

Visit our website weekly for updated job leads! Updates available by noon on Mondays. [www.yatescounty.org/wfdjobs](http://www.yatescounty.org/wfdjobs)

## Yates County Job Leads May 29, 2018

### AUTOMOTIVE/DRIVERS

#### **CDL B (Cayuta, NY)**

- The town of Cayuta Highway Department is currently hiring a full time MEO position. Must have CDL B license and experience with trucks and equipment. Maintenance knowledge on equipment would be preferred. Interested candidates call 607-594-3563 or stop in for an application. Dundee Observer 5/23/18

#### **Motor Equipment Operator (Hector, NY)**

- The Town of Hector is accepting applications for a Highway Department Full-time Motor Equipment Operator. Minimum CDL B with tank endorsement and High School Diploma or GED required. Applications are available at the Town Hall, 5097 State Route 227, Burdett, NY 14818 and will be accepted until June 5, 2018. 607-546-5286. Dundee Observer 5/23/18

#### **School Bus Drivers (Dundee, NY)**

- Are you a people person? Do you love children? Are you retired or a stay-at-home parent? This could be the opportunity for you. Consider becoming part of the Dundee Central School Transportation Team for the upcoming 2018-2019 school year. Bus drivers are responsible for safe transportation of students to and from schools and in various other district activities. You must be at least 21 years old; possess or be able to obtain CDL B with passenger and school bus endorsements, no air brake restriction; be able to pass pre-employment and random drug/alcohol testing; have acceptable driving record; be able to pass annual physical and physical performance test; obtain NYS and FBI fingerprint clearance; 30-hour Basic Course (within one year of hire, paid training). Bus drivers will earn an hourly wage of \$20.25 with full benefits. Drivers can also receive an extra duty rate for bus runs outside of the regular school day. Dundee CSD assists with training drivers and providing appropriate size vehicle for road test and will reimburse fingerprint expense after required hours of service. To learn more about this position or have any questions, please call or email Stephanie Cleveland, Transportation Director at 607-243-5534; [scleveland@dundeecs.org](mailto:scleveland@dundeecs.org). Interested and qualified applicants must complete a Yates County Civil Service application. Applicants should visit <https://mycivilservice@yatescounty.org> for application information.

Chronicle Express 5/2/18

#### **Delivery Driver (Geneva, NY)**

- CDL B preferred but can accept a Class D license. Need a DOT physical card and be able to pass drug screening and Postal Security Screening. Job is based in Geneva, NY delivering Mail to various Post Offices on a specific route- 6 days, Monday thru Saturday 4.25 hours per day, 2.25 in the am (@7am) and 2 hours in the late afternoon (@ 4 pm). Must be dependable and this job can be shared with a relative or friend. Great for someone retired looking to supplement their income. Need to be able to lift packages that could weigh up to 70 lbs. Most mail is in containers and we do have some dock sorting at Geneva. Late model 4300 IHC 16' van truck, auto with hydraulic brakes. 2 weeks' vacation after one year of service, 10 paid holidays and many other benefits available. \$ 20.55 per hour plus \$ 5.32 per hour to 401K or Insurance coverage. This is not a seasonal job and will not likely lead to more hours per week. This is NOT a 1099 position, you will receive a W2 with all benefits required by law. May Fax to # 315-422-2005 if email is not available. Stable established 61-year-old company expanding their operations. Craigslist post ID: 6599238414 5/25/18

#### **Ready Mix Driver (Penn Yan, NY)**

- Lehigh Hanson is one of the largest construction materials companies in North America with more than 550 active operations in the U.S. and Canada. Our core activities include the production and distribution of cement and aggregates, the two essential raw materials in concrete. Lehigh Hanson companies also produce ready-mixed concrete, asphalt and other concrete products. Lehigh Hanson is part of the Heidelberg Cement Group, a global leader in aggregates, cement, concrete, and other downstream activities. The Group employs over 60,000 people at more than 3,000 locations in 60 countries. We are seeking qualified Ready-Mix Drivers in the Penn Yan, NY area. As a Ready-Mix Driver, you will deliver

concrete to job sites following safety and operational guidelines; check concrete for quality and size according to ticket; and maintain courteous customer relations. Who we are looking for: •High school diploma or general education degree (GED) •Must have Valid Commercial Driver's License Class A or B •Must have reading, writing, and math skills •Must have a minimum of one-year vehicle road experience operating multi-speed transmission of a Commercial vehicle •Must have a clean driving record (no points, suspensions, and failures to appear, etc.) •Must possess valid medical card •Prefer someone with concrete knowledge and experience •Prefer someone with mechanical background or skills. Benefits & Compensation: We appreciate that candidates have many questions when considering opportunities, so we want to let you know that we offer a comprehensive compensation and benefits package, which we like to share with candidates a little bit later in the process. For a full list of details and qualifications or to apply, please visit

<https://fingerlakes.craigslist.org/trp/d/ready-mix-driver-6477br/6597749294.html> Craigslist post ID: 6597749294 5/24/18

#### **Auto Mechanic/ Auto Technician (Stanley, NY)**

- European Central is looking for mechanics. Some experience in the field is preferred. Applicants must be reliable and self-motivated. Compensation depends on experience level. If you are an experienced tech with your own tools that can diagnose and repair without supervision the sky is the limit. If you are new to the field and don't have your own tools but can show up to work on time every day pay starts at \$12/hour. On job training available, pay increases as your capability increases. Craigslist post ID: 6596393923 5/22/18

#### **CDL Driver (Middlesex, NY)**

- You're treated with respect as a driver for Dudley Poultry because you earn that respect. We're a small company and don't pay your boss to micromanage you. No desk job for you. With freedom on the road driving a \$100,000 truck comes good common sense expected on the job. That job includes deliveries of chicken, beef, pork, and other products to Upstate NY restaurants, grocery stores and businesses. You'll learn a few of our routes and be assigned the same truck most days. Customers become friends as they see you every week. Most of our drivers have been here for many years so we're looking for someone who fits in the group we're already so proud of. We have a nice fleet of Internationals and Kenworth's, all 18' straight box refrigerated trucks, manual transmissions. Routes start at different times of the day but you can roughly expect to leave Middlesex, NY by 6 or 7 am and get back between 4-7. You'll work more overtime in summer than in winter as that's when we're busiest (think chicken BBQ's). It's a full time, year-round position so you aren't going to starve during the winter. \$15.75 per hour. Nothing overnight. You'll be home evenings. Paid medical insurance, paid vacations, paid personal days, paid life insurance and employee discounts on all the food we sell...now that's a savings on the grocery bill! Chicken, steak, pork chops, ham, mozzarella sticks, chicken tenders, pizza logs, oh boy! Hundreds of products all pennies over cost for Dudley Poultry employees only! Got your CDL? Interested? Reply or give us a call. Craigslist post ID: 6583602784 5/8/18

#### **Class A Truck Driver (Penn Yan, NY)**

- Class A driver needed for delivering paving materials to projects and mobilizing equipment. M-F & sometimes Saturday. Email [collinspaving1971@gmail.com](mailto:collinspaving1971@gmail.com) or call 315-536-4193 for more information. OSOS 5/3/18

#### **Asphalt Paving Machine Operator (Penn Yan, NY)**

- Adjust machine settings or material flow. \* Indicate low spots for workers to add material. \* Control paving machines. \$19/hour; M-F & sometimes Saturday. Email [collinspaving1971@gmail.com](mailto:collinspaving1971@gmail.com) or call 315-536-4193 for more information. OSOS 5/3/18

#### **Asphalt Raker/Lute (Penn Yan, NY)**

- Work days - Monday - Friday, some Saturdays. \* Signal equipment operators to facilitate alignment, movement, or adjustment of machinery, equipment, or materials. \* Dig ditches or trenches, backfill excavations, or compact and level earth to grade specifications, using picks, shovels, pneumatic tampers, or rakes. Email [collinspaving1971@gmail.com](mailto:collinspaving1971@gmail.com) or call 315-536-4193 for more information. OSOS 5/3/18

#### **Part-Time Delivery Driver (Dundee, NY)**

- 10:00am-2:30pm on Wednesdays. Must be able to lift 10-15 lbs. Must have own car. \$12/hr plus paid mileage. Contact George at The Observer, (607)243-7600. Workforce Development 5/16/18

## **CUSTOMER SERVICE/SALES**

### **Retail Merchandiser (Penn Yan, NY)**

- Part-time Retail Merchandiser needed to merchandise Hallmark products at various retail stores in the Penn Yan area. To apply, please visit: <http://hallmark.candidatecare.com> Chronicle Express 5/23/18

### **Winery Tasting Room Sales (Geneva, NY)**

- Ravines Wine Cellars is looking for energetic people with a passion for food & wine to join our team at our tasting room in Geneva. Candidates must have excellent communication and customer service skills, an outgoing and positive personality and enjoy working with the public. Ravines is committed to the production of high quality wines and we strive to create a unique and entertaining tasting experience for our customers. Our sales team is responsible for presenting the wines to customers in a friendly and informative manner, restocking wine displays which requires the ability to lift 40lb cases of wine, work behind a tasting bar during sales presentations and help with set up and service for special wine and food events. Candidates must be able to work weekends. We are looking for friendly people interested in wine. Please email resume to hiring manager. Part-time and full-time seasonal positions available. Geneva Tasting Room at 400 Barracks Road, Geneva, NY. Craigslist post ID: 6599415071 5/25/18

### **Retail Help (Penn Yan, NY)**

- Larger Windmill business looking for honest, dependable, and personable customer service help. Need a self-motivated person to deliver friendly and knowledgeable service. Candidate must possess:
  - Customer service skills
  - Valid driver's license
  - Ability to lift 30#
  - Excellent communication skills, friendly, and customer service oriented.
  - The ability to work independently and manage their time effectively.
  - Customer service experience, honesty, integrity, professional
  - Operate POS cash register
  - Stocking shelves
  - Maintaining a clean and attractive store
  - Saturdays through October plus Memorial Day, July 4th, and Labor DayPlease respond with related experience/resume. Craigslist post ID: 6594679722 5/21/18

### **Winery/Gift Shop Sales Associate (Geneva, NY)**

- Belhurst Castle, a premier and famous destination in the Finger Lakes is looking to hire seasonal, part-time Winery & Gift Shop Sales Associates! Requirements: Previous winery and gift shop experience and customer service/sales experience is preferred! Interested candidates must work well with others and love being part of a growing team. Individuals must be able to provide guests with an outstanding, welcoming tasting experience as well as assist with general day-to-day responsibilities of the Wine & Gift Shop. Belhurst requires potential employees to be flexible with their availability, able to re-prioritize at a moment's notice and be open to a variety of wine and gift shop jobs as needed. Availability on weekends and holidays are crucial. Must also be able to lift boxes of wine or inventory. Location Qualifications: Potential candidates must have reliable transportation to and from work. We're looking for a local candidate within a 20-30 minute drive. We want to hear from you! Please submit your resume with the best contact information to reach you. Craigslist post ID: 6582318433 5/7/18

### **Part-time Sales Associate (Geneva, NY)**

- Apply today in person at our Valu Home Centers Geneva, NY location: Tops Plaza 361 Hamilton St. Geneva, NY 14456 or online at <http://valuhomecenters.com/join-our-team>. All members of the Valu Home Centers team are hard-working, motivated, enthusiastic problem solvers. We believe that customer service is more than just an idea -- it's a culture! Our Sales Associates come from a wide variety of backgrounds. Flexible scheduling and competitive starting wages make these roles ideal for students, parents, retirees, busy people, and those looking for a change. You don't need previous retail or hardware experience to be our ideal candidate, just come prepared with an excitement to learn and a drive for providing great customer service. Our paid, on-the-job training will empower you with all the product knowledge and techniques you need to know. Craigslist post ID: 6577651591 5/2/18

