/18

#### **Shipping and Assembly (Stanley, NY)**

- Growing company has shipping needs that run from 1-6PM each day. Shipping is mostly by UPS. Shipping experience is a plus of course, but not required. Some days when the shipping is light, you will be expected to help with preparation of the parts we use. This keeps your schedule varied. Along the way you will learn many different manufacturing techniques from gluing, soldering, polishing, operation of mills, lathe, saws and more depending on the person. If you want, these manufacturing operations could make this a full-time position. Experience in mechanical and/or electrical assembly, or manual dexterity would be an asset for this part of the job. We believe that the workplace should be a pleasant place to be. One of the ways we try to be the best place to work is our flexible schedule; while the shipping part of the job is dictated by the UPS truck, the assembly part is wide open to whatever schedule you want. This is a low-pressure, pleasant environment. We offer 11 paid holidays, partially subsidized healthcare. Craigslist post ID: 6515799217 3/2/18

#### **Construction Project Manager (Penn Yan, NY)**

- City Hill Construction Inc. is a growing excavating/ site work contractor in the finger lakes area and we are looking for a full-time Construction Project Manager. We offer competitive pay, paid holidays, paid vacation, 401(k), and health insurance including dental and vision.  
Project Manager daily duties include but are not limited to:
  - Read and fully understand civil plans and contract documents.
  - Must have great computer skills including Microsoft Word, Excel, Outlook. Knowledge of Quickbooks would be a plus.
  - Prepare RFI's, submittals, change orders, contracts, and other project documents.
  - Inquire quotes from material vendors and sub contractors.
  - Track daily job costs.
  - Help in the bidding process.Position Requirements/ Preferences:
  - Tentative and on time. Monday Through Friday 8 to 5. Hours may vary depending on projects.
  - Relevant degree in civil engineering or construction management.
  - Previous construction experience in field would be a plus.
  - Career minded individual looking for a long term commitment and room to grow in a growing construction company.
  - Position could also be filled by an entry level individual.Call our office or reply to this ad to inquire about the position. Craigslist post ID: 6515289186 3/1/18

#### **Vineyard Worker (Penn Yan, NY)**

- Red Tail Ridge Winery is seeking a full-time seasonal vineyard employee to assist on the 52 acre property. This is primarily a labor position which includes; all labor activities related to vineyard work, some work in the winery, mostly on the bottling line and assisting with crush related activities. Qualifications:
  - Person should be self-motivated and able to work alone as well as with others to accomplish assigned tasks.
  - Able to work long hours outdoors, perform manual labor efficiently, and lift over 50lbs.
  - Most work will be weekdays, but weekend work might be necessary due to inclement weather and/or harvest schedules.
  - Person should have some experience with pruning, tying, shoot positioning (VSP), catch wire positioning, leaf removal, fruit thinning, and working with new plantings.
  - Experience with trellis installation and maintenance, bird netting installation/removal is helpful.
  - Experience with vineyard equipment operation a plus, but not necessary. Equipment experience may include tractor operation and maintenance, operation of cultivation implements (3pt and side mount), front end loader operation, mowing with brush hog, and operation of a zero turn mower.Currently the position is seasonal, but may become year-round. Pay rate will depend on experience. Apply at:  
<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&start=10&vjk=d7abb2f8a2bd7582> Indeed 3/19/18

#### **Maintenance Assistant (Penn Yan, NY)**

- This position requires basic to intermediate skills in carpentry, electrical, plumbing, and painting. Candidate must be self motivated and be capable to operate small tools and equipment including a tractor and ATV. Apply at:  
<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=b4ab59a07659e211> Indeed 3/19/18

### **Recreation Leader (Various Municipalities)**

- **DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for the organization and supervision of a variety of recreational activities at a recreational center or sports facility. Work is performed under the general supervision of the Recreation Supervisor. Does related work as required. **TYPICAL WORK ACTIVITIES:** Supervises or assists in the supervision of recreation programs and activities at a playground, gymnasium or other recreational facility; Organizes, promotes and directs activities such as softball, arts and crafts, or children's games; Assists in planning and conducting special events; Plans daily schedules of playground activities; Acts as an official and maintains order at games and activities; Maintains records on participation in activities and writes summary report at close of program; May administer first aid; Performs other duties as assigned. **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of methods of organizing and conducting various types of recreational activities; Working knowledge of first aid; Ability to organize, conduct and teach several kinds of recreation activities; Ability to stimulate and hold the interest of the participants; Ability to keep basic records; Ability to give simple instructions; Physical condition commensurate with the demands of the position. **MINIMUM QUALIFICATIONS:** a) One year of experience in conducting one or more types of recreational activity; OR b) Completion of one year of college including or supplemented by a course in physical education or recreation; OR c) An equivalent combination of training and experience as defined by the limits of (a) and (b). Apply at <https://mycivilservice.yatescounty.org/jobopps> Workforce Development 3/19/18

