

FINGER LAKES ECONOMIC DEVELOPMENT CENTER
1 Keuka Business Park, Suite 100
Penn Yan, NY 14527
Telephone: 315-536-7328

MINUTES OF THE REGULAR BOARD MEETING OF THE FINGER LAKES ECONOMIC DEVELOPMENT CENTER

January 17, 2024

FLEDC MEMBERS PRESENT: Sirene Garcia
Amy Storey
Mary Anne Rogers
Ryan Hallings

FLEDC MEMBERS EXCUSED: Janice Gaub

FLEDC MEMBERS ABSENT: Jesse Jayne

FLEDC LEGAL COUNSEL via ZOOM: Russ Gaenzle, Harris Beach, PLLC
Steve Maier, Harris Beach, PLLC

FLEDC STAFF: Steve Griffin
Mike Lipari
Doreen Jensen

GUESTS: Steve Boisvert
Jim Moon, Howard Hanna
Owen Thorpe, Keuka College

Chair R. Hallings called the meeting to order at 8:38 A.M.

Roll call was taken, a quorum was present. Chair R. Hallings introduced guests.

A motion was made by S. Garcia and seconded by A. Storey to go into Executive Session at 8:39 A.M. to discuss the proposed sale of real property and the financial history of a particular corporation. Motion passed.

A motion was made by S. Garcia and seconded by M.A. Rogers to come out of Executive Session at 9:08 A.M. Motion passed.

There was no action taken in Executive Session.

MINUTES

A motion was made by S. Garcia and seconded by M. A. Rogers to approve the December 20, 2023 minutes as written. Motion passed.

AGENDA CHANGES

Under Action Items please add Board Officer and Committee Appointments

FINANCE COMMITTEE

D. Jensen reviewed all the bills to be paid, the total bills to be paid today is \$802,420.64 and consists of Check #6426 -6454, e152-e156 and includes payroll from the Checking Account. Check #106 totaling \$45,000 from the Money Market Account, and Checks #61-63 totaling \$200,000 from the Ag Account was also presented for payment. D. Jensen inquired if there were any questions on the financials or loan reports. No questions were asked.

A motion was made by M. A. Rogers and seconded by A. Storey to approve the Finance Report and to pay all bills submitted totaling \$802,420.64 from the checking account, \$45,000 from the Money Market account and \$200,000 from the Ag account with the check numbers presented. Motion passed.

STATUS REPORT

D. Jensen no updates unless there are questions?

M. Lipari reported he has scheduled a meeting with Dan Clement who is the Work Based Learning Coordinator at Penn Yan Academy to find out where they are on the start of a work-based learning program and to restart the Discover Yates program. Discover Yates program takes students on site to local employers to learn about the business and what is available in the area. The program will expand to Agriculture this year as Carlie Bossard, Ag Teacher would like to be involved. This program will also expand to include Dundee and Marcus Whitman Schools.

M. Lipari reported the Penn Yan Wing Walk is scheduled for March 2nd. Tickets for the event are limited to 500 and will go on sale in February.

S. Griffin had no additions to his Management Report.

ACTION ITEMS

S. Griffin reviewed the leases that need to be approved. Prostyle Constructs would like to renew their lease for one year, Pinckney Hardware would like to lease temporary storage space, Person Centered services is a three-year renewal and Elmira Psychiatric Center is moving to larger space and this is a five-year lease. ***A motion was made by S. Garcia and seconded by A. Storey to authorize the CEO to sign the leases with Prostyle Constructs, Pinkney Hardware, Person Centered Services and Elmira Psychiatric Center as presented. Motion passed.***

S. Griffin reviewed the changes that were made to the 2024 Budget. ***A motion was made by A. Storey and seconded by S. Garcia to approve the revised 2024 budget as presented. Motion passed.***

R. Hallings reported we needed to appoint and approve slate of officers. R. Hallings inquired if there were any nominations to bring to the floor?

The slate of officers was nominated as the following:

Chair – Ryan Hallings

Vice Chair – Mary Anne Rogers
Treasurer – Steve Boisvert
Secretary – Sirene Garcia
Asst. Sec/Treas. – Janice Gaub

A motion was made by A. Storey and seconded by M. A. Rogers to cast one ballot for the nominees. Motion passed. This slate is contingent upon Yates County Legislative appointing members.

The following Committee Appointments were assigned:

Finance Committee

Ryan Hallings
Jesse Jayne
Janice Gaub

Audit Committee

Ryan Hallings
Sirene Garcia
Janice Gaub

Loan Committee

Taylor Fitch
Rita Gow
Robert Corcoran
Erika Stork
Ryan Hallings
Steve Griffin

Governance Committee

Ryan Hallings
Amy Storey
Mary Anne Rogers

Personnel Committee

Ryan Hallings
Mary Anne Rogers
Steve Boisvert

A motion was made by A. Storey and seconded by M. A. Rogers to approve the committee appointments as presented. These appointments are contingent upon Yates County Legislative appointing members. Motion passed.

Chair R. Hallings reported the next meeting is scheduled for February 21, 2024.

A motion was made by A. Storey and seconded by M. A. Rogers to adjourn the meeting at 9:26 A.M.

Respectfully submitted,

Doreen J. Jensen