### **Sales Floor Associate (Penn Yan, NY)**

- Summary of Position: • Responsible for assisting with the complete operations of assigned store, in conjunction with assigned tasks and duties. Assist in the merchandising of the store. • Fully cross-trained to assist with cash register

operations, customer service and stock replenishment. Principle Duties and Responsibilities: • Handle all sales transactions while operating assigned cash register. • Maintains security of all cash. • Protects all company assets. • Maintains a high level of good customer service. • Maintains a pleasant, friendly, cooperative attitude with customers, co-workers and supervisors. • Receives merchandise. • Assist with unloading trucks. • Works in a safe manner. • Adheres to and upholds policies and procedures. Minimum Requirements and Qualifications: • General math skills to allow for cash accounting. • Strong verbal communication skills to allow for proper interaction with customers. • High level of integrity and honesty; will be responsible for handling cash, etc. Apply at:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=30&vjk=d3a83f503110a658> or pick up an application at Workforce Development. See attached flyer about Dollar Tree hiring event! Indeed 5/21/18

### **Store Team Member (Penn Yan, NY)**

- Store Team Members play a meaningful role within the CVS Health family. At CVS Health, we're shaping the future of health care for people, businesses, and communities. With your talents and expertise, you can help us play a more active and supportive role in each person's unique healthcare needs. Join our team of thousands as we positively impact millions...one customer at a time. The Store Team Member position provides an opportunity, in a leading retail setting, to excel in a growing, high impact, customer focused role, working both independently and as a member of a team, to positively impact the lives of others. Essential Functions: •Providing differentiated customer service by anticipating customer needs, demonstrating compassion and care in all interactions, and actively identifying and resolving potential service issues, •Focusing on the customer by giving a warm and friendly greeting, maintaining eye contact and offering help locating additional items, when needed •Accurately operating a cash register - handling cash, checks and credit card transactions with precision while following company policies and procedures •Maintaining the sales floor by restocking shelves, checking in vendors, updating pricing information and completing inventory management tasks as directed by store manager •Supporting opening and closing store activities, when needed •Providing customer support to all departments, including photo and beauty, ensuring departments are fully stocked and operational while remaining current with all updated services and tools •Assisting pharmacy personnel when needed, including working regular shifts in the pharmacy as part of opportunities for growth and career development •Embracing and advocating for new CVS services and loyalty programs that support our purpose of helping people on their path to better health. Required Qualifications: •At least 16 years of age. Physical Requirements: •Remaining upright on the feet, particularly for sustained periods of time •Lifting and exerting up to 35 lbs. of force occasionally, up to 10 lbs. of force frequently, and a negligible amount of force regularly to move objects to and from, including overhead lifting •Visual Acuity - Having close visual acuity to perform activities such as: viewing a computer terminal, reading, visual inspection involving small parts/details. Preferred Qualifications •Previous experience in a retail or customer service setting. Education •High School diploma or equivalent. Apply at:

<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&start=20&vjk=556e33caca754573>

Indeed 5/21/18

### **Sales Associate (Penn Yan, NY)**

- The Sales Associate provides excellent customer service, follows company policies and procedures and sells products to individuals at Byrne Dairy retail stores. Job Responsibilities:
  - Ensuring customer loyalty by providing exceptional customer service, responding to customers questions and resolving their problems and needs in a friendly, accurate and timely manner.
  - Using suggestive selling techniques.
  - Following company policy and procedure and all laws governing alcohol beverage and tobacco sales.
  - Following all company safety and security policies, looking for and eliminating safety hazards.
  - Operating cash register and all point-of-sale equipment efficiently.
  - Handling cash in accordance with company policies.
  - Cleaning grocery shelves, parking lots, restrooms, store interior and store exterior.
  - Stocking products on shelves, in coolers and freezers.
  - Preparing food products (pizza, subs, sandwiches, salads, soft and hard ice cream products).
  - Reporting to work on time and when needed adjusting to changes in work schedule. As a Sales Associate, you must be the type of motivated and positive individual who enjoys rolling up your sleeves and doing whatever it takes to get the job done. It is also important that you display excellent customer-service skills.
  - Ability to read and interpret documents such as policies and procedures
  - Ability to lift up to 40lbs
  - Ability to stoop, kneel or crouch when stocking and cleaning shelves
  - Point-of-sales experience, a plus

Apply at: <https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&start=20&vjk=8494684f61124b94>

Indeed 5/21/18

### **Customer Service (Penn Yan, NY)**

- Sunoco A Plus Mini Market is now hiring. Inquire within. 139 E Elm St., Penn Yan.

Indeed 5/29/18

### **Tasting Room Associate (Dundee, NY)**

- Glenora Wine Cellars is looking for help in their retail tasting room. Interested applicants should inquire within (5435 Route 14) or visit [www.Glenora.com](http://www.Glenora.com).

Workforce Development 5/15/18

### **Tasting Room Associates (Penn Yan, NY)**

- Vineyard View Winery is a family run, family owned winery. Our farm has been in the Folts family for five generations. We Pride ourselves in our deep-rooted vineyards, and quality wines. Our Focus is on excellent customer service and creating a lasting experience for each customer. Qualities and Abilities: Provide a friendly atmosphere and outstanding customer service to all visitors, Desire to become knowledgeable about wine and grape growing in general, to stand and actively work for up to 8 hours per day, Lift up to 50bs frequently. Job Duties include but not limited to: Conduct wine tastings (educate, entertain, and promote our wines and the Finger Lakes Region), Maintenance of tasting bar (washing and drying glasses, stock inventory, cleaning), Customer Safety (know how to recognize a customer who has had too much to drink), Tasting room upkeep (maintain wine inventory, maintain and non-wine merchandise inventory, cleaning: floors swept, trash emptied, bottles and cardboard recycled, bathrooms restocked. Applicants should apply in person at Vineyard View Winery.

Workforce Development 5/4/18

### **Sales Associates (Penn Yan, NY)**

- Carey's True Value is looking for self-starting, dedicated, hardworking individuals to provide excellent customer service, present hardware and home improvement solutions to all guests, generating sales, housekeeping, merchandising, signage, pricing, cash register operations (POS) and loss prevention in accordance with all company policies/procedures and store standards. This person will also be required to perform other store operational tasks as needed. Apply in person at 163 Main St., Penn Yan, NY

Workforce Development 5/4/18

### **Sales Associate (Penn Yan, NY)**

- Now hiring summer staff for showroom. We are looking for outgoing, hardworking and upbeat individuals. Boating, Watersports, Kayak and SUP knowledge is a plus but not required. Duties include working with customers for accessory purchases, rental check in/out, restocking showroom and much more. Must be able to work weekends. Apply at [https://www.facebook.com/pg/MorganMarineNY/jobs/1935477746764430/?source=attached\\_post\\_homepage\\_stream](https://www.facebook.com/pg/MorganMarineNY/jobs/1935477746764430/?source=attached_post_homepage_stream)

Workforce Development 5/29/18

### **Sales Clerk (Penn Yan, NY)**

- Immediate opening for a part time sales clerk. About 20 to 24 hours per week. Must be able to work until 6pm weekdays and be available to work some weekend hours. This position requires the ideal candidate to be outgoing and engage customers in the store. Pinckney Hardware provides a casual work environment focused on providing excellent customer service. Basic computer experience is helpful. Apply in person at 24 Main Street, Penn Yan, NY 14527.

Workforce Development 5/21/18

### **Customer Account Representative (Penn Yan, NY)**

- The role of Customer Account Representative can mean different things at different places. Around here, it signifies that you are on the move. If you like sitting behind a desk, watching the clock, then this isn't the role for you. But if you're just as likely to break a sweat as you are to smash a sales goal, then apply today. We're seeking driven individuals capable of managing different accounts while treating each customer as though they were your only one. Of course, you also help ensure customer accounts stay up to date and adhere to company standards. The bottom line is that you are seeking more than a job. You are seeking a career. That's what being a Customer Account Representative at Rent-A-Center is all about. Must be at least 19 years of age, high school diploma or GED, valid state driver's license and good driving record. We offer a comprehensive and competitive benefits package that includes everything from health insurance to a 401(k) and generous paid time off. For a full description or to apply, please visit:

<https://nlx.jobsyn.org/e5dd4af07d3b4c1b834be55bcb8014e9161>

OSOS 5/29/18

### **Team Member (Penn Yan, NY)**

- As a Team Member, it is essential that you be available, flexible, adaptable and service-oriented, as you must be able to fulfill all the following requirements: Maintain regular and predictable attendance. Work scheduled shifts and have the ability to work varied hours, days, nights, weekends and overtime as dictated by business needs. Take the initiative to support selling initiatives (GURA): Greet the Customer, uncover the Customers' needs, recommend products, ask for the sale. Team Members are required to perform a combination of the following duties during 95 percent of their day. Although the mix may vary from one day to another, our business and staffing model makes it essential that every Team

Member be able to perform all of the following duties accurately, efficiently and safely on a regular basis and without advance notice: Operate cash register/computer following cash handling procedures as established by Tractor Supply Company, Recovery of merchandise, Participate in mandatory freight process, Complete Plan-o-gram procedures (merchandising, sets, and resets), Assemble merchandise, Perform janitorial duties, Execute price changes/markdowns, Operate Forklift (unless under the age of 18), Operate Cardboard Baler (unless under the age of 18), Assist customers with loading purchases, Complete all documentation associated with any of the above job duties. Team Members also may be required to perform other duties as assigned. No experience required. High school diploma or GED not required but is preferred. Apply at <https://tractorsupply.jobs/jobs/search#/detail/80004> OSOS 5/14/18

#### **Health and Wellness Associate (Penn Yan, NY)**

- The primary purpose of the Wellness Ambassador is to increase customer satisfaction, loyalty and utilization of pharmacy and clinical services by effectively promoting and selling services provided by Rite Aid inside and outside of assigned store. The Wellness Ambassador is also required to perform all tasks in a safe manner consistent with corporate policies and applicable laws. For a list of duties, requirements, or to apply, please visit <https://my.jobs/c2be16ec8e234a2db06f5c7c57910294161> OSOS 5/29/18

#### **Sales Associate (Penn Yan, NY)**

- Dollar General is looking to hire a Sales Associate. The Sales Associate will act as the point of contact for customers, assist in setting and maintaining plan-o-grams and programs, stock merchandise adequately, and perform other duties as necessary to maximize profitability, customer satisfaction, and teamwork while protecting company assets. To see a list of essential functions and qualifications and to apply visit <https://retail-dollargeneral.icims.com/jobs/85782/sales-associate-in-penn-yan%2c-ny/job?hub=12> OSOS 5/29/18

## **EDUCATION/SCHOOLS**

#### **Summer Recreation Assistant (Dundee, NY)**

- Village of Dundee is accepting applications for the position of Summer Recreation Assistant. The program will run for six weeks from July 9, 2018 through August 16, 2018, Monday through Thursday, noon to 3:30pm. Minimum qualifications: Completion of two years of high school, or any equivalent combination of experience and training. Applications are available at Yates County Civil Service, 417 Liberty Street, Penn Yan, NY 14527 or online at <https://mycivilservice.yatescounty.org/jobopps>. Last date to file: June 4, 2018. Dundee Observer 5/23/18