### **Recreation Assistant (Various Municipalities)**

- **DISTINGUISHING FEATURES OF THE CLASS:** This is beginning level work in the field of recreation performed under specific instructions, but with little direct supervision and concerned with the use of some physical facility or the conduct of some recreation activity. Does related work as required. **TYPICAL WORK ACTIVITIES:** Assists in the conduct of activities at a recreation center or other physical facility; Maintains and helps prepare fields, courts and related recreation facilities by putting up nets, marking courts, cleaning up, cutting grass and picking up rubbish; Assists in the flooding and maintenance of ice skating rinks; Enforces regulations and maintains order in locker rooms, at swimming pools and skating rinks; Inspects athletic and playground equipment for safety; Keeps records and makes reports as required; Assists in organizing tournaments and special events; Assists as an official and maintains order at games and contests; Assists in directing classes in arts and crafts, athletics and camping; Assists in planning daily schedule of playground activities; Supervises children's play activities; Assists as an instructor for recreational activities; Performs other duties as assigned. **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Participant's knowledge and familiarity with several types of sports and games; Ability to read and write; Ability to keep simple records; Ability to give and enforce simple instructions; Ability to perform manual labor; Ability to get along well with others; Good physical condition. **MINIMUM QUALIFICATIONS:** a) Completion of two years of high school; OR b) Any equivalent combination of experience and training. **SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:** If any employee in this position is required to occasionally perform lifeguard duties, the following special requirement applies. Eligibility for a Red Cross Senior Lifesaving certificate or its equivalent at the time of application. Possession of the certificate at the time of appointment. Apply at: <https://mycivilservice.yatescounty.org/jobopps> Workforce Development 3/19/18

### **Laborer (Penn Yan, NY)**

- **DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for the performance of routine manual work requiring physical endurance and a willingness to perform arduous tasks. Laborers usually work under continuing supervision, or their activities are subject to frequent inspection. Once a Laborer acquires a certain level of proficiency in ordinary laboring work an incumbent will undertake tasks somewhat more complex than an entry-level Laborer. Does related work as required. **TYPICAL WORK ACTIVITIES:** (Illustrative Only) Assists in the maintenance or construction of streets, drainage and sewage systems by digging and backfilling trenches, and spreading asphalt, sand and gravel; Cleans streets of leaves and refuse, and participates in snow and ice removal and control; Uses hand tools such as shovels, scythes, forks and rakes in grounds maintenance and beautification work; Performs general clean-up work such as removing debris, raking leaves, cutting grass and weeds, shoveling snow, and assisting in collection of rubbish and litter from public lands and facilities; Sweeps and mops floors, stairs and halls, washes windows, sinks and performs related cleaning duties; Assists skilled workers in a variety of maintenance and repair tasks; May operate power driven tools and equipment such as saws, compressors, drills, mixers, pumps and mowers; May help to build and repair curbs, sidewalks, culverts and retaining walls; Performs other duties as assigned. **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:** Ability to lift heavy weights; Ability to follow oral and written instructions; Willingness to perform routine manual tasks; Willingness to work under all weather conditions; Physical endurance; Physical condition commensurate with the demands of the position. **MINIMUM QUALIFICATIONS:** a) None are required. **SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:** Possession of valid NYS driver's license at time of application, and such license must be maintained in good standing throughout the tenure of employment in the position. **PRE-EMPLOYMENT REQUIREMENTS:** All Yates County

employees will be subjected to a background check, Workers Compensation medical physical, E-Verify Employment Verification, possible drug testing and depending on the position, fingerprinting. Apply at:

<https://mycivilservice.yatescounty.org/jobopps>

Workforce Development 3/19/18

#### **Assistant Winemaker (Penn Yan, NY)**

- The CK Cellars team is looking to add another member to our production staff. This individual should be motivated, willing to learn, and have a passion for the wine industry and wine making. Here at CK Cellars we encompass 3 different wine making entities: Torrey Ridge Winery (2017 Winery of the Year) , Earle Estates Meadery, and Worthog Cidery. This of course means our production team creates a wide variety of products including: wine, fruit wine, hard cider, and mead. This position allows you to gain experience working with each unique product that is made from 100% real local NYS fruit and honey. Job Responsibilities Include:

- Assisting the winemaker in day to day cellar operations
- Assisting in all aspects of the winemaking process including: bottling, blending, racking, filtering, labelling, cold stabilization, winery sanitation (cleaning tanks, cleaning pumps, cleaning filters, daily cleanup of the cellar etc)

Qualifications:

- Must be able to lift at least 50lbs
- Must be willing to learn.
- Must be flexible with work schedule (some days during harvest are longer than others, some days in the winter are a little shorter it is the nature of the beast)
- Must be adaptable to temperature conditions. (Most of our bulk storage is held at 28 degrees)
- 2 years of wine cellar experience preferred but not required.

