

YATES COUNTY CAPITAL RESOURCE CORPORATION  
1 Keuka Business Park, Suite 100  
Penn Yan, NY 14527  
Telephone: 315-536-7328

**MINUTES OF THE REGULAR BOARD MEETING OF THE YATES COUNTY CAPITAL RESOURCE CORPORATION**

February 21, 2024

YCCRC MEMBERS IN PERSON: Ryan Hallings  
Jesse Jayne  
Steve Boisvert  
Janice Gaub  
Mary Anne Rogers

YCCRC MEMBERS EXCUSED: Sirene Garcia  
Amy Storey

YCCRC LEGAL COUNSEL via ZOOM: Russ Gaenzle, Harris Beach, PLLC

FLEDC STAFF: Steve Griffin  
Doreen Jensen

FLEDC STAFF ON ZOOM: Mike Lipari

GUESTS: Steve Maier, Harris Beach, PLLC  
Jim Moon, Howard Hanna

GUESTS ON ZOOM: Annie Stull, Keuka College

Chair R. Hallings called the meeting to order at 8:33 A.M.

Roll call was taken, a quorum was present. R. Hallings introduced guests and new Board Members.

**MINUTES**

*A motion was made by J. Gaub and seconded by M. A. Rogers to approve the October 18, 2023 minutes as written. Motion passed with J. Jayne abstaining.*

**AGENDA CHANGES**

There were no agenda changes.

**FINANCE COMMITTEE**

D. Jensen reviewed all the bills to be paid, the total bills to be paid today is \$774.50 and consists of Check #103-104. *A motion was made by J. Gaub and seconded by M. A. Rogers to pay all bills submitted for payment with the check numbers presented. Motion passed.*

## ACTION ITEMS

R. Hallings reported we needed to appoint and approve slate of officers. R. Hallings inquired if there were any nominations to bring to the floor?

The slate of officers was nominated as the following:

Chair – Ryan Hallings  
Vice Chair – Mary Anne Rogers  
Treasurer – Steve Boisvert  
Secretary – Sirene Garcia  
Asst. Sec/Treas. – Janice Gaub

*A motion was made by M. A. Rogers and seconded by J. Gaub to cast one ballot for the nominees. Motion passed.*

The following Committee Appointments were assigned:

### Finance Committee

Ryan Hallings  
Jesse Jayne  
Janice Gaub

### Governance Committee

Ryan Hallings  
Amy Storey  
Mary Anne Rogers

### Audit Committee

Ryan Hallings  
Sirene Garcia  
Janice Gaub

### Personnel Committee

Ryan Hallings  
Mary Anne Rogers  
Steve Boisvert

### Loan Committee

Taylor Fitch  
Rita Gow  
Robert Corcoran  
Erika Stork  
Ryan Hallings  
Steve Griffin

*A motion was made by M. A. Rogers and seconded by J. Gaub to approve the committee appointments as presented. Motion passed.*

R. Hallings reported we need to appoint bank signers for the checking account. *A motion was made by J. Gaub and seconded by M. A. Rogers to authorize the following check signers: All the officers which consist of R. Hallings, M.A. Rogers, S. Boisvert, S. Garcia, and J. Gaub. Staff would include S. Griffin and M. Lipari. Signers would be two out of the seven. Motion passed.*

*A motion was made by M. A. Rogers and seconded by J. Gaub to adjourn the meeting at 8:38 A.M. Motion passed.*

Respectfully submitted,

Doreen J. Jensen