#### **K-6 Elementary Education Teacher (Dundee, NY)**

- Dundee Central School is currently seeking a K-6 Elementary Education teacher to begin in the 2018-2019 school year. New York State Certification is required. All employees must be fingerprinted through the NYS Education Department. An application can be found online and should be sent by June 8, 2018 to: Laurie Hopkins-Halbert, Elementary Principal, Dundee Central School, 55 Water Street, Dundee, NY 14837. Dundee Observer 5/23/18

#### **Advisor/Coaching Positions- Dundee Central School**

- Dundee Central School is in need of the following advisor/coaching positions for the 2018-2019 school year: Winter Percussion Director, Winter Percussion Assistant Director, Color Guard Director, Marching Band Assistant, Elementary Play Director, Co-Ed Modified Soccer, Modified Volleyball, Varsity Wrestling. A letter of interest should be sent to Kelly Houck, Superintendent, Dundee Central School, 55 Water Street, Dundee, NY 14837 by June 1<sup>st</sup>. Dundee Observer 5/16/18

#### **Teaching Position (Penn Yan, NY)**

- Teaching position at St. Michael School (Pre K-5<sup>th</sup> grade) Penn Yan, NY. Starting Fall 2018. Physical Education- part time, Spanish- part time. Contact Tom Flood, 315-536-6112, [smpydcs@dor.org](mailto:smpydcs@dor.org), [Tom.Flood@dor.org](mailto:Tom.Flood@dor.org). Chronicle Express 5/9/18

#### **Teacher Aides (Dundee, NY)**

- DUTIES AND QUALIFICATIONS: Applicants are expected to monitor behavior, attend to student comfort and safety and assist students on school grounds, in the school building and in transit on school vehicles (as needed), as well as helping teachers in the educational setting by assisting with routine classroom tasks and chores. Candidates must be in good

physical condition, have good interpersonal and communication skills and be able to foster positive relationships with students and co-workers and be able to establish and maintain student respect and discipline. Candidates must successfully pass a physical performance test as a condition of hire. \$10.40/hr. Applicants wishing to be considered for this position must call the Business Office at (607) 243-5533 ext. 7703 or send an email to [mlawson@dundeecs.org](mailto:mlawson@dundeecs.org) and request to be placed on the roster of applicants for consideration on or before the application deadline. Applications available at <https://mycivilservice.yatescounty.org/jobopps>. Deadline 11/25/18. Workforce Development 5/29/18

#### **Multiple Positions- Keuka College (Keuka Park, NY)**

- Keuka College has many openings, both faculty and staff & admin. To see these openings, visit [https://keuka.peopleadmin.com/postings/search?utf8=%E2%9C%93&query=&query\\_v0\\_posted\\_at\\_date=&481%5B%5D=2&commit=Search](https://keuka.peopleadmin.com/postings/search?utf8=%E2%9C%93&query=&query_v0_posted_at_date=&481%5B%5D=2&commit=Search) Workforce Development 5/14/18

## **HEALTHCARE/HUMAN SERVICE**

#### **Senior Counselor (Bath, NY)**

- Pathways, Inc. is hiring a Senior Counselor! This is your opportunity to join a great team and enjoy a rewarding career making a difference in the lives of youth in your community. We are recruiting for our Community Residence for youth ages 5-12 with serious emotional disturbances, located in Bath, NY. This position will make a difference in the lives of youth helping them to develop behaviors and skillset they need to function more cohesively in their home and community. This position is full time, mostly evening shifts. The Senior Counselor is responsible for assuring that youth are supervised and cared for in a safe and therapeutic manner, they are involved in delivering services to youth, modeling positive behaviors and creating a home like environment for the youth to grow and develop. The Senior Counselor will assist in service planning, monitoring youth's progress, providing crisis intervention and behavioral management, and proper documentation of information and protocols. It is preferred that candidates have a Bachelor's degree in Social Work, Psychology, or a related Human Service Field and five years' experience working with children/adolescents with serious emotional disturbances will be considered. To pursue this opportunity: Complete your application online at [www.pathwaysforyou.org](http://www.pathwaysforyou.org) and forward your resume/letter of interest to [hr@pathwaysforyou.org](mailto:hr@pathwaysforyou.org). 607-937-4552. Chronicle Express 5/23/18

#### **Caregivers (Penn Yan, NY)**

- Comfort Keepers is in need of hiring compassionate and motivated individuals who are interested in becoming caregivers for the elderly. Comfort Keepers provides in-home companion care that helps seniors and disabled adults to remain safe in their community for as long as possible. Currently looking to hire in the Penn Yan, NY area! All Hours Needed! Eligibility requirements include:
  - Must be 18 years or older
  - Experience with elderly (personal or professional)
  - Reliable and Trustworthy
  - Valid Driver's License
  - Reliable Vehicle
  - Clean Background Check
  - No certifications or medical background necessary!Apply Online Today! <https://ck476.ersp.biz/employment/index.cfm> or Send Resume & Cover Letter to [Briellewirth@comfortkeepers.com](mailto:Briellewirth@comfortkeepers.com). Craigslist post ID: 6575558455 4/30/18

#### **Direct Support Professional (Geneva, NY)**

- Lochland School is hiring for full time and part time staff to work with residents to ensure their safety and encourage independence in activities of daily living. Applicants will be required to possess a high school diploma or GED and a valid driver's license. Please contact Julie Chiccino at 315-789-5208, 1065 Lochland Rd., Geneva, or online applications available at our website at [www.lochlandinc.org](http://www.lochlandinc.org). \$300.00 Sign on Bonus after 6 months of successful employment. Craigslist post ID: 6584112772 5/9/18

#### **Regional Support Peer Partner (Penn Yan, NY)**

- Finger Lakes Parent Network, Inc. has an immediate opening serving the North and South area. Seeking qualified applicants with PERSONAL lived experience in mental health and/or substance abuse systems and is a PARENT of an identified child. You must include your personal lived experience in your resume or cover letter. Job responsibilities include: facilitating

family support groups in partnership with therapeutic support. The Peer Partner will provide support, information and community outreach to link families to community resources. Requirements: High School Diploma or GED; Background check and fingerprinting (at no cost to applicant); Computer skills and Multi-county travel. Primarily day time hours, with some evening availability. Must be open to multi-county travel. 20 hours per week with accrual of PTO, \$12.50 per hour, and mileage reimbursement provided.

<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=182293e9e44062a8>

Indeed 5/21/18

#### **Direct Support Assistant Trainee (Penn Yan, NY)**

- Direct Support Assistants provide a wide variety of person centered supports and services to individuals with developmental disabilities. These supports and services involve advocating for, encouraging, guiding and teaching individuals in expressing personal choice, developing daily living skills and habits, taking care of their personal needs, assuring community integration, ensuring for their health and safety, and maintaining a healthy, safe home environment. The supports and services performed depend upon the specific abilities of the individuals being served and the nature of the setting where the activities are performed. Job Type: Full-time. Salary: \$32,325.00 to \$44,311.00 /year. Education: High school or equivalent. License: Driver's License.

<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&start=10&vjk=e4592d5f693bfec2>

Indeed 5/21/18

#### **Prevention Youth Counselor (Penn Yan, NY)**

- POSITION DESCRIPTION (General): The Prevention Youth Counselor will be held primarily responsible for the delivery of school-based and community education and counseling services in an individual or small or large group format, consistent with the program goals of the prevention program and standards of the Council and the NYS OASAS Prevention Guidelines; and for the planning, monitoring, case review, reporting, record documentation, and program and staff development functions in relation to Prevention Youth Services within the respective counties. POSITION QUALIFICATIONS: Minimum Education: Bachelor's Degree in counseling, psychology, social work, education, or Associates Degree in related field with a CASAC or CPP. Experience: Two years' previous experience in either alcohol/chemical dependency treatment or prevention counseling services with youth desirable. Clinical supervision experience and experience with records helpful. Professional Licensure/Certification: C.P.P. a plus. Other: Training in formal and informal prevention counseling theory and methodology, instructional methodology, technical knowledge of drugs and dependency, knowledge of human growth and development, adolescent psychology, ability to effectively communicate in oral and written form, knowledge of community resources, creativity, initiative, flexibility in style. Knowledge of federal laws of confidentiality. Ability to supervise; knowledge of crisis intervention. Ability to pass all NYS Justice Center background checks.

<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=0cee2c8a3f68e872>

Indeed 4/30/18

#### **Speech Therapist (Yates County)**

- Provides physician ordered speech/language therapy services, which include assessment, planning, developing and implementing an individualized patient therapy plan. Coordinates speech/language therapy with the interdisciplinary team care plan. For a full list of responsibilities and requirements and to apply, visit:

<https://my.jobs/6ee4721427cf4ab1a6057088aece26a5161>

OSOS 5/29/18

#### **Assistant Personal Care Aide (Penn Yan, NY)**

- Assistant Personal Care Aide wanted part time days, nights, and weekends for local Adult Care Home. Duties include assisting residents with personal care, meal service, and laundry. This position is very active and requires standing, walking, bending, kneeling, and stooping the entire shift. Background check, personal references required. To apply, contact the employer by mail, by fax, or by email: Deena Conley, 411 Clinton Street, Penn Yan, NY 14527: Fax: (315) 531-9088. Email: [ccmanor@rochester.twcbc.com](mailto:ccmanor@rochester.twcbc.com).

OSOS 5/29/18

#### **Dietary Assistant (Penn Yan, NY)**

- The shift is 415p-815p. Local Adult Care home is looking for someone casual, probably 8-12 hours per week. Background check, personal references required. To apply, contact the employer by mail, by fax, or by email: Deena Conley, 411 Clinton Street, Penn Yan, NY 14527: Fax: (315) 531-9088. Email: [ccmanor@rochester.twcbc.com](mailto:ccmanor@rochester.twcbc.com).