Send or Drop Resume off to: Sadie Lewis, Winemaker, CK Cellars LLC. 2770 State Route 14, Penn Yan NY 14527. 315-694-8551 (cell). 315-536-1210 (winery). [sadie.lewis@ckcellars.com](mailto:sadie.lewis@ckcellars.com).

Workforce Development 3/12/18

#### **Watercraft Stewards( Keuka Lake, NY)**

- The Keuka Lake Association is hiring Watercraft Stewards for the Summer of 2018. Watercraft stewards help protect Keuka Lake from aquatic invasive species by providing voluntary inspections of boats and trailers. 40 hours/week, Fridays-Mondays, Memorial Day Weekend-Labor Day, holidays a MUST, training provided, \$13/hour. To Apply: Contact Emily Staychock at [ecs268@cornell.edu](mailto:ecs268@cornell.edu) or 315-536-5123 x4127.

Workforce Development 3/8/18

#### **Seedway- Multiple Positions (Hall, NY)**

- Seedway, LLC is hiring! We have positions available all along the east coast. Are you a fit for one? Follow the link, type "SEEDWAY" into the keywords box to see what exciting opportunities are available!

[https://career4.successfactors.com/career?company=Growmark&career\\_ns=job\\_listing\\_summary&navBarLevel=JOB\\_SEAR\\_CH&site=VjItSmJSOVQrSWdMM0ZGS0o1NIhCVFAzUT09&\\_s.crb=wJPC3T%2F7humg%2FOkkm4mX5Jdt4Q%3D](https://career4.successfactors.com/career?company=Growmark&career_ns=job_listing_summary&navBarLevel=JOB_SEAR_CH&site=VjItSmJSOVQrSWdMM0ZGS0o1NIhCVFAzUT09&_s.crb=wJPC3T%2F7humg%2FOkkm4mX5Jdt4Q%3D)

Workforce Development 3/5/18

## **OFFICE WORK/MANAGEMENT**

#### **Planning Board Member (Dundee, NY)**

- Town of Starkey seeks qualified applicants for a position with the Town Planning Board. Interested persons should contact the Town Clerk at 607-243-5410 or code enforcement officer at 607-243-7996 or in writing to 40 Seneca Street, Dundee, NY 14837 for more details.

Dundee Observer 3/14/18

#### **Legal Secretary (Watkins Glen, NY)**

- Schuyler County is seeking to fill a part time, 17 hr/week position of Legal Secretary in the Public Defender's Office. Successful candidates must have an Associate's degree in secretarial science and two years' experience as a legal secretary, or a high school diploma and four years' experience as listed above. Salary range is \$19,000-24,000 commensurate with experience. All candidates must submit a Civil Service application. Applications will be accepted in the Civil Service office until the position is filled. Visit the Schuyler County website at [www.schuylercounty.us](http://www.schuylercounty.us) for the application form and job description or contact the Schuyler County Civil Service Office- 105 9<sup>th</sup> Street, Unit 21, Watkins Glen, NY 14891 or call 607-535-8190.

Dundee Observer 3/7/18

### **Office Assistant (Watkins Glen, NY)**

- The Office Assistant is the front-line representative for the Chamber of Commerce's Headquarter Visitor Center at 214 N. Franklin Street, Watkins Glen. The position's primary function is to interact with visitors and Chamber members in providing information and guidance to enhance the visitor's stay and to be an information resource to the Chamber membership. This position is also responsible for office organization, administrative support to the President & CEO, and training and scheduling volunteers. The perfect candidate will be friendly, customer-focused, detailed-oriented, a good team player, organized, and have extensive knowledge of Schuyler County and the surrounding area. To apply, submit your cover letter and resume to President and CEO Rebekah Carroll: [rebekah@watkinsglenchamber.com](mailto:rebekah@watkinsglenchamber.com) or 214 N. Franklin Street, Watkins Glen, NY 14891.

