

Procurement Report for Finger Lakes Horizon Economic Development Corporation

Fiscal Year Ending: 12/31/2019

Run Date: 03/31/2020
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.fingerlakesedc.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	H. Sicherman & Company Studio	Address Line1	PO Box 473
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	LOCKPORT
Award Date	6/19/2019	State	NY
End Date		Postal Code	14095
Fair Market Value		Plus 4	
Amount	\$16,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Grant Administration for the Village of Penn Yan's Community Development Block Grant for Parker's Grille

2. Vendor Name	H. Sicherman & Company Studio	Address Line1	PO Box 473
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	LOCKPORT
Award Date	9/18/2019	State	NY
End Date		Postal Code	14095
Fair Market Value		Plus 4	
Amount	\$16,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Grant administration for the Office of Community Renewal for the Hampton Inn Conference & Banquet Center

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3. Vendor Name	The Bonadio Group	Address Line1	171 Sully's Trail
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	PITTSFORD
Award Date	12/18/2019	State	NY
End Date	3/31/2020	Postal Code	14534
Fair Market Value	\$2,000.00	Plus 4	
Amount	\$2,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit Services for 2019

Additional Comments