OSOS 5/29/18

#### **Experienced Personal Care Aide (Penn Yan, NY)**

- Experienced Personal Care Aide wanted for local Adult Care Home. Must be willing to work all shifts and some weekends. Duties include personal care, medication supervision, laundry, meal service; case management. This position is very active and requires standing, walking, bending, kneeling, and stooping the entire shift. Background check, personal references



**NOEP Coordinator (Penn Yan, NY)**

- NOEP Coordinator – Yates County: Pro Action of Steuben and Yates, Inc. is accepting applications for Nutrition Outreach and Education Program (NOEP) Coordinator at the Yates County Office Building in Penn Yan. The NOEP Coordinator is responsible for community outreach related to the Supplemental Nutrition Assistance Program (SNAP) and assisting households in determining their eligibility and completing the SNAP application process. Will establish and maintain collaborative community relationships and conduct presentations about the benefits of SNAP at community agencies. Will submit comprehensive quarterly reports using the NOEP online contract management system. Must have strong customer service skills, good public speaking and presentation skills, be detail oriented and able to manage multiple deadlines and priorities. Must be able to learn and apply technical knowledge of the Supplemental Nutrition Assistance Program. Computer skills and a valid driver’s license meeting agency standards are required. This position requires an Associate Degree in Human Services, Social Work or a related field or a High School Diploma and minimum of 5 years of related experience. A comparable combination of education and experience may be considered. To apply, please submit a letter of interest, resume and completed employment application to: Human Resources, Pro Action of Steuben and Yates, Inc. 117 E. Steuben St. Bath, NY 14810 or email to: [Jobs@proactioninc.org](mailto:Jobs@proactioninc.org) EOE. Workforce Development 5/25/18

**Caregiver (Penn Yan, NY)**

- In need of a caring, hard-working person to help a very busy family take care of their Mom. Must have excellent work ethic. No heavy lifting but must be able to transfer from chair to wheelchair to bed. Cooking her meals, toileting, showers, laundry and light housekeeping a must! Also need to be able to check blood sugar, administer insulin shots and give daily meds. We will train. For application or questions please call 315-719-3948 and ask for Deb. Workforce Development 5/9/18

**Multiple Positions- Pro Action of Steuben and Yates**

- **Full Time Opportunities:**
  - NOEP Coordinator
  - SCANNER
  - Early Childhood Education Teachers
  - EHS Home Visitors-Corning
- **Part Time Opportunities:**
  - Floating- Site Coordinator
  - Bus Driver – Hornell
- **Substitute Opportunities:**
  - Substitute Drivers – Yates OFA Transportation
  - Substitute Van Drivers – Senior Nutrition

For full descriptions and to apply for any of the positions listed above, please visit: <http://proactioninc.org/job-opportunities/>

Workforce Development 5/29/18

**Finger Lakes Health- Multiple Positions (Penn Yan, NY)**

- CNA LTC
- Certified Nurse Aide Training Program
- Cook II
- ED Crisis Evaluator
- EMT Basic
- LPN Med Long Term Care- Bedside
- LPN Meds Acute- Bedside
- Medic 55 Tech
- Nurse Manager- LTC
- Nutritional Services Aide
- Radiology Tech II
- Registration Representative
- RN Bedside- Emergency Department
- RN- Cardiac Rehab Nurse
- RN Clinical Leader

- RN- Director Nursing- LTC
- Staffing Coordinator- Long Term Care

For a more detailed description and to apply for any of the jobs listed above, please visit:

[https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp\\_job\\_categories.cfm](https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp_job_categories.cfm)

Workforce Development 5/29/18

**Arc of Yates- Multiple Positions (Penn Yan, NY)**

- Substitute Residential Direct Support Professional
- Residential Direct Support Professional
- Group Teacher- Keuka Lake School/Daycare
- Registered Nurse- Clinical Operations
- Direct Support Professional- Direct Care
- Licensed Practical Nurse

For more details and to apply for any of the jobs listed above, please visit: <http://www.arcofyates.org/Work-With-Us>

Workforce Development 5/21/18

**Residential Assistant Manager (Penn Yan, NY)**

- Provides assistance and support to the Residential Manager in maintaining the general operations of the assigned Catholic Charities Community Services residential setting. In the absence of the Residential manager, provides for the supervision, assistance and instruction of all staff and individuals. For a full list of qualifications and duties and to apply, please visit <https://www.ccsrochester.org/join-our-team/employment-opportunities/9-developmental-disabilities-services/181-res-asst-mgr-py>

Workforce Development 5/14/18

**Direct Support Professional (Penn Yan, NY)**

- Catholic Charities Community Services is hiring Direct Support Professionals. The Direct Support Professional will provide support and instruction in activities necessary to promote and maintain independence and self- determination for individuals with intellectual/developmental disabilities receiving services living in a Catholic Charities Community Services residential setting. Qualifications: High school diploma or equivalent, one-year practical experience working with individuals with developmental disabilities preferred. Please apply at <https://www.ccsrochester.org/join-our-team/employment-opportunities/9-developmental-disabilities-services/3-dd-dsp-res-py-lyons-sdd12-13>

Workforce Development 5/14/18

**HOSPITALITY/RESTAURANT**

**Cook (Branchport, NY)**

- Part time cook, flexible hours. Stop in at the Valley Inn, 2862 Guyanoga Rd, Branchport. Chronicle Express 5/16/18

**Line Cooks and Dishwashers (Geneva, NY)**

- Belhurst Castle, a premier and famous destination in the Finger Lakes is looking to hire Line Cooks for Edgar's Steakhouse at Belhurst Castle as well as Dishwashers. Belhurst is offering competitive pay, training and advancement. Experience is preferred, but we will train the right candidates. Flexibility is required when it comes to working weekend shifts and holidays. Join our friendly and supportive work environment! Candidates will work as part of a team of talented and hardworking individuals! Become part of our family and see why so many of our associates have made Belhurst Castle their career. Contact us today - we can't wait to hear from you! Craigslist post ID: 6597949911 5/24/18

**Motel Desk Clerk (Watkins Glen, NY)**

- Desk clerk position available for highly rated Motel and Bed & Breakfast. The shift available is 3:00 pm to 10:30 pm. There may be a few shifts required from 7:00 am - 3:00 pm. Weekends are required. Usually you will work Friday and either Saturday or Sunday. Craigslist post ID: 6589393444 5/15/18

**Taproom Server (Penn Yan, NY)**

- We are looking for quality individuals to promote and serve our craft beers as we expand our offerings into artisan crafted foods this summer. The ideal candidate will be an energetic, friendly, motivated, outgoing and hardworking individual who takes initiative. Flexibility in schedule is required. They will have: an interest in craft beer, a desire to continuously grow and learn, passion for craft beer culture and be willing to represent it, the ability to learn and understand our brand, display a

sense of urgency and self-starting personality and attention to detail, the ability to work in a fast paced environment that is constantly changing, a positive and professional attitude with our crew and our guests, be friendly, genuine and always put the guest first, be able to stand on your feet for periods of time and continue to be personable and positive, be willing to take direction and complete all tasks fully. Craigslist post ID: 6587740982 5/13/18

#### **Servers and Bartenders (Geneva, NY)**

- Fine dining in a very casual, upscale, tourist oriented atmosphere, overlooking Seneca Lake. This is an extremely popular, high-volume restaurant. Check out our reviews on Trip Advisor and Facebook. This is a year-round position; our normal work hours are Tues-Sat 3:00pm till 1:00 am. Closed Sun-Mon. Candidates must have full availability Friday and Saturday. At least 1-year experience. Knowledge of wines. Full and part time positions available. Please complete our on-line application at: <https://4gt.wufoo.com/forms/ports-cafe-employment-application/>. Ports Cafe 4432 West Lake Road (route 14 south) Geneva, NY 14456. 315-789-2020. Craigslist post ID: 6585422325 5/10/18

#### **Bussers/Dishwashers/Food Runners (Geneva, NY)**

- Fine dining in a very casual, tourist oriented atmosphere, overlooking Seneca Lake. This is an extremely popular, high-volume restaurant. Check out our reviews on Trip Advisor and Facebook. We are very flexible with scheduling and offer very competitive wages plus tips. Operating hours are Tues-Sat starting at 4:00pm. Closed Sun-Mon. Part time positions for applicants age 15 or older. Apply in person or complete our on-line application at: [portscafe.com](http://portscafe.com). Ports Cafe 4432 West Lake Road (route 14 south) Geneva, NY 14456. [www.portscafe.com](http://www.portscafe.com). Craigslist post ID: 6585420933 5/10/18

#### **Housekeeping (Watkins Glen, NY)**

- Join our exciting team at Lakeside Resort for another great summer. Part time starting immediately moving to full time for the summer and fall. Possibility for full year employment. Competitive hourly rate plus tips! Inquire in person (3812 State Route 14) Monday-Friday 8 AM - 3 PM. Craigslist post ID: 6583110672 5/8/18

#### **Bartenders/Wait Staff (Dresden, NY)**

- Wed-Sat evening shift 4:30-10pm. Some experience preferred. Apply in person Wed-Sat between 3pm and 5pm. Craigslist post ID: 6580949220 5/5/18

#### **Bartenders/Line Cooks/Servers (Geneva, NY)**

- The Cobblestone Restaurant is expanding and now has immediate openings for FT and PT positions for bartenders, line cooks and servers for day and evening shifts, weekends a must. Some experience required. Craigslist post ID: 6574821406 4/30/18

#### **Bartenders/Servers (Penn Yan, NY)**

- Looking for day and night servers and bartenders. Great money to be made. Stop in to Timmy G's. Indeed 5/29/18

#### **Sandwich Artist (Penn Yan, NY)**

- A SUBWAY® Sandwich Artist® greets and serves guests, prepares food, maintains food safety and sanitation standards, and handles or processes light paperwork. Exceptional customer service is a major component of this position. Tasks and Responsibilities: - Exhibits a cheerful and helpful manner while greeting guests and preparing their orders. - Demonstrates a complete understanding of menu items and explains them to guests accurately. •Uses Point of Sale system/cash register to record the order and compute the amount of the bill. Collects payment from guests and makes change. - Performs Cash-In Procedure- accounting for all forms of money, bread, etc., during the shift. - Prepares food neatly, according to formula, and in a timely manner. •Checks products in sandwich unit area and restocks items to ensure a sufficient supply throughout the shift. - Understands and adheres to proper food handling, safety and sanitation standards during food preparation, service and clean up. - Cleans and maintains all areas of the restaurant to promote a clean image. Understands and adheres to the 3-step method for cleaning. •Understands and adheres to all quality standards, formulas and procedures as outlined in the SUBWAY® Operations Manual. - Maintains a professional appearance and grooming standards as outlined in the SUBWAY® Operations Manual. - Performs light paperwork duties as assigned. - Completes University of SUBWAY® courses as directed. Apply at: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=30&vjk=940f678cf5e0d39a> Indeed 5/21/18

#### **Line Cook (Dundee, NY)**

- Veraisons Restaurant at Glenora Wine Cellars is seeking cooks for the upcoming season. Those with an interest in food, passion for learning and a desire to join a strong team please inquire. <https://www.indeed.com/q-glenora-l-Dundee,-NY-jobs.html?vjk=5ca7341e200a5b30> Indeed 5/15/18

### Hostess (Dundee, NY)

- Veraisons, a fine dining restaurant, at Glenora Wine Cellars located in the heart of the Finger Lakes Wine Country is seeking a hostess for the coming season. Job Qualifications: Great customer service/phone skills, must be able to multi task, must be flexible to work any shift as well as weekends, must be able to stand for long periods of time, stairs required. Apply at <https://www.indeed.com/q-glenora-l-Dundee,-NY-jobs.html?vjk=52d6a61e83532471> Indeed 5/15/18

### Servers (Dundee, NY)

- Veraisons, a fine dining restaurant, at Glenora Wine Cellars located in the heart of the Finger Lakes Wine Country is seeking Servers for the coming season. Job Qualifications: 2+yrs restaurant serving experience- preferably in fine dining, basic wine & bar knowledge preferred, must be flexible to work any shift as well as weekends, able to lift up to 25 lbs., stairs required. Apply at: <https://www.indeed.com/q-glenora-l-Dundee,-NY-jobs.html?vjk=4350e8e8cb35d120> Indeed 5/15/18

### Housekeeper (Penn Yan, NY)

- The Penn Yan Manor Nursing Home has an opening for a Full Time Evening Shift (11:30AM-8:00PM) Housekeeper:
  - Applicants must be reliable, a team player and preferably have housekeeping or healthcare experience.
  - Must be able to work every other weekend and occasionally work more hours as needed.
  - Applicant must be able to successfully pass a New York State Department of Health Criminal History Background Check.
  - We offer Competitive Benefits such as: Paid Vacation & Personal Time, Shift Differential Pay, Paid Holidays, Employer Matching 401K, Life Insurance, Dental Insurance & Health Insurance. EOE.
  - Please respond to this ad with your resume or you can pick up an application in our business office, or print from our website: [www.pennyanmanor.com](http://www.pennyanmanor.com). Come join the Manor Team today!Indeed 5/11/18