Dundee Observer 2/21/18

### **Tasting Room Manager/Marketing and Public Relations (Hammondsport, NY)**

- Domaine LeSeurre Winery is a small family owned estate winery located on Keuka Lake with a focus on hand crafted, terroir wines that capture the essence of the Finger Lakes. Recently elected as "One of the best new wineries in the U.S." Domaine LeSeurre strives to provide tasting experiences that leave a lasting impression on every guest that visits our tasting room. We are currently seeking the right individual to become our Full-Time Tasting Room Manager/Marketing and Public Relations. Domaine LeSeurre is a young and up and coming winery, having just recently embarked on a renovation project (that has more than doubled the space of our facility) and recently achieving scores of 90+ points on wines in our collection (Robert Parker, Wine Spectator), we couldn't be more excited about what the future holds. We are growing, literally and figuratively, and we're looking for the right person to grow with us. Position Responsibilities:
  - Candidates who bring strong leadership, communication, motivation, and professionalism to the position, all the while handling the multi-tasking that comes with a fast-paced working environment that strives for excellence daily.
  - Oversee day to day operations of the tasting room. Includes running/evaluating sales reports, maintaining staff schedules, tasting sheets, inventory, wine supply orders, merchandise, on and off-site tastings (when necessary), safety and cleanliness of facility, and opening and closing responsibilities.
  - Provide superior customer services and maintain strong employee relations.
  - Staff development. Hiring, training, coaching, and supervising staff, ensuring their continual growth and development in our attempt to build a strong culture of hospitality and salesmanship.
  - Market media production directed an increasing visibility and sales.
  - Organize and coordinate events.
  - Continual focus on creation of decor and display that will enhance the visual appeal and image of the facility.
  - Aid in product and brand development.
  - Create and release monthly newsletters (Mailchimp).
  - Pioneer and develop a wine club and related events (to be started in 2018).
  - Maintain, update, and produce valuable content for our website (wordpress.org).
  - Manage social media accounts (Facebook, Instagram, Twitter, etc.).
  - Build strategic partnerships with key industry members, organizations, and vendors.
  - Create paper and online advertisements to be used by us on site or by our distributors or other off-site sales representatives (adobe suite).

#### **Professional Qualifications**

- 2 or more years of prior, relevant experience in a managerial role is required. Candidates with tasting room, retail, direct to consumer sales, restaurant, or hotel experience would be strongly preferred.
- Must be at least 21 years of age.
- High School Diploma or Equivalent required.
- College degree in retail/business management or hospitality, or equivalent experience strongly preferred.
- Must hold a valid driver's license.
- Must be able to work a flexible schedule including most Saturdays, some Sundays, special events, holidays, and occasional evenings.
- Strong proficiency in Microsoft Office Suite.
- An understanding of generally accepted accounting skills.
- Professional demeanor and polished appearance.
- Must be able to lift 50 pounds.
- Organized and self-motivated.
- Positive attitude and energy.
- Strong work ethic.
- Passion for wine and the Finger Lakes Wine Region is a must.

Competitive salary commensurate with experience and qualifications. Please submit resume, references, and cover letter.

**Accounts Receivable Clerk (Middlesex, NY)**

- Work where you really enjoy walking in the door every morning. Dudley Poultry, a 27 person 54-year-old company, is accepting applications for a full time Accounts Receivable Clerk. Applicant must be proficient with Microsoft software. We will teach you to use our food distribution software. You would post all accounts receivable, prepare the daily deposit, call customers who are out of terms and balance the checkbook. You'll work with numbers but you're not one. Are you caring and kind? We are. We're a small office so everybody is cross trained. That means you'll be back up on A/P, phones and orders and be the back-up clerk of our darling country store. You'd share being store clerk every other Saturday morning. Do you have accounts receivable experience, organizational skills and are you self-motivated? Do you like chicken? You will be held accountable but not micromanaged. We laugh and eat a lot so only those with a sense of humor and good appetite need apply. Oh, and you must like dogs because our old office golden retriever lays in the hallway when she visits. Hours are 8-5 M-F and every other Saturday morning in the store. Besides working with us, other benefits include medical, paid vacations, personal days, life insurance and a 10% discount on all the food we sell. Now that's a benefit! \$15-\$16 per hr. Before sending your resume, look it over. Do you have accounts receivable experience? That's got to be on there if you want to be considered for this job. Email resume.

Craigslist post ID: 6505008068 2/21/18

**Store Manager (Penn Yan, NY)**

- Carey's Farm & Home Centers located in Penn Yan, NY provides customers a one-stop retail solution for all their farm, home and business improvement needs. Our retail stores offer a wide variety of hardware, consumer products, farm supplies, animal feeds and building materials. Carey's Farm & Home Center is currently seeking a full-time Store Manager for their True Value retail center. The Manager will be responsible for the following duties, including, but not limited to: -Managing and executing the day to day operations of the hardware and farm store. -Serve as our store's representative and set an example for our staff. Providing first class customer service by assisting customers and responding to customer inquiries/issues. Coaching staff on how to handle difficult and complicated sales. Enforcing safety, security and company personnel policies and rules. Evaluate employee performance and identify hiring and training needs. Supervise, train, coach and motivate staff to perform their best and maximize team performance. Schedule staff to ensure adequate coverage based on every day, seasonal and event needs. Monitor and manage retail operating costs, budgets and resources. Working with external suppliers, monitor, order and maintain relevant and adequate store inventory. Execute in-season pricing strategies, including promotions and markdowns to reach financial targets. Create reports, analyze and interpret retail data, like revenues, expenses and competition. Maintain cleanliness and presentation of stock room and retail floor. Organize store merchandise racks by size, style and color to promote visually appealing environment. Analyze consumer behavior and adjust product positioning. Conduct regular audits to ensure the store is functional and presentable. Examine merchandise to verify that it was correctly priced and displayed Assign employees to specific duties to best meet the needs of the store Train and develop new/existing associates on POS system and key sales tactics. High School diploma and minimum 5+ years of retail sales and/or management experience. Proven track record as a problem solver with the ability to maximize profits, motivate staff, resolve conflict, create sales and develop leaders. Exceptional interpersonal and communication skills. Excellent organizational, planning, forecasting, and problem-solving skills. Proficient with computers and the use of POS systems and Microsoft Office. Ability to work weekends, holidays, and overtime (as needed). To apply, contact the employer in person at 163 Main St., Penn Yan.

OSOS 3/5/18

**Accounting Assistant (Penn Yan, NY)**

- The Yates County Chamber of Commerce is hiring a part-time Accounting Assistant. Please contact Jessica Bacher for a detailed job description. [jessica@yatesny.com](mailto:jessica@yatesny.com). 2375 Route 14a, Penn Yan, NY 14527. 315-536-3111.

Workforce Development 3/12/18

**SKILLED/MANUFACTURING**

**Production Positions (Penn Yan, NY)**

- Remedy is now hiring for Silgan Plastics. Packaging, inspection, and production. Enjoy a clean and safe work environment. Pay starting at \$11.30/hr. Also recruiting for assembly, machine operation, general labor, and warehouse work. Call (315)781-6200.

Dundee Observer 2/28/18

**HVAC Installation Foreman (Phelps, NY)**

- Halco currently has an opening for an HVAC Installation Foreman to help meet our customers' needs throughout the Upstate NY area. We are seeking out candidates that have a strong mechanical background, along with some remodeling



and/or general carpentry experience for this position. The HVAC Installation Foreman's primary function is to take direction from the Project Manager and lead his team to successfully negotiate the installation of heating and cooling applications, water heaters, ductwork and other related products for our customers. Qualifications: Candidates will be expected to:

- Have a minimum background of 3+ years in HVAC installation \*\*This is a requirement for the position. Candidates that do not meet this standard will not be considered.\*\*
- Possess your own tools
- Be organized, efficient and punctual
- Possess a valid NY State driver's license
- Have the physical ability to lift 50 lbs.+ consistently
- Understand how to provide customer service on a level that will both maintain our existing customer base and attract new clientele
- Have strong leadership characteristics, along with problem-solving and decision-making skillsets
- Possess the ability to work as part of a team in a fast-paced environment
- Maintain a clean and professional appearance and positive attitude

Benefits:

- Paid vacation, holiday, sick days
- Work year-round
- Company-provided 3rd party supplementary disability policy
- 401(k) with company match available after 1 year of employment
- Full medical/dental packages available
- Company-issued vehicle and gas card
- Company-issued uniform
- Company-issued mobile phone

Craigslist post ID: 6524801767 3/9/18

#### **Production Inspector Packer (Penn Yan, NY)**

- We currently have openings for Inspector Packer Positions in Penn Yan NY. We have both 12-hour day and 12-hour night shift positions available. Day shift 8am- 8pm Pay starting at \$11.30 an hour. Night shift 8pm-8am Pay Starting at \$11.75 an hour. Positions are Temp-to-hire. \$100 Perfect attendance bonus per month. The job entails inspecting and packaging plastic bottles and containers into boxes. Will require you to be on your feet for 12 hours a day lifting from 15-35 pounds.