### Part Time Assistant Cook (Penn Yan, NY)

- Part time Assistant Cook, 4:30-8:30 shift wanted for local Adult Care Home. Duties include serving meals and snacks, dishwashing, kitchen and dining room clean up. This position is very active and requires standing, walking, bending, kneeling, and stooping the entire shift. Background check and personal references required. To apply, contact the employer by mail, by fax, or by email: Deena Conley, 411 Clinton Street, Penn Yan, NY 14527: Fax: (315) 531-9088. Email: [cmanor@rochester.twcabc.com](mailto:cmanor@rochester.twcabc.com). OSOS 5/29/18

### Cooks (Penn Yan, NY)

- Full Time and Part Time Shifts Available. Salary: \$11.00 - \$13.00. Some experience preferred but not required. Duties: Cooks, depending on experience and skill level. Includes preparation of food, line cooking, cleaning. Top of the Lake Restaurant. Apply: [carolyn.collier@labor.ny.gov](mailto:carolyn.collier@labor.ny.gov). OSOS 5/14/18

### Chef/Sous Chef (Penn Yan, NY)

- Full Time and Part Time Shifts Available Salary (\$30,000 to \$50,000 yearly, depending on experience and skill level) or hourly. Duties: Minimum 5 years' experience, food preparation, cooking at all stations, directing other workers, able to do inventory and ordering. Top of the Lake Restaurant. Apply: [carolyn.collier@labor.ny.gov](mailto:carolyn.collier@labor.ny.gov) OSOS 5/14/18

### Servers (Penn Yan, NY)

- \$8.20/hour plus tips (minimum \$10.40/hour). Must be 21 years old, some experience preferred Includes serving food and beverages. Able to use POS system and/or cash register. Able to do simple math. Fast paced. Top of the Lake Restaurant. Apply: [carolyn.collier@labor.ny.gov](mailto:carolyn.collier@labor.ny.gov) OSOS 5/14/18

### Housekeeping/Cleaning/Janitorial (Keuka Park, NY)

- Kelly Services has a FIRST SHIFT opening for a hard-working housekeeper/cleaner/janitor with one of our leading educational establishments in Penn Yan. \$10.40 per hour/Temp-To-Hire for the right candidate. FIRST SHIFT 6:00 AM-2:30 PM, Monday-Friday. Duties include cleaning common areas in the college such as: living rooms, lounges, hallways, stairwells, kitchens, uninhabited rooms (will not be occupied). IMMEDIATE PLACEMENT- HURRY IF INTERESTED. Requirements: cleaning experience is helpful, but not necessary. Background screening required before start. High School Diploma/GED. Must be physically able to stand on feet for entirety of working hours. Highlights: as a Kelly employee you will also receive great benefits, including: weekly pay with direct deposit or payroll card, excellent potential for long term growth with a company who is an advocate of promoting from within, optional medical and dental coverage, holiday pay and year-end service bonus. Apply at: <https://my.jobs/c1a860e91e634f8aa012756c83278797161> OSOS 5/14/18

### **Dishwasher/Kitchen Crew (Geneva, NY)**

- Looking for someone to join our kitchen crew. Part time dishwasher needed. Perfect part time gig for someone who needs a little extra income or wants to explore life in a kitchen. Please call 315.781.2020 between 8am-5pm and ask for G or Dave or send info to [helloredddovetavern@gmail.com](mailto:helloredddovetavern@gmail.com). Workforce Development 5/21/18

### **Restaurant Positions (Geneva, NY)**

- Take pride in your work? Care about making things nice? Prefer smiling over frowning? Like making others smile? Enjoy working hard? Got a positive attitude and outlook? Prefer solving problems rather than pointing them out? Are you nice to your friends and family? Consider your co-workers friends and family? Interested in joining a team of likeminded individuals? If, and only if, you answered yes to all of the above, we would love to talk with you. Cooks, service team, porters, dishwashers, preppers, bussers, and any other positions a restaurant needs are welcome. FLX Fry Bird- Message on Facebook for contact info or drop by from 1-3 Thursday to Monday. Workforce Development 5/14/18

### **Restaurant Management (Penn Yan, NY)**

- Managers: Taco Bell is now hiring for Dansville, Penn Yan, Bath, Hornell, and Victor. Seeking managers with demonstrated leadership abilities. The ideal candidates will have a commitment to quality & exceptional guest service. To apply for one of the above management positions, Email resume to: [jwolfe@indushg.com](mailto:jwolfe@indushg.com). Workforce Development 5/8/18

### **Kitchen Help (Penn Yan, NY)**

- Experience preferred. Please apply in person at the Tavern. Workforce Development 5/4/18

### **Kitchen Staff (Hammondsport, NY)**

- The Waterfront Restaurant is now hiring kitchen staff for this upcoming season! No experience necessary. Our Chef and dedicated kitchen crew will train! Competitive wages. Come join our team and be a part of our Waterfront family! Please apply in person or call for an interview. 607-868-3455. Workforce Development 4/30/18

### **Hampton Inn- Multiple Positions (Penn Yan, NY)**

- **Guest Service Agent-** The Guest Service Agent ensures a positive, lasting impression through attending to guests' needs, including, but not limited to, registration, checkout and cashiering.
- **Night Auditor-** The Night Auditor balances all hotel and banquet transactions daily and assists guests efficiently, courteously and professionally in all Front Desk related functions providing excellent guest service.
- **House Attendant-** As the House Attendant, you will be responsible for cleaning and maintaining all corridors, vending areas, elevators and landings and service areas on guest floors, ensuring that hotel cleanliness standards are met. In addition, you will assist Room Attendants by making sure that they have the linen and other supplies that they need.
- **Room Attendant-** Thoroughly clean, sanitize and maintain guest rooms and other assigned areas in a timely and organized manner to ensure guest satisfaction and rooms meet or exceed established standards.
- **Assistant Maintenance Technician-** Under the direction of the General Manager, the maintenance technician is responsible for maintaining all equipment, system and building components, including, but not limited to, mechanical and electrical systems, pumps, HVAC, refrigeration, plumbing, locks, furniture, paint, wall coverings, time and other work normally performed.
- **Overnight Security-** The Security Guard is responsible for the safety and security of the guest and employees, their property, and the property of the Hampton Inn Penn Yan.  
Apply in person at 110 Mace Street, Penn Yan, NY. Workforce Development 5/21/18

### **Finger Lakes Premier Properties- Multiple Positions (Penn Yan, NY)**

- Part Time Summer Help- \$13/hour
- Breakfast Attendant
- Night Auditor
- Summer Weekend Driver
- Housekeeper (Best Western Hotel)
- Front Desk Attendant
- Maintenance Technician
- Real Estate Photography Intern
- Property Services Dispatcher (Seasonal)

## **LABOR/AGRICULTURAL**

### **Evening Cleaners (Watkins Glen, NY)**

- Earn extra income! Part time evening cleaners needed in Addison, Painted Post and Watkins Glen, NY. Apply online at [www.thenightshift.com](http://www.thenightshift.com).  
Chronicle Express 5/9/18

### **Custodian (Penn Yan, NY)**

- \$10.75 per hour, 25 hours per week, seasonal position offered June to August. Staff member in charge of the overall cleanliness of the camp. Under direction of the Camp Ranger, this position is responsible for keeping the camp clean for over 300 campers per day. Candidates must be willing to clean buildings including bathrooms, as well as have a positive attitude and enjoy working in a camp environment with children. Previous cleaning experience preferred. Apply online at [campcory.org](http://campcory.org) (click on Staff).  
Dundee Observer 5/2/18

### **Landscaper (Penn Yan, NY)**

- \$11 per hour, 25 hours per week, seasonal position offered June to August. Staff member in charge of overall landscaping of the camp property. Under the direction of the Camp Ranger, this position is responsible for keeping the camp beautiful for over 300 campers per day. Focus on regular maintenance of lawn, plant life, and any and all other areas of camp. Assist with the regular organization and care of tools, vehicles and various supplies. Apply online at [campcory.org](http://campcory.org) (click on Staff).  
Dundee Observer 5/2/18

### **Carpenter/Construction (Penn Yan, NY)**

- Experienced Carpenter/Construction. Must have own transportation and tools. Call 315-374-1001 for interview.  
Chronicle Express 5/9/18

### **Commercial Cleaners (Geneva, NY)**

- Looking for full time commercial cleaners to work overnights--starting ASAP! Be part of a great team with an AWESOME supervisor! Training will be provided. Duties include; sweeping, mopping, restocking supplies, following a checklist, and sanitizing. Looking for cleaners who take pride in their work, have excellent time management and pay attention to details. Driver's License is required for Geneva location.  
Craigslist post ID: 6601942197 5/29/18

### **Loader (Middlesex, NY)**

- Load trucks at night, your days are free to do your own thing. Dudley Poultry is accepting applications for NIGHT WORK loading trucks. Hours are approx. 10 PM - 7 AM depending on the night and time of year. Work with a small group of hard working guys. Keep cool in summer. No prior experience needed. \$13.00/hour. Overtime in summer and approximately 40 regular hour per week in winter. Paid medical, paid vacation, paid personal days, paid holidays, paid life insurance, paid during your lunch break, and insanely reduced prices on all products we sell just for being an employee of Dudley Poultry! Chicken wings, tenders, mozzarella sticks, pizza logs, steaks, hamburgers, hots, pork chops, and of course, fresh chicken! Are you a night owl? Want to keep in shape doing your job? Reply here or apply in person at Dudley Poultry, 910 Route 245, Middlesex, NY.  
Craigslist post ID: 6598023235 5/24/18

### **Overnight Stocker (Watkins Glen, NY)**

- Are you a Leader? Are you willing to Travel Nationally? If you enjoy hands-on work in a team environment, then ProVantage Corporate Solutions has opportunities for you throughout the United States for individuals who are seeking a rewarding position in the retail installation and merchandising industry. What you do matters, experience ProVantage's employee-first culture where you are appreciated, valued, and empowered to work together for a higher purpose living out our 5 Core Company Values: Excellence, Integrity, Innovation, Partnership and Stewardship. Work hands-on with our team to safely move and re position isles and shelving in store bays; relocate or adjust position of stock currently on display; relabel shelves with new pricing labels; place products, information, signage, stickers or other required materials in strict accordance with Plan-O-Grams, photos or other written or verbal instructions; and perform various remodel tasks.  
REQUIREMENTS:

- Ideal candidates will have at least one year of experience in retail resets, building gondolas, store remodels, carpentry/electrical experience, merchandising and/or related work, and if needed can travel up to 300-400 miles for different project sites across a region. (Travel varies as it depends on work locations with the given proximity)
  - Must be able to perform repetitive bending, standing and walking for up to 8 hours a day, and be able to pull, push and lift materials up to 75 pounds.
  - Have reliable transportation, current driver's license, and be willing to consent to taking and passing a drug and background screening.
  - Basic carpentry skills are a plus!
  - Must be able to utilize various types of tools such as a cordless drill, hammer, measuring tape, screw drivers and such.
  - Have experience managing a team of people, and in managing crews during reset/remodel act as a mentor and trainer, meeting hours expectations while maintaining work quality.
  - Have a demonstrated ability to interact with clients and team members in an efficient, professional manner.
- We are a national company working with several national retail chains. We offer competitive pay, benefits and mileage reimbursement, along with the opportunities for advancement that come with joining one of the industry's fastest growing companies!
- Craigslist post ID: 6590324706 5/16/18