Craigslist post ID: 6519506770 3/5/18

#### **Packers and Material Handlers (Geneva, NY)**

- Full Steam Staffing is looking to hire Material Handlers and Packers for Zotos Int. in Geneva, NY. Full Time Positions available on various shifts. Paid Weekly, Discounts on haircare products, most shifts offer weekends off. APPLY TODAY! 501 Exchange St, Geneva, NY 14456. (315) 325-4341.

Craigslist post ID: 6510558511 2/26/18

#### **HVAC- Service Technician (Penn Yan, NY)**

- Dailey Electric Inc. is looking to hire a full-time HVAC Service Technician. Diagnose and troubleshoot problems with HVAC equipment, repair or replace defective equipment, components, or wiring on HVAC equipment, carry out preventative maintenance tasks and inspections on HVAC equipment, install new HVAC equipment, 3-5 years' experience required, certification through the Environmental Protection Agency to handle refrigerants required, certification or associate's degree from an HVAC program at a technical school required, must hold state HVAC technician license, strong verbal communication skills, ability to explain complex HVAC issues with customers in a way they understand, critical-thinker, problem-solver, must hold state driver's license, must be punctual and adhere to a daily schedule with multiple appointments in different locations. Salary: \$45,000.00 to \$60,000.00/year. Required experience: HVAC- 3 years. Required education: High school or equivalent. Job Location: Penn Yan, NY 14527. Required license or certification: EPA. Apply at <https://www.indeed.com/jobs?q=HVAC&l=penn%20yan%2C%20ny&vjk=c6db3e6445a4b57b>.

Workforce Development 2/28/18

#### **KanPak- Multiple Positions (Penn Yan, NY)**

- **Packer - Downline- F/T- 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> shift**
- **Quality Control Auditor- Line**
- **Warehouse- Forklift Operator- 2<sup>nd</sup> shift**
- **Quality Assurance Laboratory Supervisor**

To apply for any of the jobs listed above, please visit <http://www.hirebridge.com/v3/jobs/list.aspx?cid=7799>

Workforce Development 3/12/18

**Job Leads for Surrounding Counties**

Yates County Job Leads: [www.yatescounty.org/wfdjobs](http://www.yatescounty.org/wfdjobs)

Ontario County Job Leads: <http://www.co.ontario.ny.us/93/Workforce-Development>

Seneca County Job Leads: <http://www.co.seneca.ny.us/departments/dhs-administration/workforce-department/job-leads/>

Wayne County Job Leads: <http://web.co.wayne.ny.us/workforce-development/workforce-development-job-seeker/>

**March 2018**

March 2018: Yates County Workforce Development Calendar of Events						
*Important Notice: This calendar is to be used for Temporary Cash Assistance applicants & recipient's activities. You may request copies at the WFD front-desk.						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	<b>HSE:</b> 9am-12pm  <b>JRT:</b> 9:15am-12pm	<b>Exempt Meeting:</b> 11am	<b>HSE:</b> 9am-12pm  <b>Life Skills:</b> 1:30pm – 3:30pm	8	9	10
11	<b>HSE:</b> 9am-12pm  <b>JRT:</b> 9:15am-12pm	13	<b>HSE:</b> 9am-12pm  <b>Life Skills:</b> 1:30pm – 3:30pm	15	16	17
18	<b>NO HSE</b>  <b>JRT:</b> 9:15am-12pm	<b>Jump Start:</b> 1pm	<b>NO HSE</b>  <b>Life Skills:</b> 1:30pm – 3:30pm	22	23	24
25	<b>HSE:</b> 9am-12pm  <b>JRT:</b> 9:15am-12pm	27	<b>HSE:</b> 9am-12pm  <b>Life Skills:</b> 1:30pm-3:30pm	29	30	31
<b>*Notes:</b> <b>*HSE:</b> High School Equivalency <b>*Monthly Exemption Meetings:</b> Held every 1 <sup>st</sup> Tuesday of the month at Workforce Development.						



Workforce Development • 417 Liberty St., Penn Yan, NY 14527 • Ph.: (315)536-5140 & Fax: (315)531-3456  
 Career Planning Assistance Computers & High-Speed Internet Copy, Fax & Phone Services Book & Newspaper References Counselors Available  
 for Assistance

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## **CAREER NAVIGATOR**

### **AN INTENSIVE TRAINING PROGRAM FOR JOB SEARCH & SUCCESS**

**Jump start your job search with this 5-day interactive, strategic approach to proactively managing your future.**

- Learn how to redefine your skills to fit existing and emerging industries and occupations.
- Design a job search strategy to fit your values, skills and goals.
- Learn the marketing techniques that will get your message out to the people that make the hiring decisions.
- Discover the increased power of working in teams, led by certified career professionals.
- Navigate the obstacles and challenges of the changing economy and learn the new rules of job search.
- Master the ability to successfully transition into new directions of employment and control future employment paths.

#### **WHO SHOULD ENROLL IN CAREER NAVIGATOR?**

**Job Seekers** who:

- Desire to stay in the same field and who want to learn how to compete.
- Require an industry and/or career change based upon their transferable skills.
- Want support in identifying new search strategies, tools and techniques.

#### **Itinerary:**

Day 1: Ground Work (Foundations, Skill Assessment) STAR Stories  
Day 2: Marketing Me - Marketing Plans, Summary Qualifications  
Day 3: Speed Networking / Resumes & Cover Letters  
Day 4: Resume Reviews & Interviewing  
Day 5: Goal Setting and Search Teams

#### **Dates and Locations:**

**Dates and Times:** April 2 – 6, 2018 9 a.m. to 1 p.m.  
**Location:** Ontario County Safety Training Facility, County Road 48, Canandaigua  
**Contact person:**

[Joseph.Lopez@dfa.state.ny.us](mailto:Joseph.Lopez@dfa.state.ny.us) at 585-396-4033

OR

[LeeAnn.Haust@dfa.state.ny.us](mailto:LeeAnn.Haust@dfa.state.ny.us) at 315-789-1771 Ext 117

#### **TO ENROLL:**

See a Finger Lakes Works Career Center Staff Person

Space is limited please be sure to make a reservation soon!

*Equal Opportunity Employer/Program  
Auxiliary aids and services are available upon request to individuals with disabilities.*

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**Finger Lakes Workforce Investment Board**  
Visit us online at: [www.fingerlakesworks.com](http://www.fingerlakesworks.com)



## Frequently Asked Questions about Career Navigator

### **I have already attended workshops at Finger Lakes Works or elsewhere, why do I need this?**

Career Navigator will explore some of these topics in more depth. You will also have the opportunity to work on your own personal assessment and plan your job search within a group structure that will become an important support system throughout your search.

### **I don't think I need it. I didn't have a problem finding a job before.**

Let's hope that's the case again! Today's market figures, however, point to a more extended and challenging search period. Why not arm yourself with the most effective skills and tools for creating a successful outcome in the current job market?

### **I don't know what I want to do.**

It's very common, and a good idea, to reassess career options at this time. Career Navigator will walk you through the self-assessment process, help you identify the skills you have that could be applied in another industry or occupation and give you the tools you need to explore those options so that you can make the best choices.

### **Will this get me a job?**

No one can get you a job except you! Career Navigator will equip you to do the best job possible in that endeavor. CN is your launching pad to identify the tools and strategies that will prepare you to compete in today's job market.

### **Why do I need this? I have a good resume and/or I interview well.**

Job search has changed and the strategies for successful job search are more than a resume or interview. Over 70% of job landings contain a component of networking.

### **I already have interviews lined up.**

Are you getting interviews for jobs that you would take? Do you know how to be the candidate that is chosen from the interview? Do you know how to follow up after the interview process? Career Navigator will arm you with important interview, follow-up and negotiation techniques.

### **This layoff might be temporary.**

In the event that it isn't, or that it occurs again, you can use this time to get the training you'll need, regardless. If other opportunities present themselves or in a future layoff, you'll be ready.

### **There aren't any jobs anyway, why should I bother.**

You're right that most jobs aren't evident, but it doesn't mean they don't exist. In Career Navigator, you'll learn to find the "hidden job market." You'll learn how to get to the hiring managers before a job is even identified or posted. And you'll get the group support you'll need to be persistent in your search.

### **I am enrolled in training/school.**

Getting new skills or updating your existing skills is good strategy. You'll still need to look for a job and you need job search skills. Career Navigator is the perfect way to begin the process even before you're done with school. Wouldn't it be great to have that new job waiting for you when you're finished?