#### **Heavy Equipment Operator (Geneva, NY)**

- Nardozzi Companies take pride in our employees and place a high-value on establishing a workplace where people are challenged and respected every day. Nardozzi Companies has a position available immediately for a skilled equipment operator in the construction industry. Experience: All applicants should have experience in working with heavy equipment in the area of site construction. Experience working with sewer and water mains are also a plus. Expected Hours of Work: This is a full-time position. Overtime is available. WHAT'S IN IT FOR YOU? We are pleased to offer the successful candidate:
    - An attractive wage based upon experience.
    - Comprehensive benefits, including Health Insurance.
    - Educational assistance and ongoing training.
    - Excellent opportunities for professional growth and more.
    - Compensation: Compensation will be based on experience.
- To apply email resume to: [Heather@NardozziCompanies.com](mailto:Heather@NardozziCompanies.com)
- Craigslist post ID: 6589870204 5/15/18

#### **Maintenance Technician (Penn Yan, NY)**

- Conifer has an immediate need for a Part-time Maintenance Technician at our apartment communities, Meadowside Apartments in Penn Yan, NY. Work 25 hours weekly, Mondays-Fridays 7:30 AM to 1:30 PM. Successful candidates will be responsible for the neat presentation, cleanliness and maintenance of the buildings including grounds and fixtures. Ability to multi-task with good communication skills to interact with residents, vendors and contractors important. Minimum of 1+ year prior maintenance experience in routine painting, plumbing, minor electrical wiring, carpentry, cleaning and other related maintenance activities using both hand and power tools desired. Will paint and clean apartments that are turning over, Will perform general property maintenance including mowing and snow removal is mandatory when needed. Must be available for on-call hours when assigned. Ability to function both inside and outside in all types of weather is critical; must be able to lift to a maximum of 100 lbs. on occasion with frequent lifting and carrying up to 50 lbs. JOIN THE CONIFER TEAM- APPLY TODAY via link: <https://www.infinityhr.com/extranet/recruiting.aspx?id=0EB4AA97-B72F-4D18-AB99-AA9DF9E78778&src=Craigslist&rqid=B662E780-B277-4B3D-9F95-C05D6D195E50>. Craigslist post ID: 6589569666 5/15/18

#### **Groundskeeper (Keuka Park, NY)**

- The Groundskeeper will landscape or maintain grounds of property using hand or power tools or equipment. Work typically consists of a variety of tasks examples include any combination of the following: sod laying, mowing, trimming, planting, watering, fertilizing, digging, raking, sprinkler installation, sweeping of parking lots and sidewalks. The general responsibilities of the position include those listed below, but Sodexo may identify other responsibilities of the position. These responsibilities may differ among accounts, depending on business necessities and client requirements. Experience/Knowledge: High School diploma, GED or equivalent experience, 1 to 2 years of related work experience. For a full list of qualification and requirements or to apply, please visit: <https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=c40fcd5317f5f35e> Indeed 5/14/18

#### **Production Worker (Himrod, NY)**

- Riverwood Cabins is seeking Production workers/builders for their Himrod, NY location to start as soon as possible. They are looking for entry level to experienced builders. Competitive wage (\$13.50-15.50 per hour as a pre-bonus training rate) plus

production bonuses paid weekly after 90 days of employment. There is also a signing bonus of \$1,000 to be given at 6 months employment. Preferred experience includes:

- Carpentry experience (trim carpentry and finishing experience a PLUS)
- Building/Construction experience

Skills required:

- Clear communication which includes being able to adapt under pressure
- Execution and time management skills
- Must be willing to do what it takes to get the job done
- Reliable and works as a team with others

Job duties also include upholding safety procedures & protocols.

Compensation Package is determined by experience and expertise which ALSO includes:

- 10 company paid holidays
- Benefits offerings
- Weekly production bonus (Bonus pool begins 30 days after employment)

Come and build your career with our progressive company. We have a superb reputation and need REAL STARS to work with our customers & team members. Applications are available at Workforce Development. Indeed 5/11/18

### **Summer Laborer (Hall, NY)**

- Performs outdoor maintenance work. ESSENTIAL JOB FUNCTIONS: Performs general lawn care including cutting grass, weed removal and hedge trimming, performs general ground care including cleaning debris and trash and sweeping parking lot, cleans around facilities including mill, bins, warehouse, shop, storage shed and drying bins, cleans seed lab germinator, performs warehouse work as needed including tagging, bagging and cleaning, participates in Adopt-A-Highway clean-up, paints portions of building and parking lot. OTHER JOB FUNCTIONS: May be required to drive on company business. Attends meetings as necessary. Follows GROWMARK's Code of Conduct and Corporate Compliance Program, Environmental Health and Safety, OSHA and DOT policies and procedures, as they apply. Performs all other duties as assigned. REQUIREMENTS Normally requires a high school diploma or the equivalent thereof. Demonstrates essential abilities including business knowledge, collaboration, communication, customer focus, decision making and skill development. Prefer a valid driver's license and satisfactory driving record. Ability and willingness to participate in required training that may include education on GROWMARK's policies and procedures and additional training as it relates to the requirements of the position. We are an equal opportunity employer, including protected veterans and qualified individuals with disabilities. Employment may be contingent upon receipt of an acceptable and job-related background check, drug test, motor vehicle report, and/or reference check, as applicable and permissible by law. Apply at:

<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=8a5c0d1d0e5f3d76>

Indeed 5/11/18

### **Water System Operator/Wastewater Maintainer (Jerusalem, NY)**

- WATER SYSTEM OPERATOR/WASTEWATER MAINTAINER (PROVISIONAL FULL-TIME): Town of Jerusalem seeks qualified applicants for this union position. Minimum qualifications: Graduation from high school or possession of a high school equivalency diploma and either: (a) Two (2) years of experience in a semi-skilled profession; or (b) Two (2) years of experience in water distribution and wastewater collection. In addition, applicant must possess a valid New York State driver's license, and have some computer knowledge and complete NYS DOH certification within one year of appointment. Position requires weekend on call availability and preference will be given to Town of Jerusalem residents. Salary \$16.00 per hour with Medical and Dental benefits. Applications are available and must be submitted to Yates County Personnel Dept., 417 Liberty St., Penn Yan, NY 14527, online at [www.yatescounty.org](http://www.yatescounty.org) or call (315) 536-5112 for further information. Deadline for applying is Tuesday, July 31, 2018. Workforce Development 5/29/18

### **Winery Worker (Hammondsport, NY)**

- Bully Hill Vineyards, Inc. in Hammondsport, NY has an opening for a full-time, entry-level winery worker. Work hours are Monday- Friday, 8:00 - 4:30pm with Saturdays and overtime required in September and October during harvest. Functional Job Description for Bully Hill Winery Workers: Winery workers are required to be in excellent health and capable of sustained, strenuous physical activity. Worker activities include, but are not limited to, all aspects of grape crushing, pressing, and harvesting activities; winery cellar operations; tank cleaning; clarification and filtration operations; sanitation procedures; bottling and packaging activities; order assembly; shipping and receiving operations. Mastery-level reading and writing in English and competency in basic mathematics is required. Physical Requirements:
  1. Ability to lift and carry 100 pounds safely and without assistance.
  2. Ability to lift, bend, rotate and carry boxes weighing 45 pounds repeatedly for an 8-hour shift.
  3. Ability to deploy, ascend and descend ladders safely and without assistance.



- 4. Ability to ingress and egress wine tanks through a standard 18" tank manway.
  - 5. Ability to work within confined spaces.
  - 6. Be free of Asthma or other Chronic Obstructive Pulmonary Diseases. Candidates with a history of Asthma/COPD must supply a physician's statement permitting them to work in atmospheres containing trace-levels of Sulfur Dioxide and/or Ozone (within current OSHA PEL). To apply or schedule an Interview, please contact: Gregg Learned, Winemaker at (607) 868-4825 x228 or [lab@bullyhill.com](mailto:lab@bullyhill.com).
- Workforce Development 5/14/18

**Service Technician (Penn Yan, NY)**

- Complete all jobs assigned promptly and professionally, keep cost to the customer at a minimum and profitability of the dealership in mind. Treat all customers and coworkers with the courtesy and respect they deserve. Complete all work tasks assigned as safely and efficiently as possible. Ensure the service work performed completed the work order. Complete all required paperwork or computer/database entries for job assigned, making all necessary remarks legible on the work order, warranty parts, return parts, etc. Inspect overall condition of each vessel and trailer, reporting any safety concerns or recommended additional service items to the Service Director. Strictly comply with all company policies regarding safety, use of tools, equipment and vehicles. Performs other related duties as assigned. 5-6 days a week, weekends a MUST during summer season. High school diploma or equivalent preferred. Some experience preferred, boat experience a plus. Skills needed: Essential mechanical and technical skills, knowledge of marine parts and components, computer literate, good health and temperament and physical mobility. Pick up an application and submit in person, by mail (#2 Route 54 East Lake Rd.), or by fax (315)-536-8277.
- Workforce Development 5/3/18

**Rigger (Penn Yan, NY)**

- Perform rigging work in an orderly, quality and cost-effective manner. Maintain a clean and safe work area and follow safety rules and regulations at all times. Complete all service/repairs from work orders and return completed orders to service. Update service manager on additional charges and time requirements as it is identified. Properly tag all warranty parts. Ability to follow all company policies and procedures. Be able to work independently, self-motivated, and process driven. Performs other related duties as assigned. 5-6 days with weekends a MUST during summer. 5 days in off-season. Experience: Use of hand tools and mechanically inclined. Skills needed: Mechanical ability with hand tools, computer literate helpful, communication and organization, flexibility. Pick up an application and submit in person, by mail (#2 Route 54 East Lake Rd.), or by fax (315)-536-8277.
- Workforce Development 5/3/18

**Dock Hand/Boat Cleaner (Penn Yan, NY)**

- Spend your summer at the lake. Duties will include cleaning boats, pumping gas, assisting with rental boats, grounds maintenance. Apply at [https://www.facebook.com/pg/MorganMarineNY/jobs/873458009525598/?source=attached\\_post\\_homepage\\_stream](https://www.facebook.com/pg/MorganMarineNY/jobs/873458009525598/?source=attached_post_homepage_stream)
- Workforce Development 5/29/18

**Cleaner (Dundee, NY)**

- **DISTINGUISHING FEATURES OF THE CLASS:** This is routine work requiring efficient performance of simple cleaning tasks under general supervision. The work of employees in this class involves only the thorough execution of tasks which follow a well-established routine. **TYPICAL WORK ACTIVITIES:** (Illustrative only) Dusts chairs, tables, desks and other furniture; Washes windows, walls, woodwork, water closets, tubs and bowls; Sweeps, mops, and washes floors; Gathers and disposes of refuse; Cleans and polishes furniture and brass. May act as crossing guard to assist elementary age children crossing school streets. **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Some knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to get along well with others; ability to read and write; thoroughness; cleanliness; good physical condition. **MINIMUM QUALIFICATIONS:** None is required but some experience in building cleaning work is desirable. Please fill out an application and return to Yates County Civil Service, 417 Liberty St, Penn Yan, NY.
- Workforce Development 5/21/18

**Appliance Service Technician (Penn Yan, NY)**

- Pinckney Hardware is seeking applications for the position of applicant Service Technician trainee. The successful candidate will have a mechanical/repair background (technology education, BOCES training, trade school or previous work experience). Previous experience in plumbing or electrical work is helpful but not required. This position requires reading and understanding technical publications, service manuals, and electrical testing equipment. Basic skills are a must with additional training provided. Candidates with no appliance repair experience will be considered. Following training candidates must be self-motivated and able to work independently with minimal direct supervision. Also, a paid three week training program for appliance repair may be required at no cost to the candidate. A valid, clean driver's license is required

and the successful candidate must be able to pass a background check and drug test. Apply in person at Pinckney Hardware, 24 Main Street, Penn Yan, NY. Workforce Development 5/21/18

### **Connect-A-Service- Multiple Positions (Penn Yan, NY)**

- Come join the Connect-A-Service, Inc. team. We are a longstanding Finger Lakes company, where customers since 1988 have enjoyed one stop shopping for so many of their needs! We are now seeking honest & reliable individuals for a variety of positions.
  - **HANDYMAN**- Assistant to foreman and able to carry out variety of jobs independently and as part of crew; knowledge of carpentry and plumbing helpful. Must have tools, clean driver's license, reliable vehicle.
  - **HOUSEKEEPERS**- Able to work independently & with others cleaning homes & cottages. Experience helpful but willing to train. Driver's license and reliable vehicle required. Flexible hours. Must be available weekends. Supplies and equipment provided.
  - **LABORERS**- Assist with yardwork, cleaning, cleanouts & debris removal, repairs, docks. Must be willing to learn. It would be helpful to have a clean driver's license, reliable vehicle and small tools.

Contact CONNECT-A-SERVICE, INC: 315-536-4733. 2772 Route 54A – Suite A, Penn Yan NY 14527.

Workforce Development 5/29/18

### **Laborer (Penn Yan, NY)**

- **DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for the performance of routine manual work requiring physical endurance and a willingness to perform arduous tasks. Laborers usually work under continuing supervision, or their activities are subject to frequent inspection. Once a Laborer acquires a certain level of proficiency in ordinary laboring work an incumbent will undertake tasks somewhat more complex than an entry-level Laborer. Does related work as required. **TYPICAL WORK ACTIVITIES:** (Illustrative Only) Assists in the maintenance or construction of streets, drainage and sewage systems by digging and backfilling trenches, and spreading asphalt, sand and gravel; Cleans streets of leaves and refuse, and participates in snow and ice removal and control; Uses hand tools such as shovels, scythes, forks and rakes in grounds maintenance and beautification work; Performs general clean-up work such as removing debris, raking leaves, cutting grass and weeds, shoveling snow, and assisting in collection of rubbish and litter from public lands and facilities; Sweeps and mops floors, stairs and halls, washes windows, sinks and performs related cleaning duties; Assists skilled workers in a variety of maintenance and repair tasks; May operate power driven tools and equipment such as saws, compressors, drills, mixers, pumps and mowers; May help to build and repair curbs, sidewalks, culverts and retaining walls; Performs other duties as assigned. **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:** Ability to lift heavy weights; Ability to follow oral and written instructions; Willingness to perform routine manual tasks; Willingness to work under all weather conditions; Physical endurance; Physical condition commensurate with the demands of the position. **MINIMUM QUALIFICATIONS:** a) None are required. **SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:** Possession of valid NYS driver's license at time of application, and such license must be maintained in good standing throughout the tenure of employment in the position. **PRE-EMPLOYMENT REQUIREMENTS:** All Yates County employees will be subjected to a background check, Workers Compensation medical physical, E-Verify Employment Verification, possible drug testing and depending on the position, fingerprinting. Apply at:

<https://mycivilservice.yatescounty.org/jobopps> by 6/30/18.

Workforce Development 5/29/18

## **OFFICE WORK/MANAGEMENT**

### **Office Work (Penn Yan, NY)**

- Keuka Abstract Corp. is looking for someone to perform title searching of real estate land records. Must be honest, detail-oriented, and have a strong work ethic. Some travel is necessary. Experience preferred, but willing to train the right person. If interested, please call 315-536-0449 or email your resume to [keukaabstract@yahoo.com](mailto:keukaabstract@yahoo.com). Chronicle Express 5/23/18

### **Director (Watkins Glen, NY)**

- Director for Schuyler County Historical Society; see [www.schuylerhistory.org](http://www.schuylerhistory.org) then NEWS for more information.

Dundee Observer 5/2/18

### **Watkins Glen Library- Multiple Positions**

- **Library Assistant**- 20-28 hours, \$12.00-15.50

- **Chief Library Clerk-** 20-28 hours, \$11-15.50
- **Children's Library Assistant-** 10-15 hours, \$12.00-15.50
- **Library Clerk-** 8-12 hours, \$11.00-13.50

A Civil Service exam may need to be taken at a later date. For information on qualifications and how to obtain an application, contact Watkins Glen Public Library at (607)535-2346, or go to the Civil Service website at [www.schuylercounty.us/119/Civil-Service](http://www.schuylercounty.us/119/Civil-Service). Full job descriptions are available on the library website at [www.watkinsglenlibrary.org](http://www.watkinsglenlibrary.org) and on the Civil Service website.

Dundee Observer 5/2/18

#### **Key Holder/Supervisory Role (Geneva, NY)**

- Belhurst Castle, a premier and famous destination in the Finger Lakes is looking to hire a Key Holder/Supervisory Role for Belhurst Estate Winery & Gift Shop. Requirements: Previous winery and gift shop experience and customer service/sales experience is required and experience in a management or key holder or supervisory role is preferred. Interested candidates must work well with others and love being part of a growing team! Individuals must be able to provide guests with an outstanding, welcoming tasting experience as well as assist with general day-to-day responsibilities of the Wine & Gift Shop. This position will also be assisting and helping the Wine & Gift Shop Manager with certain tasks and will work closely with upper management. Belhurst requires potential employees to be flexible with their availability, able to re-prioritize at a moment's notice and be open to a variety of wine and gift shop jobs as needed. Availability on weekends and holidays are crucial. Must also be able to lift boxes of wine or inventory. Location Qualifications: Potential candidates must have reliable transportation to and from work. We're looking for a local candidate within a 20-30 minute drive. We want to hear from you! Please submit your resume with the best contact information to reach you.

Craigslis post ID: 6582325877 5/7/18

#### **Store Manager (Penn Yan, NY)**

- This position is responsible for managing all operational and team member aspects of a specialty retail farm and ranch store. Primary duties include driving sales and profit, building the team, building customer loyalty, and leading execution of company standards. This position is also responsible for promoting a safe and productive work environment for all Team Members, customers, and vendors, as well as training Team Members on the appropriate application of policies and procedures. For a full list of responsibilities and qualifications or to apply, please visit

<https://nlx.jobsyn.org/c6f6e4f1cdf44da8bae08dd770f185eb161>.

OSOS 4/23/18

#### **Teller (Penn Yan, NY)**

- Education requirement - A high school diploma or equivalent with an emphasis in a business or accounting curriculum. Skill(s): Moderate reading, writing, and grammar skills; proficient analytical and mathematics skills; proficient communicative and interpersonal relations skills; proficient eye-hand coordination; ability to operate various office machines; basic PC and keyboarding skills; ability to lift approximately fifty (50) lbs. of coin; visual and auditory skills. Responsible for providing quality customer service while performing a variety of duties to support the paying and receiving function of the branch office; coordinating work within the department, as well as with other departments; reporting pertinent information to the immediate supervisor; responding to inquiries or requests for information and referring where appropriate. For a list of essential duties and requirements, please visit <http://www.BankwithLNB.com>.

OSOS 4/23/18

#### **Library Clerk (Penn Yan, NY)**

- The work involves responsibility for the performance of routine library clerical duties necessary for the proper organization and distribution of library materials. No prior knowledge of library procedures is required; on the job training is provided. Depending on location, work is performed under direct supervision of the School Principal or other administrator or higher-level clerks or Librarians. May supervise pages and volunteers. Does related work as required. For a full list of duties and qualifications, please visit <https://mycivilservice.yatescounty.org/jobopps>.

Workforce Development 5/29/18

#### **Land Surveyor Assistant (Penn Yan, NY)**

- Local Land Surveyor is in need of an assistant. Willing to train the right candidate! Applicants need a high school diploma or equivalent, driver's license, must be presentable in appearance and able to pass a drug test. Applicant will be responsible for moving equipment and will need to be able to walk long distances if necessary. Great opportunity to learn a trade! Wage will be based on experience. Resumes can be dropped off at Workforce Development, 417 Liberty St. Penn Yan or emailed to [lisa.principio@dfa.state.ny.us](mailto:lisa.principio@dfa.state.ny.us).

Workforce Development 5/25/18

#### **Director of Marketing (Penn Yan, NY)**

- Responsible for planning, development and implementation of all the Organization's marketing strategies, marketing communications, and public relations activities, both external and internal. Oversees development and implementation of

support materials and services for chapters in marketing, communications and public relations. Directs the efforts of the marketing, communications and public relations staff and coordinates at the strategic and tactical levels with the other functions of the Organization. Send resume and cover letter to Jessica Bacher, [jessica@yatesny.com](mailto:jessica@yatesny.com).

Workforce Development 5/14/18

## **SKILLED/MANUFACTURING**

### **Fitter-Welder (Geneva, NY)**

- Vance Metal Fabricators is currently seeking experienced Fitter-Welders for open positions and if this position advertisement appeals to you, then we encourage you to apply. From our earliest days in business more than 100 years ago, we encourage an atmosphere of collaboration and camaraderie across every department. People who join the company often enjoy a long career with us and grow their skills right here. Our customers benefit because the stability of our workforce shines through in the strength of our work. We're home to some of the most talented and skilled craftspeople in the business. We have highly experienced fabricators, certified welders and Manufacturing Engineers who deliver components to our clients that meet their exact specs -- on time. Your overall responsibility will be to set up and operate MIG and TIG welding machines to weld metal parts including, but not limited to:
  - Welding carbon and stainless steel parts in accordance with established specifications from part prints or set-up sheets;
  - Performing set-up procedures on any welding machine in accordance with project
  - Inspecting and checking parts prior to and after production to verify Company quality standards are met.
  - Performing routine preventative maintenance on machinery and equipment.

Candidates must have the ability to fit and weld all carbon steel and 300 series stainless by use of existing jigs and fixtures, be able to interpret all weld symbols on blueprints and be able to effectively operate and/or read measuring devices and gauges including, but not necessarily limited to, tape measure, protractor, calipers, micrometers, height gauges and inspection gauges. Position requirements include four years of experience in MIG and TIG welding. Possession of a high school diploma or GED is preferred. Successful candidate must be able to pass a MIG welding test. We are an Equal Opportunity Employer. Please use the "reply" function above to submit a cover letter and resume for consideration.

Craigslist post ID: 6583557388 5/8/18

### **Welder B (Penn Yan, NY)**

- Express Employment Professionals is currently looking for full time Welder for a client in Penn Yan. Previous MiG welding setup and operating experience preferred. Associate must have strong attention to detail and be willing to work in a team. This is a temp-to-permanent position with a pay \$12 an hour. 1st Shift. Interested candidates should contact Express Employment Professionals at (607) 936-0770. 11849 E Corning Rd, Suite 101, Corning, NY 14830.