*Equal Opportunity Employer/Program  
Auxiliary aids and services are available upon request to individuals with disabilities.*

# YATES COUNTY JOB FAIRS 2018

**WHERE:**

Yates Community Center  
463 North Main Street  
Penn Yan, NY

**TIME:**

11am-1pm

JOB SEEKERS ARE  
ENCOURAGED TO

Register On [Eventbrite](#)

FOR ADDITIONAL  
INFORMATION FOLLOW  
YATES COUNTY  
WORKFORCE  
DEVELOPMENT ON



Businesses interested in  
participating contact:

Lisa Principio

315-536-5140

[lisa.principio@dfa.state.ny.us](mailto:lisa.principio@dfa.state.ny.us)

**Thursday, April 12th**

Tourism, Hospitality,  
Customer Service, Food Service,  
Housekeeping

**Thursday, June 14th**

Human Service, Schools, Not for  
Profits, Public Sector, Healthcare

**Thursday, August 9th**

Manufacturing

**Thursday, October 11th**

Entry Level, Food Service,  
Housekeeping, Retail, Direct Care



Work & Life Skills Training Program  
In Partnership with Yates Workforce Development



Workforce Opportunities • Workplace Solutions

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# Finger Lakes Spring Job Fair

**Tuesday, March 27, 2018**  
3:00 PM – 6:00 PM

**Ramada Geneva Lakefront**  
**41 Lake Front Drive, Geneva, NY**

*Please Come Prepared. Bring a Resume. Dress for Success!*

## PARTICIPATING BUSINESSES:

Abtex Corporation	LSI Solutions
Adecco Staffing	Maco Bag
Anderson-Debois	Maines Paper and Food Service
ARC of Yates County	Medical Solutions Inc.
BCI Koch Division	Morgan Communities
Catholic Charities of Rochester	NY State Dept. of Labor
del Lago Resort and Casino	Nolan's on Canandaigua Lake
Ecospect, Inc.	Ontario ARC
Eklego Workforce Solutions	People Ready
EWaste+	Ramada Geneva Lakefront Hotel
Exodus Exterminating	Reliant Federal Credit Union
Finger Lakes Community Health	Remedy Intelligent Staffing
Finger Lakes DDSO	Rochester Regional Health
Finger Lakes Health	Ruston Paving
FLACRA	Select Fabricators
Full Steam Staffing	Seneca Nursing and Rehabilitation
Garlock Sealing Technologies	Silgan Containers
Gizmo Products	Spectrum
HCR Homecare	Spectrum-Charter Communications
Happiness House	Terphane
Hillside Family of Agencies	The Radio Group
Key Logistics	Wadhams Enterprises
Key Systems	Wayne ARC
Lochland	Wayne County Action Program

## Sponsored by:



Equal Opportunity Employer Program. Auxiliary aids are available upon request for individuals with disabilities. For more information or if you require reasonable accommodation for this meeting contact NYSDOL at 585-258-8843

## HOME HEALTH AIDE TRAINEE

Home Health Aides  
Are Needed in  
Rochester & The  
Finger Lakes Region!

NOW OFFERING  
**PAID TRAINING**  
HELD  
IN MONROE COUNTY &  
WAYNE COUNTY

**Our HHAs provide compassionate care to home-bound individuals requiring assistance with activities of daily living. This includes both personal care assistance and light housekeeping.**

### Application of Employment Process:

- Complete an application of employment at <http://www.lifetimecare.org/careers>
- A 1:1 interview is required. A 2<sup>nd</sup> interview may be required.
- Pay for trainees is \$10.40 per hour during class. Upon graduation and promotion to Certified HHA, pay is commensurate with amount of related employment experience.

### HHA Trainee - Class Expectations:

- Be available to attend 2.75 weeks of training without interruption.
- Come well-rested, ready and motivated to actively participate.
- No disruptions during class time. Cell phone use not permitted.
- Positive, can-do attitude.

### HHA Trainee Requirements:

- **Post Offer - Pre-Employment Contingencies:** Company-sponsored Drug Test, Physical Exam, NYS Driver's License check, NYS DOH Fingerprinting, OMIG/OIG/SAM/Sex Offender Promotics C.N.A./NYS DOH HHA [Registry background](#) checks and professional references.
- Must be available 8:30am-5:00pm for the first two weeks of class; and 7:15am-5:00pm for the last week of class. **Note:** Training location for first two weeks is at one of our two office locations; for the last several days of class our trainees are offsite in the mornings for clinical practice at a local healthcare facility.
- High school diploma or GED.
- Valid NYS Driver's License 100% required (learner's permits not accepted), and your own reliable, registered and insured vehicle. Out of state driver's licenses must be transferred to NYS within 30 days.
- A working telephone.
- Be able to provide 2-3 professional/character references (no co-workers, friends or family members).
- Must be agreeable to working for Lifetime Care/Home Care Plus 40 hours per week after the training program is successfully completed. (Shift choices are 8am-4:30pm or 2pm-10:30pm)
- Must agree to travel a 25 mile radius from your home zip code to make visits to patients after graduation from class.



EOE M/F/D/V