[www.expresspros.com/CorningNY](http://www.expresspros.com/CorningNY)

OSOS 5/21/18

### **Quality Control Technician (Dresden, NY)**

- The primary purpose of this position is to perform testing in the Quality Control Laboratory that require high degrees of accuracy and skills. The equipment and procedures performed in this position are ICP, XRF, XRD, HPLC, Wet Chemistry and CMP analysis. Responsibilities Related to the Job: Performs job duties in compliance with Environmental, Health and Safety policies and practices, performs sample preparation or dilutions with high degree of accuracy, performs testing of raw materials, in-process or finished goods samples based on documented specifications in a manner that assures high quality results, performs equipment calibrations and preventative maintenance as required to assure instrumentation is in top working order, performs equipment repairs and troubleshooting on equipment within their area and serves as the sites expert for that instrument, develops test methods or regressions for new product analysis as needed, reports and statistically evaluates data as required by control plans, performs MSAs and GR& R as required to meet customer requirements, supports Engineering, AT and R& D with special requests for analysis as necessary. Social Responsibilities: Maintain compliance with Ferro's Code of Business Conduct, policies and procedures, management systems, and all applicable Environmental, Health, Safety other regulations, act according to the Ferro's Values & Behaviors. Required Qualifications and Knowledge: Bachelor's degree in Science, Chemistry or Biology, minimum of 3 years' experience in working in a chemical laboratory, demonstrated ability to perform chemical testing using similar or relative equipment, must have knowledge of chemicals, safe handling, MSDS, Hazard Communication, OSHA / EPA and DEC requirements as they pertain to the chemical laboratory. To apply, contact the employer on-line:

<https://nlx.jobsyn.org/b3316b07c2b441aea6f901a2936ff6161>

OSOS 5/29/18

**KanPak- Multiple Positions (Penn Yan, NY)**

- Packer - Downline- F/T- 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> shift
- Warehouse- Forklift Operator- Future Openings
- Warehouse- Forklift Operator- 1<sup>st</sup> shift
- Machine Operator- All Shifts- Future Opportunities
- Material Planner/Scheduler
- Team Lead- Warehouse
- Wastewater Treatment Operator- 3<sup>rd</sup> shift
- Maintenance Technician- 3<sup>rd</sup> shift
- Quality Control Auditor- 3<sup>rd</sup> shift

To apply for any of the jobs listed above, please visit: <http://www.hirebridge.com/v3/jobs/list.aspx?cid=7799>

Workforce Development 5/29/18

**Job Leads for Surrounding Counties**

Yates County Job Leads: [www.yatescounty.org/wfdjobs](http://www.yatescounty.org/wfdjobs)

Ontario County Job Leads: <http://www.co.ontario.ny.us/93/Workforce-Development>

Seneca County Job Leads: <http://www.co.seneca.ny.us/departments/dhs-administration/workforce-department/job-leads/>

Wayne County Job Leads: <http://web.co.wayne.ny.us/workforce-development/workforce-development-job-seeker/>

## June 2018

### June 2018: Yates County Workforce Development Calendar of Events

**\*Important Notice: This calendar is to be used for Temporary Cash Assistance applicants & recipient's activities. You may request copies at the WFD front-desk.**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	<p style="text-align: center;"><b>HSE:</b> 9am-12pm</p> <p style="text-align: center;"><b>JRT:</b> 9:15am-12pm</p>	<p><b>Exempt Meeting:</b> 11am</p>	<p style="text-align: center;"><b>HSE:</b> 9am-12pm</p> <p style="text-align: center;"><b>Life Skills:</b> 1:30pm – 3:30pm</p>		8	9
10	<p style="text-align: center;"><b>HSE:</b> 9am-12pm</p> <p style="text-align: center;"><b>JRT:</b> 9:15am-12pm</p>		<p style="text-align: center;"><b>HSE:</b> 9am-12pm</p> <p style="text-align: center;"><b>Life Skills:</b> 1:30pm – 3:30pm</p>		15	16
17	<p style="text-align: center;"><b>HSE:</b> 9am-12pm</p> <p style="text-align: center;"><b>JRT:</b> 9:15am-12pm</p> <p style="text-align: center;"><b>Jump Start:</b> 1pm</p>		<p style="text-align: center;"><b>HSE:</b> 9am-12pm</p> <p style="text-align: center;"><b>Life Skills:</b> 1:30pm – 3:30pm</p>		22	23
24	<p style="text-align: center;"><b>HSE:</b> 9am-12pm</p> <p style="text-align: center;"><b>JRT:</b> 9:15am-12pm</p>		<p style="text-align: center;"><b>HSE:</b> 9am-12pm</p> <p style="text-align: center;"><b>Life Skills:</b> 1:30pm – 3:30pm</p>		29	30

**\*Notes:**

\*HSE: High School Equivalency

\*Monthly Exemption Meetings: Held every 1<sup>st</sup> Tuesday of the month at Workforce Development.



**Workforce Development • 417 Liberty St., Penn Yan, NY 14527 • Ph.: (315)536-5140 & Fax: (315)531-3456**  
**Career Planning Assistance Computers & High-Speed Internet Copy, Fax & Phone Services Book & Newspaper References Counselors Available for Assistance**

# YATES COUNTY JOB FAIRS 2018

**WHERE:**

Yates Community Center  
463 North Main Street  
Penn Yan, NY

**TIME:**

11am-1pm

JOB SEEKERS ARE  
ENCOURAGED TO

Register On 

FOR ADDITIONAL  
INFORMATION FOLLOW  
YATES COUNTY  
WORKFORCE  
DEVELOPMENT ON



Businesses interested in  
participating contact:

Lisa Principio

315-536-5140

[lisa.principio@dfa.state.ny.us](mailto:lisa.principio@dfa.state.ny.us)

**Thursday, April 12th**

Tourism, Hospitality,  
Customer Service, Food Service,  
Housekeeping

**Thursday, June 14th**

Human Service, Schools, Not for  
Profits, Public Sector, Healthcare

**Thursday, August 9th**

Manufacturing

**Thursday, October 11th**

Entry Level, Food Service,  
Housekeeping, Retail, Direct Care



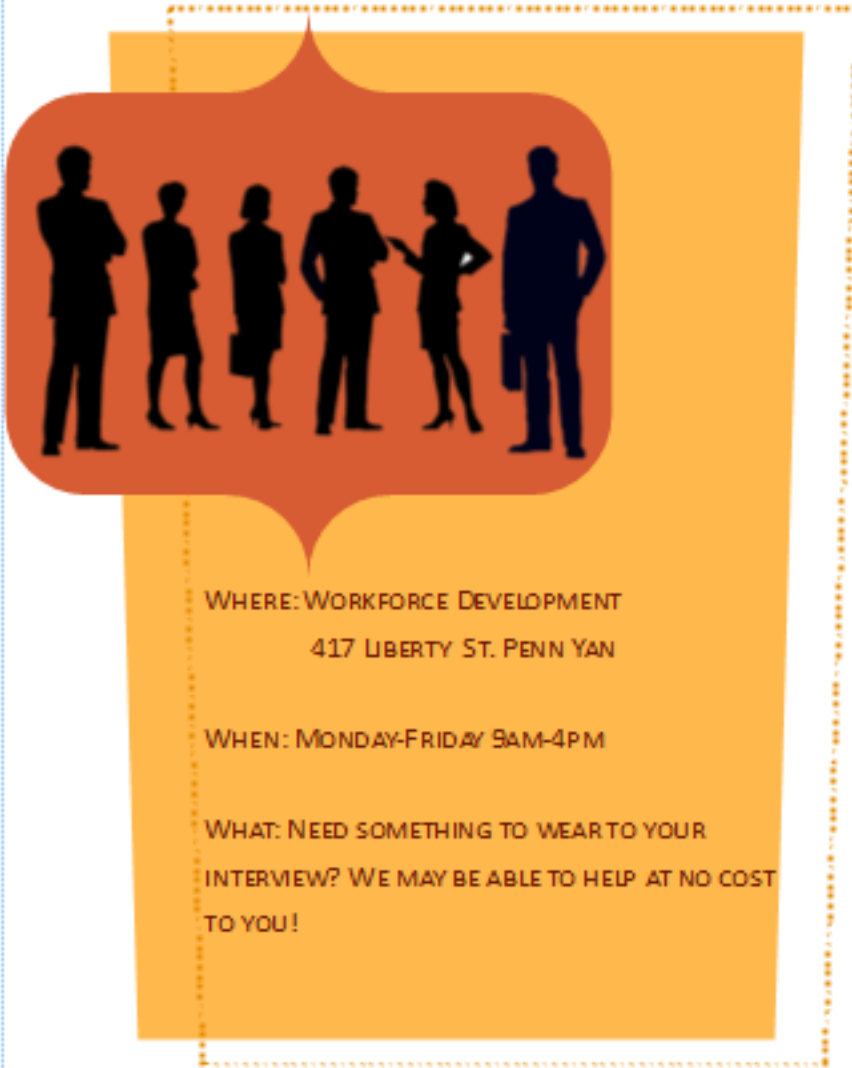
Work & Life Skills Training Program  
In Partnership with Yates Workforce Development



Workforce Opportunities • Workplace Solutions

A proud partner of the  network

*Have an interview? Make sure that you show a great first impression and are dressed for success!!*



WHERE: WORKFORCE DEVELOPMENT  
417 LIBERTY ST. PENN YAN

WHEN: MONDAY-FRIDAY 9AM-4PM

WHAT: NEED SOMETHING TO WEAR TO YOUR  
INTERVIEW? WE MAY BE ABLE TO HELP AT NO COST  
TO YOU!

# CAREER CLOSET

Donations can be dropped off at the Workforce Development  
Office located on the second floor of the County Building ,  
417 Liberty Street, Penn Yan      Monday-Friday 9am-4pm



Workforce Opportunities • Workplace Solutions

A proud partner of the American Job Center Network



# Summer Youth Employment Program **2018**

## SUMMER JOBS

**SYEP** Offers real-world work experience. We provide worksite placement, support and supervision during your employment. SYEP offers career guidance, money management, Personal Skills for Success training, job skill development and social growth.

**Participants are paid \$10.40 an hour**

### Eligibility:

- 14-20 years old\*
- Currently receiving any of the following
  - o Family Assistance
  - o Medicaid
  - o Food Stamps/SNAP
  - o HEAP
  - o Supplemental Social Security
  - o OR meet 200% federal income requirements



**WANT HELP  
FINDING A  
SUMMER JOB?**

### ***APPLICATIONS NOW AVAILABLE!***

\*See your School Counselor,

\*Stop by the Workforce Development Office at 417 Liberty Street or

\*Visit <http://www.yatescounty.org/406/Youth-Services> for a Summer Youth Application.  
Christine Yonge/Youth Counselor 315-536-5140, ext. 4

**\*Ages 21-24 ASK about our WIOA Youth Program\***



# HIRING EVENT

## Branch out your career at Dollar Tree!

Dollar Tree offers competitive pay with flexible schedules in a fun environment.

Attend our Hiring Event with on-the-spot interviews!

**Date:** May 24 or 31, 2018

**Time:** 1:00 pm to 3:30 pm

**Location:** Workforce Development Office, 417 Liberty St, Penn Yan NY

### Now Hiring for the following positions:

- New Store Set-up Team
- Cashiers
- Stockers
- Part Time Assistant Store Manager
- Store Manager

### Manager Positions:

Apply online at [www.dollartree.com/careers](http://www.dollartree.com/careers)

### Hourly Positions:

Pick up an application at any of our stores

EVERY CUSTOMER

EVERY STORE

EVERY DAY